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Tender

Provision of a Visitor Centre and Tour Operator for Belfast City Cemetery

Belfast City Council

F02: Contract notice

Notice identifier: 2025/S 000-001612

Procurement identifier (OCID): ocds-h6vhtk-049a68

Published 17 January 2025, 9:36am

Section I: Contracting authority

I.1) Name and addresses

Belfast City Council

9 - 21 Adelaide Street

Belfast

BT2 8DJ

Email

cps@belfastcity.gov.uk

Country

United Kingdom

Region code

UKN06 - Belfast

Internet address(es)

Main address

www.belfastcity.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://e-sourcingni.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://e-sourcingni.bravosolution.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of a Visitor Centre and Tour Operator for Belfast City Cemetery

Reference number

T2540

II.1.2) Main CPV code

- 92000000 - Recreational, cultural and sporting services

II.1.3) Type of contract

Services

II.1.4) Short description

Belfast City Council requires an organisation, or collective of organisations or individuals to work with the Council to promote and operate the visitor centre, including operation of walking tours of Belfast's City Cemetery.

II.1.5) Estimated total value

Value excluding VAT: £195,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Belfast City Cemetery, 511 Falls Road, Belfast, BT12 6DE.

II.2.4) Description of the procurement

Belfast City Council requires an organisation, or collective of organisations or individuals to work with the Council to promote and operate the visitor centre, including operation of walking tours of Belfast's City Cemetery. The following will be required under the contract:

- Operation and management of an accessible public building
- Provision of specialist adult workshops (Genealogy, Archaeology Stone carving, Biodiversity skills)
- Provision of educational and youth events
- Operation of walking tours of the site & any associated commercial activity
- Marketing and Communications
- Programming events - Although not a requirement of this tender, the successful Bidder will be encouraged to come forward with their own programming ideas

The successful Bidder must have a collective capacity and ability to deliver on all these elements.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £195,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Council may require optional/additional services throughout the Contract Period. When required, Optional Services will be called-off and implemented in accordance with the terms and conditions. The charges for such Optional Services will be determined based on the agreement of costs by the Council and any costs will be as per the rates outlined in the tender submission. Accordingly, the Contract shall be subject to modification for “Optional Services” without a new procurement procedure in accordance with Regulation 72(1(a) of the Public Contracts Regulations 2015

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The contract value set out in this notice covers budget/payments Belfast City Council is willing to make to Economic Operators to help fund this project/opportunity.

There is additional potential value/revenue through managing/operating the venue with a profit share model which Economic Operators should consider.

The value of this potential revenue has not been included in the contract value.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-029268](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 February 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

17 February 2025

Local time

12:05pm

Place

via eSourcing NI

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Chichester Street

Belfast

BT1 3JF

Country

United Kingdom