

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/001611-2024>

Tender

GLT Finance Management System

Greenshaw Learning Trust

F02: Contract notice

Notice identifier: 2024/S 000-001611

Procurement identifier (OCID): ocds-h6vhtk-042de6

Published 17 January 2024, 1:45pm

Section I: Contracting authority

I.1) Name and addresses

Greenshaw Learning Trust

Sutton

SM1 3DY

Email

rneale@greenshawlearningtrust.co.uk

Country

United Kingdom

NUTS code

UKI63 - Merton, Kingston upon Thames and Sutton

Internet address(es)

Main address

<https://www.greenshawlearningtrust.co.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://app.panacea-software.com/greenshaw/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://app.panacea-software.com/greenshaw/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

GLT Finance Management System

Reference number

GLT-FMS-2024

II.1.2) Main CPV code

- 48442000 - Financial systems software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Greenshaw Learning Trust (GLT) wishes to enter into a contract with a Supplier to supply, implement and support a Finance Management System (FMS), for use by the Trust, all of its current schools and any future schools that join the Trust over the contract term. The Trust is seeking an agreement via competitive Tenders from suitably qualified organisations ('Tenderers') in response to this Invitation to Tender (ITT) for the provision of the FMS.

II.1.5) Estimated total value

Value excluding VAT: £420,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

Main site or place of performance

Greenshaw Learning Trust, Sutton, SM1 3DY

The Trust currently operates 30 schools across the south of England.

II.2.4) Description of the procurement

Our main objective is to appoint a single provider of a Financial Management System (FMS), delivered using a software as a service (SaaS) model for use by the Trust. The Trust is keen to improve and streamline operations and workflows that would benefit from automation by using best in class products.

The Trust has also identified that along with the accounting system, Purchase Order Processing (POP) or Purchase to Pay (P2P) should be simple to operate, user friendly and fully adaptable to the Trusts current needs. Suppliers should provide detailed in-system POP/P2P and a third party P2P, similar to Compleat, Planergy, Proactis or equivalent, as an alternative. Please be advised that the third party P2P is not a scored element of this tender exercise. However, the proposal will be reviewed to consider whether the option will be instructed in preference to the in-system solution. The Trust reserves the right to instruct the third party product where the Preferred Supplier includes it, but there is no guarantee that this option will be purchased.

The Trust is looking for suppliers to provide detailed information on how they can reduce the project management burden on the Trust during the implementation stages of the contract. Full details should be provided on the ongoing account servicing, including detailed supporting reports that identify how we are using the system and identify improvement areas.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

64

This contract is subject to renewal

Yes

Description of renewals

Initial Period of 5 Years 4 Months with Optional Extension of + 3 Years + 2 Years

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Initial Period of 5 Years 4 Months with Optional Extension of + 3 Years + 2 Years

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Pass Pre-Qualification Questionnaire

Suitable and tested Finance Management System with proven experience and success in education

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 February 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

28 February 2024

Local time

12:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Greenshaw Learning Trust

Grennell Road

Sutton

SM1 3DY

Email

rneale@greenshawlearningtrust.co.uk

Country

United Kingdom