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Tender

Provision of Garden Aid Services

The Highland Council

F02: Contract notice

Notice identifier: 2023/S 000-001641

Procurement identifier (OCID): ocds-h6vhtk-0398bf

Published 19 January 2023, 10:43am

Section I: Contracting authority

I.1) Name and addresses

The Highland Council

Council Headquarters, Glenurquhart Road

Inverness

IV3 5NX

Contact

Gary Butler

Email

cpssprocurement@aberdeencity.gov.uk

Telephone

+44 1463702563

Country

United Kingdom

NUTS code

UKM6 - Highlands and Islands

Internet address(es)

Main address

<http://www.highland.gov.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00045

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Garden Aid Services

Reference number

HC/PRH/GAS/2023

II.1.2) Main CPV code

- 71421000 - Landscape gardening services

II.1.3) Type of contract

Services

II.1.4) Short description

The Provision of Garden Aid Services. The Garden Aid scheme assists Council tenants who are elderly or disabled to keep their gardens tidy in accordance with their tenancy agreement. Eligible tenants have their grass cut during the growing season from April to October.

II.1.5) Estimated total value

Value excluding VAT: £766,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots
6

II.2) Description

II.2.1) Title

Provision of Garden Aid Services - Inverness and Inverness-shire

Lot No

1

II.2.2) Additional CPV code(s)

- 71421000 - Landscape gardening services

II.2.3) Place of performance

NUTS codes

- UKM6 - Highlands and Islands

Main site or place of performance

Inverness and Inverness-shire.

II.2.4) Description of the procurement

The Garden Aid scheme assists Council tenants who are elderly or disabled to keep their gardens tidy in accordance with their tenancy agreement. Eligible tenants have their grass cut during the growing season from April to October.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £176,544

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

3 April 2023

End date

31 October 2024

This contract is subject to renewal

Yes

Description of renewals

Up to a further 24 months in total extension of the original contract duration at the sole discretion of the Council.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The estimated value includes the 24 month extension option.

II.2) Description

II.2.1) Title

Provision of Garden Aid Services - Nairn, Badenoch and Strathspey

Lot No

2

II.2.2) Additional CPV code(s)

- 71421000 - Landscape gardening services

II.2.3) Place of performance

NUTS codes

- UKM6 - Highlands and Islands

Main site or place of performance

Nairn, Badenoch and Strathspey.

II.2.4) Description of the procurement

The Garden Aid scheme assists Council tenants who are elderly or disabled to keep their gardens tidy in accordance with their tenancy agreement. Eligible tenants have their grass cut during the growing season from April to October.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £41,364

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

3 April 2023

End date

31 October 2024

This contract is subject to renewal

Yes

Description of renewals

Up to a further 24 months in total extension to the original contract duration at the sole discretion of the Council.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The estimated value includes the 24 month extension option.

II.2) Description

II.2.1) Title

Provision of Garden Aid Services - Lochaber

Lot No

3

II.2.2) Additional CPV code(s)

- 71421000 - Landscape gardening services

II.2.3) Place of performance

NUTS codes

- UKM6 - Highlands and Islands

Main site or place of performance

Lochaber.

II.2.4) Description of the procurement

The Garden Aid scheme assists Council tenants who are elderly or disabled to keep their gardens tidy in accordance with their tenancy agreement. Eligible tenants have their grass cut during the growing season from April to October.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £71,648

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

3 April 2023

End date

31 October 2024

This contract is subject to renewal

Yes

Description of renewals

Up to a further 24 months in total extension of the original contract duration at the sole discretion of the Council.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The estimated value includes the 24 month extension option.

II.2) Description

II.2.1) Title

Provision of Garden Aid Services - Caithness and Sutherland

Lot No

4

II.2.2) Additional CPV code(s)

- 71421000 - Landscape gardening services

II.2.3) Place of performance

NUTS codes

- UKM6 - Highlands and Islands

Main site or place of performance

Caithness and Sutherland.

II.2.4) Description of the procurement

The Garden Aid scheme assists Council tenants who are elderly or disabled to keep their gardens tidy in accordance with their tenancy agreement. Eligible tenants have their grass cut during the growing season from April to October.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £129,268

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

3 April 2023

End date

31 October 2024

This contract is subject to renewal

Yes

Description of renewals

Up to a further 24 months in total extension of the original contract duration at the sole discretion of the Council.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The estimated value includes the 24 month extension option.

II.2) Description

II.2.1) Title

Provision of Garden Aid Services - Wester Ross and Skye

Lot No

5

II.2.2) Additional CPV code(s)

- 71421000 - Landscape gardening services

II.2.3) Place of performance

NUTS codes

- UKM6 - Highlands and Islands

Main site or place of performance

Wester Ross and Skye.

II.2.4) Description of the procurement

The Garden Aid scheme assists Council tenants who are elderly or disabled to keep their gardens tidy in accordance with their tenancy agreement. Eligible tenants have their grass cut during the growing season from April to October.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £67,220

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

3 April 2023

End date

31 October 2024

This contract is subject to renewal

Yes

Description of renewals

Up to a further 24 months in total extension of the original contract duration at the sole discretion of the Council.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The estimated value includes the 24 month extension option.

II.2) Description

II.2.1) Title

Provision of Garden Aid Services - Mid and East Ross

Lot No

6

II.2.2) Additional CPV code(s)

- 71421000 - Landscape gardening services

II.2.3) Place of performance

NUTS codes

- UKM6 - Highlands and Islands

Main site or place of performance

Mid and East Ross.

II.2.4) Description of the procurement

The Garden Aid scheme assists Council tenants who are elderly or disabled to keep their gardens tidy in accordance with their tenancy agreement. Eligible tenants have their grass cut during the growing season from April to October.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £279,956

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

3 April 2023

End date

31 October 2024

This contract is subject to renewal

Yes

Description of renewals

Up to a further 24 months in total extension of the original contract duration at the sole discretion of the Council.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The estimated value includes the 24 month extension option.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 February 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

23 February 2023

Local time

12:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Estimated January 2027 but precise timings are dependent upon whether extension options are taken-up.

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=717606.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

One or more Apprentices and any additional Community Benefits that may be discussed / agreed at contract mobilisation.

(SC Ref:717606)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=717606

VI.4) Procedures for review

VI.4.1) Review body

Inverness Sheriff Court & Justice of the Peace

The Inverness Justice Centre

Inverness

IV1 1AH

Email

inverness@scottishcourts.gov.uk

Telephone

+44 1463230782

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/inverness-sheriff-court-and-justice-of-the-peace-court>