

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/001612-2025>

Tender

## **Provision of a Visitor Centre and Tour Operator for Belfast City Cemetery**

Belfast City Council

F02: Contract notice

Notice identifier: 2025/S 000-001612

Procurement identifier (OCID): ocids-h6vhtk-049a68

Published 17 January 2025, 9:36am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Belfast City Council

9 - 21 Adelaide Street

Belfast

BT2 8DJ

#### **Email**

[cps@belfastcity.gov.uk](mailto:cps@belfastcity.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKN06 - Belfast

#### **Internet address(es)**

Main address

[www.belfastcity.gov.uk](http://www.belfastcity.gov.uk)

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://e-sourcingni.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://e-sourcingni.bravosolution.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of a Visitor Centre and Tour Operator for Belfast City Cemetery

Reference number

T2540

#### **II.1.2) Main CPV code**

- 92000000 - Recreational, cultural and sporting services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Belfast City Council requires an organisation, or collective of organisations or individuals to work with the Council to promote and operate the visitor centre, including operation of walking tours of Belfast's City Cemetery.

#### **II.1.5) Estimated total value**

Value excluding VAT: £195,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 98000000 - Other community, social and personal services

#### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Belfast City Cemetery, 511 Falls Road, Belfast, BT12 6DE.

#### **II.2.4) Description of the procurement**

Belfast City Council requires an organisation, or collective of organisations or individuals to work with the Council to promote and operate the visitor centre, including operation of walking tours of Belfast's City Cemetery. The following will be required under the contract:

- Operation and management of an accessible public building
- Provision of specialist adult workshops (Genealogy, Archaeology Stone carving, Biodiversity skills)
- Provision of educational and youth events
- Operation of walking tours of the site & any associated commercial activity
- Marketing and Communications
- Programming events - Although not a requirement of this tender, the successful Bidder will be encouraged to come forward with their own programming ideas

The successful Bidder must have a collective capacity and ability to deliver on all these elements.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £195,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Council may require optional/additional services throughout the Contract Period. When required, Optional Services will be called-off and implemented in accordance with the terms and conditions. The charges for such Optional Services will be determined based on the agreement of costs by the Council and any costs will be as per the rates outlined in the tender submission. Accordingly, the Contract shall be subject to modification for "Optional Services" without a new procurement procedure in accordance with Regulation 72(1(a) of the Public Contracts Regulations 2015

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The contract value set out in this notice covers budget/payments Belfast City Council is willing to make to Economic Operators to help fund this project/opportunity.

There is additional potential value/revenue through managing/operating the venue with a profit share model which Economic Operators should consider.

The value of this potential revenue has not been included in the contract value.

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-029268](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 February 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

17 February 2025

Local time

12:05pm

Place

via eSourcing NI

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Chichester Street

Belfast

BT1 3JF

Country

United Kingdom