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Tender

Supply of Theatre/Stage Sound System (PA) and Theatre/Stage Lighting for Blackwood Miners Institute

Caerphilly County Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-001607

Procurement identifier (OCID): ocids-h6vhtk-060235

Published 8 January 2026, 4:36pm

Scope

Reference

CCBC/PS2937/AB/25

Description

Caerphilly County Borough Council is seeking to establish a Contract for Supply of Theatre/Stage Sound System (PA) and Theatre/Stage Lighting for Blackwood Miners Institute, High Street Blackwood, Gwent, NP12 1BB.

Total value (estimated)

- £128,386 excluding VAT
- £154,063 including VAT

Below the relevant threshold

Contract dates (estimated)

- 30 January 2026 to 24 February 2026
- 26 days

Main procurement category

Goods

Contract locations

- UKL16 - Gwent Valleys

Not the same for all lots

CPV classifications are shown in Lot sections, because they are not the same for all lots.

Lot 1. Theatre/Stage Sound System (PA)

Description

Sound System covers the supply a complete replacement PA Sound System for the main auditorium at Blackwood Miners' Institute (BMI). The Contractor shall provide all Goods required to replace the existing outdated system with a like-for-like or approved equivalent

solution, ensuring high-quality audio performance, compliance with all relevant regulations, and full integration with the venue's technical infrastructure.

Lot value (estimated)

- £69,706 excluding VAT
- £83,647 including VAT

CPV classifications

- 32340000 - Microphones and loudspeakers
- 32321200 - Audio-visual equipment
- 32351000 - Accessories for sound and video equipment

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Theatre/Stage Lighting

Description

This Lot covers the supply of theatre and stage LED lighting for Blackwood Miners' Institute (BMI). The Supplier will be required to provide modern, energy-efficient LED fixtures and professional-grade Lighting desks to support BMI's transition from generic lighting to a partly updated LED-based lighting infrastructure. The Goods this Lot are intended to enhance the venue's technical capabilities, improve operational sustainability, and support a wide range of performance and touring requirements.

Lot value (estimated)

- £58,680 excluding VAT
- £70,416 including VAT

CPV classifications

- 31500000 - Lighting equipment and electric lamps

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

Lot 1. Theatre/Stage Sound System (PA)

Lot 2. Theatre/Stage Lighting

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

19 January 2026, 5:00pm

Tender submission deadline

23 January 2026, 12:00pm

Submission address and any special instructions

1. Log in to the Proactis Supplier Portal at <https://supplierlive.proactisp2p.com/Account/Login>
2. Click the "Sign Up" option on the Portal homepage (If already registered go to point 11.).
3. Enter your correct Organisation Name, Details and Primary Contact Details.
4. Please make a note of the Organisation ID and User Name, then click "Register".
5. You will then receive an email from the system asking you follow a link to activate your account.
6. Please enter the information requested, clicking on the blue arrow to move on to the next stage and follow the instructions ensuring that you enter all applicable details.
7. In the Classification section please ensure that you select the Product Classification Codes (CPV Codes) that appear in the tender notice, it is essential that only CPV Codes, specific to your organisation are added to your profile.
8. Buyer Selection - At this stage you are required to indicate which Buyer Organisations you would like to register with. Please remember to register with Caerphilly this ensures that you will be alerted to all relevant opportunities.
9. Terms & Conditions - Read the terms and conditions of the use of this Supplier Portal and tick the box to denote you have read and understood the terms and that you agree to abide by them. If you do not agree you cannot complete the registration process. Once you have agreed click on the blue arrow to move on to the next stage.
10. Insert a password for the admin user and repeat it. The password MUST be between 6 and 50 characters in length. It must contain at least 2 number(s). Once completed select 'Complete Registration' and you will enter the Supplier Home page.

11. From the Home Page, go to the "Opportunities" icon, all current opportunities will be listed. Click on the blue arrow under the field 'Show Me' of the relevant opportunity then click to register your interest on the applicable button.

12. Refresh your screen by clicking on the opportunities icon located on the left hand side, to view the opportunity click the blue arrow.

13. Note the closing date for completion of the relevant project. To find all available documentation please drop down the 'Request Documents' option and click to download all documents.

14. You can now either complete your response or "Decline" this opportunity. All queries are to be made via the messaging system on the Proactis portal. Please note we will NOT accept any questions/queries via telephone/email. If you require assistance please contact Jemma Ford 01443 863163 - fordj1@caerphilly.gov.uk. When submitting a tender, an e tendering supplier guide has been produced which will help tenderers through completing a tender submission using our Proactis Plaza system.

Tenders may be submitted electronically

Yes

Award criteria

Name	Type	Weighting
Price	Price	100.00%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Caerphilly County Borough Council

- Public Procurement Organisation Number: PWHP-2369-JPYL

Penallta House, Tredomen Park

Hengoed

CF82 7PG

United Kingdom

Contact name: Asher Bashir

Email: bashia@caerphilly.gov.uk

Website: <http://www.caerphilly.gov.uk>

Region: UKL16 - Gwent Valleys

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales