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Tender

## **HCC - 01/22 - The Provision of a Multi-Provider Framework Agreement for Health and Adult Social Care Training Providers**

Hertfordshire County Council

F02: Contract notice

Notice identifier: 2022/S 000-001632

Procurement identifier (OCID): ocds-h6vhtk-030cf9

Published 19 January 2022, 4:41pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hertfordshire County Council

Pegs Lane

Hertford

SG13 8DE

#### **Contact**

Strategic Procurement Group

#### **Email**

[zoe.upson@hertfordshire.gov.uk](mailto:zoe.upson@hertfordshire.gov.uk)

#### **Telephone**

+44 01707292463

**Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

[www.hertfordshire.gov.uk](http://www.hertfordshire.gov.uk)

Buyer's address

[www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HCC - 01/22 - The Provision of a Multi-Provider Framework Agreement for Health and Adult Social Care Training Providers

Reference number

HCC2113276

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Further information in regards to this opportunity can be found in II.2.4 and VI.3 below. Organisations wishing to take part in this project are invited to express interest which will give access to the full procurement documents in the e-tendering system. Please see VI.3 below for further information. To be considered as a Bidder you must complete and submit a Bid by the deadline of 12:00 Noon on 18th February 2022. Any questions relating to this procurement must be made via the correspondence area in the e-Tendering system, in accordance with the procurement documents and can be addressed to the main contact as shown in the details above. Please allow sufficient time to make your return as late returns will not be permitted by the system. The estimated total value of all of the Contracts is stated in II.1.5 of this notice and is for initial term inclusive of the approximate value for extension.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Health and Safety (non-medical)

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Provision of Health and Safety training to enable Health and Social Care providers to meet and exceed national minimum standards. Examples of potential training topics include, but are not limited to: • First Aid and emergency life support• Fire Safety and evacuation• Risk Assessment• Food Hygiene, healthy living and nutrition• Infection prevention and control• Management of hazardous materials• Moving and Handling of people and loads, including load assessment. See 7.1 – Lot Specific Requirements for further information.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council will review its options towards the end of the Framework Agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for up to a further one (1) year

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Clinical Medical Interventions

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

## **II.2.4) Description of the procurement**

Provision of Clinical training to Health and Social Care staff enabling individuals to better understand and implement a wide range of skills and interventions. Examples of potential training topics include, but are not limited to: • Medication, administration and management • Peg Feeding • Epipen management • Stoma Care • Diabetes • Pressure Sores/Ulcers • Oral Cavity Suctioning • Sexually Transmitted Disease See 7.2 – Lot Specific Requirements for further information.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council will review its options towards the end of the Framework Agreement

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further one (1) year

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Learning Disability Focused

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Provision of learning opportunities, products and interventions that focus on working with and supporting people with a Learning Disability. Training should be focused on raising awareness and understanding of conditions, improving service delivery and direct care and enabling health and social care staff to support people with Learning Disabilities more effectively. Potential training courses are all subjects outlined in the 'Learning Disabilities Core Skills Education and Training Framework' (see Appendix B) Examples of potential training topics include, but are not limited to: • Learning Disability Awareness • Supporting People with Profound and Complex Needs • Supporting People with a learning disability and Autism • Wellbeing and Independence • End of Life care and support for people with a Learning Disability

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council will review its options towards the end of the Framework Agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further one (1) year

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Mental Health Focused

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services



### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Learning opportunities, products and interventions that are focused on working and supporting clients experiencing mental ill health. Potential courses should seek to raise understanding and awareness of conditions, outlines suitable treatment and support and enable health and social care staff to recognise signs and symptoms. Examples of potential training topics include, but are not limited to • Mental Health Awareness • Personality Disorders • Schizophrenia and psychosis • Bipolar and Depression

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council will review its options towards the end of the Framework Agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further one (1) year

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Dementia Focused

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Provision of specialist Dementia focused training that examines a breadth of key themes including diagnosis, communication, anatomy and physiology of the brain, identification and management of symptoms and understanding and relating to clients with Dementia. All training will enable Health and social care staff to provide better care and support to individuals with Dementia. Examples of potential training topics include, but are not limited to • Understanding Dementia • Communication Skills • Supporting a service user with Dementia and behaviours of concern • Early Onset Dementia • Alzheimer's • End of life care and support

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council will review its options towards the end of the Framework Agreement

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further one (1) year

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Behaviours of Concern

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Provision of training to Health and Social Care providers to support the management of behaviours of concern. Modular programme would include proactive approaches in theoretical knowledge, physical skills in disengagement and physical intervention. Examples of potential training topics include, but are not limited to • Understanding behaviours of concern theory • Physical skills including disengagement techniques and Physical Intervention, including refresher courses • Positive behaviour support/active support • Conflict resolution • Personal safety. See 7.3 – Lot Specific Requirements for further information.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council will review its options towards the end of the Framework Agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further one (1) year

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Safeguarding in Adult Social Care

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Provision of Safeguarding Training to Health and Social Care providers that is in line and reflective of Hertfordshire Safeguarding policy. Training should examine key definitions, signs and symptoms of abuse and referral pathways. Examples of potential training topics include, but are not limited to • Safeguarding Awareness• Safeguarding refresher• Protecting People at Risk of Harm• Mental Capacity Act• Deprivation of Liberty Safeguards. See 7.4 – Lot Specific Requirements for further information.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council will review its options towards the end of the Framework Agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further one (1) year

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Leadership and Management of Social Care Organisations/Services

Lot No

8

**II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

**II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

**II.2.4) Description of the procurement**

Provision of training focusing on developing and improving the skills and abilities of individuals in leadership and management roles or who have delegated responsibilities within social care organisations/services. Examples of potential training topics include, but are not limited to • Generic Management Skills training • Introduction to Management • Supervising Staff • Managing Change • Understanding key Management responsibilities concerning – - Health and Safety - Equality and Diversity- Risk Assessment- Moving and Handling- Administration of Medication- Safeguarding. See 7.5 – Lot Specific Requirements for further information.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council will review its options towards the end of the Framework Agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further one (1) year

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Neurological Conditions

Lot No

9

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Learning opportunities, products and interventions focused on understanding neurological conditions and how to care for individuals affected. Training courses should focus on areas such as signs and symptoms of the condition, management and treatment of symptoms and diagnosis and referral. Examples of potential training topics include, but are not limited to •



Epilepsy (and the administration of Rectal Diazepam and Buccal Midazolam)• Parkinson's• Huntington's Disease• Multiple Sclerosis• Motor Neurone Disease• Acquired Brain Injury. Please note Dementia Training has been classified as a separate Lot (Lot 5). See 7.6 – Lot Specific Requirements for further information.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council will review its options towards the end of the Framework Agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further one (1) year

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Physiological Conditions

Lot No

10

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Provision of training to Health and Social care providers that examines physiological conditions and how to care and support individuals affected. Training should focus on areas such as signs and symptoms of the condition, ongoing management and treatment of symptoms and diagnosis and referral. Examples of potential training topics include, but are not limited to • Stroke• Chronic Obstructive Pulmonary Disease• Dysphagia• Mindfulness and physical wellbeing

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council will review its options towards the end of the Framework Agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further one (1) year

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Level 1 Health and Social Care Trainee Programme

Lot No

11

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Provision of Qualifications to support a 12month Level 1 Health and Social Care Trainee Programme aimed at 16-24 year olds not currently in education, employment or training.

Qualifications include:• BTEC Level 1 Award in Preparing to work in adult Social Care (QCF)• BTEC Level 1 Certificate in Health & Social Care (QCF)• Functional Skills in English and Maths (Entry Level 3/1).See 7.7 – Lot Specific Requirements for further information.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council will review its options towards the end of the Framework Agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further one (1) year

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

## **II.2.1) Title**

Equality, Diversity and Inclusion

Lot No

12

## **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

## **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

## **II.2.4) Description of the procurement**

Learning opportunities, products and interventions focused on all aspects of equality, diversity and inclusion. Potential training will explore in depth a multitude of topics including (but not limited to) racism, transphobia, sexuality, gender identity and sexism. Training will aim to improve the awareness and understanding of these areas and/or support individuals who are victims of inequality, discrimination, or exclusion. Examples of potential training topics include, but are not limited to • Anti-oppressive practice • Equality and Diversity for Managers • Gender Identity and Gender Diversity • LGBTQI Awareness • Equality and Diversity in Recruitment

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council will review its options towards the end of the Framework Agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further one (1) year

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

General Staff Development (not otherwise categorised)

Lot No

13

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

All other learning opportunities, products and interventions focused on developing core skills for the Health and Adult Social Care workforce that is not otherwise categorised in an aforementioned LOT. This broad category covers any topics that would typically be required by the social care workforce that falls outside the parameters previously listed. Examples of potential training topics include, but are not limited to • Report Writing • Recording Keeping • Bereavement and Loss. See 7.8 – Lot Specific Requirements for further information.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council will review its options towards the end of the Framework Agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further one (1) year

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please refer to the tender documentation

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

the duration does not exceed 4 years, the Framework Agreement period is for an initial three (3) years with the option to extend for a further one (1) year



#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 February 2022

Local time

12:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.7) Conditions for opening of tenders**

Date

18 February 2022

Local time

12:00pm

Place

[www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk)

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3) Additional information

Please note Hertfordshire County Council has worked closely with its districts and partners to create a joint procurement portal called supply Hertfordshire. This portal provides an e-Tendering system which is run by In-Tend. To access this procurement opportunity please visit [www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk) and follow the on-screen guidance. In accordance with Regulation 53 of The Public Contracts Regulations 2015, the Council's procurement documents are available within the e-Tendering system. This is a one stage procurement process. Therefore, if you wish to be considered as a tenderer you must complete and submit a tender by the specified closing date and time. Tender submissions cannot be uploaded after this return deadline. Any clarifications regarding this opportunity must be raised through Correspondence area in the eTendering system. If you are experiencing problems In-Tend offer a help section which includes a dedicated UK support desk which can be contacted via email: [support@in-tend.co.uk](mailto:support@in-tend.co.uk) or Telephone: +44 1144070065 for any website/technical questions, Monday to Friday, 8:30-17:00. The Council reserves the right at any time to cease the procurement process and not award a Contract or to award only part of the opportunity described in this notice. If the Council takes up this right, then they will not be responsible for or pay the expenses or losses, which may be incurred by any organisation or tenderer as a result. The Council undertakes to hold confidential any information provided in the proposal submitted, subject to the Council's obligations under the law including the Freedom of Information Act 2000. If the organisation considers that any of the information submitted in the proposal should not be disclosed because of its sensitivity then this should be stated with the reason for considering it sensitive. The Council will then endeavour to consult with the applicant about such sensitive information when considering any request received under the Freedom of Information Act 2000 before replying to such a request. The Council reserves the right to carry out additional financial checks on all organisations bidding for this opportunity at any time during the procurement process. This is to ensure that they continue to meet the Council's requirements and remain financially viable to fulfil the requirements under the Contract. Organisations should be aware that due to the nature of the Services provided, any Contract formed as a result of this procurement process shall be executed as a deed. Organisations should seek independent legal advice on the implications

of this prior to submitting their bid, where appropriate.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

High Court Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Contracting Authority will incorporate a minimum 10 calendar day (when using electronic means) standstill period at the point information on the award of the Contract is communicated to tenderers. This period allows unsuccessful tenderers to challenge the decision to award a Contract before a Contract is executed/signed (as appropriate). The Public Contracts Regulations 2015 ('Regulations') provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly and within the time limits as defined in the above regulations. Where a Contract has not been

entered into the court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If the Contract has been entered into the court has the options to award damages and/or to shorten or order the Contract ineffective.

**VI.4.4) Service from which information about the review procedure may be obtained**

High Court Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom