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Tender

## **Approved List for the Provision of Day Services and Community Opportunities**

Newport City Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-001613

Procurement identifier (OCID): ocids-h6vhtk-030ce6

Published 19 January 2022, 3:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Newport City Council

Civic Centre

Newport

NP20 4UR

#### **Contact**

Joanne James

#### **Email**

[procurement@newport.gov.uk](mailto:procurement@newport.gov.uk)

#### **Telephone**

+44 1633656656

**Country**

United Kingdom

**NUTS code**

UKL21 - Monmouthshire and Newport

**Internet address(es)**

Main address

[www.newport.gov.uk](http://www.newport.gov.uk)

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0273](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0273)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Approved List for the Provision of Day Services and Community Opportunities

Reference number

NCC-2021-115

#### **II.1.2) Main CPV code**

- 85310000 - Social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Newport City Council invites tenders to refresh and update the approved list of providers for Day Services, Independent Living and Community Opportunities for both adults and children & young people that was established in 2018.

Providers can bid to supply either Day Services or Independent Living and Community Opportunities, or both.

#### **II.1.5) Estimated total value**

Value excluding VAT: £5,600,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85310000 - Social work services
- 85312000 - Social work services without accommodation

### **II.2.3) Place of performance**

NUTS codes

- UKL21 - Monmouthshire and Newport

### **II.2.4) Description of the procurement**

Providers who are interested in applying to be appointed to the approved list either for Day Services or Independent Living and Community Opportunities or both must be able to provide them as follows:

#### **- Day Services**

The service can be provided within a building-based centre with a range of activities being available to users such as music, sports, cookery, etc.

The Day Service must meet the requirements as set out in the Disability Discrimination Act 2005.

#### **- Independent Living and Community Opportunities through:**

- a) Face to face contact
- b) Visits/meetings throughout community venues across the City
- c) Social networks/events/activities
- d) Outreach services/groups
- e) Support groups
- f) One to one or group befriending
- g) Learning and skills development
- h) Short Breaks for Adults and Children

All appointed providers must be able to develop volunteering within the services.

The approved provider list will operate with the same principles of a DPS and will remain open for new entrants in the market to Newport to be able to be appointed to it if they meet the criteria within. The call off procedure for the approved list is detailed within the tender documents.

The approved provider list will continue for an unspecified period of time in line with the Public Contract Regulations 2015 (subject to termination in accordance with the Standards terms).

More detail with regards to the specification can be accessed via <https://etenderwales.bravosolution.co.uk>, PQQ\_33211. See VI.3) Additional Information.

#### **II.2.6) Estimated value**

Value excluding VAT: £5,600,000

#### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

48

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Note: Whilst the duration states 48 months, this is a DPS and will continue for an unspecified period of time in line with the Public Contract Regulations 2015 (subject to termination in accordance with the Standards terms).

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### **Section III. Legal, economic, financial and technical information**

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

As stated within the tender documentation.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement**

The procurement involves the establishment of a framework agreement

In the case of framework agreements, provide justification for any duration exceeding 4 years:

The procurement involves the setting up of a dynamic purchasing system

#### **IV.1.11) Main features of the award procedure**

As stated in the tender documentation.

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 March 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.3) Additional information**

A supplier event will be held via Teams on Thursday 3rd February 2022. There will be 2 sessions, at 1.00 pm and 2.00 pm respectively. As the Council needs to ensure that attendees are evenly distributed over the 2 events, please can you make sure that

attendees are available for both so the Council can allocate accordingly. Organisations who wish to attend must email [procurement@newport.gov.uk](mailto:procurement@newport.gov.uk), providing the email addresses of those who are attending so a Teams appointment can be forwarded.

1. Register your company on the etenderwales portal (this is only required once)

- Browse to the eSourcing Portal: [www.etenderwales.bravosolution.co.uk](http://www.etenderwales.bravosolution.co.uk)
- Click the “Suppliers register here” link
- Agree to the terms and conditions and click “continue”
- Enter your correct business and user details
- Note the username you chose and click “Save” when complete
- You will shortly receive an email with your unique password (please keep this secure)

2. Express an Interest in the Project

- Login to the portal with the username/password
- Click the “PQQs Open to All Suppliers” link. (These are Pre-Qualification Questionnaires open to any registered supplier)
- Click on the relevant PQQ (pqq\_33211) to access the content which will be available on Friday 21st January 2022.
- Click the “Express Interest” button in the “Actions” box on the page.
- This will move the PQQ into your “My PQQs” page. (This is a secure area reserved for your projects only)
- Click on the PQQ code to access the content

3. Responding to the tender

- You can now choose to “Create Response” or “Decline to Respond” (please give a reason if declining)
- You can now use the ‘Messages’ function to communicate with the buyer and seek any clarification
- Note the deadline for completion, then follow the onscreen instructions to complete the

PQQ.

- There may be a mixture of online & offline actions for you to perform (there is detailed online help available)

If you require any further assistance use the online help, or the Bravo Solution help desk is available Mon – Fri (8am – 6pm) on:

- email: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk)

- Phone: 0800 368 4850

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=117532](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=117532)

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

As stated in the tender documentation

(WA Ref:117532)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom



