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Tender

Approved List for the Provision of Day Services and Community Opportunities

Newport City Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-001613

Procurement identifier (OCID): ocids-h6vhtk-030ce6

Published 19 January 2022, 3:44pm

Section I: Contracting authority

I.1) Name and addresses

Newport City Council

Civic Centre

Newport

NP20 4UR

Contact

Joanne James

Email

procurement@newport.gov.uk

Telephone

+44 1633656656

Country

United Kingdom

NUTS code

UKL21 - Monmouthshire and Newport

Internet address(es)

Main address

www.newport.gov.uk

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0273

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Approved List for the Provision of Day Services and Community Opportunities

Reference number

NCC-2021-115

II.1.2) Main CPV code

- 85310000 - Social work services

II.1.3) Type of contract

Services

II.1.4) Short description

Newport City Council invites tenders to refresh and update the approved list of providers for Day Services, Independent Living and Community Opportunities for both adults and children & young people that was established in 2018.

Providers can bid to supply either Day Services or Independent Living and Community Opportunities, or both.

II.1.5) Estimated total value

Value excluding VAT: £5,600,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85310000 - Social work services
- 85312000 - Social work services without accommodation

II.2.3) Place of performance

NUTS codes

- UKL21 - Monmouthshire and Newport

II.2.4) Description of the procurement

Providers who are interested in applying to be appointed to the approved list either for Day Services or Independent Living and Community Opportunities or both must be able to provide them as follows:

- Day Services

The service can be provided within a building-based centre with a range of activities being available to users such as music, sports, cookery, etc.

The Day Service must meet the requirements as set out in the Disability Discrimination Act 2005.

- Independent Living and Community Opportunities through:

- a) Face to face contact
- b) Visits/meetings throughout community venues across the City
- c) Social networks/events/activities
- d) Outreach services/groups
- e) Support groups
- f) One to one or group befriending
- g) Learning and skills development

h) Short Breaks for Adults and Children

All appointed providers must be able to develop volunteering within the services.

The approved provider list will operate with the same principles of a DPS and will remain open for new entrants in the market to Newport to be able to be appointed to it if they meet the criteria within. The call off procedure for the approved list is detailed within the tender documents.

The approved provider list will continue for an unspecified period of time in line with the Public Contract Regulations 2015 (subject to termination in accordance with the Standards terms).

More detail with regards to the specification can be accessed via <https://etenderwales.bravosolution.co.uk>, PQQ_33211. See VI.3) Additional Information.

II.2.6) Estimated value

Value excluding VAT: £5,600,000

II.2.7) Duration of the contract or the framework agreement

Duration in months

48

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Note: Whilst the duration states 48 months, this is a DPS and will continue for an unspecified period of time in line with the Public Contract Regulations 2015 (subject to termination in accordance with the Standards terms).

Section III. Legal, economic, financial and technical information

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As stated within the tender documentation.

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Restricted procedure

IV.1.3) Information about a framework agreement

The procurement involves the establishment of a framework agreement

In the case of framework agreements, provide justification for any duration exceeding 4 years:

The procurement involves the setting up of a dynamic purchasing system

IV.1.11) Main features of the award procedure

As stated in the tender documentation.

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 March 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.3) Additional information

A supplier event will be held via Teams on Thursday 3rd February 2022. There will be 2 sessions, at 1.00 pm and 2.00 pm respectively. As the Council needs to ensure that attendees are evenly distributed over the 2 events, please can you make sure that attendees are available for both so the Council can allocate accordingly. Organisations who wish to attend must email procurement@newport.gov.uk, providing the email addresses of those who are attending so a Teams appointment can be forwarded.

1. Register your company on the etenderwales portal (this is only required once)

- Browse to the eSourcing Portal: www.etenderwales.bravosolution.co.uk
- Click the “Suppliers register here” link
- Agree to the terms and conditions and click “continue”
- Enter your correct business and user details
- Note the username you chose and click “Save” when complete
- You will shortly receive an email with your unique password (please keep this secure)

2. Express an Interest in the Project

- Login to the portal with the username/password
- Click the “PQQs Open to All Suppliers” link. (These are Pre-Qualification Questionnaires open to any registered supplier)
- Click on the relevant PQQ (pqq_33211) to access the content which will be available on Friday 21st January 2022.
- Click the “Express Interest” button in the “Actions” box on the page.
- This will move the PQQ into your “My PQQs” page. (This is a secure area reserved for your projects only)
- Click on the PQQ code to access the content

3. Responding to the tender

- You can now choose to “Create Response” or “Decline to Respond” (please give a reason if declining)
- You can now use the ‘Messages’ function to communicate with the buyer and seek any clarification
- Note the deadline for completion, then follow the onscreen instructions to complete the PQQ.
- There may be a mixture of online & offline actions for you to perform (there is detailed online help available)

If you require any further assistance use the online help, or the Bravo Solution help desk is available Mon – Fri (8am – 6pm) on:

- email: help@bravosolution.co.uk

- Phone: 0800 368 4850

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=117532

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority’s economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

As stated in the tender documentation

(WA Ref:117532)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom