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Tender

## **Tender for the Management of the Catering Services at The Priestley Academy Trust**

The Priestley Academy Trust

F02: Contract notice

Notice identifier: 2021/S 000-001602

Procurement identifier (OCID): ocds-h6vhtk-028d98

Published 27 January 2021, 9:56am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Priestley Academy Trust

C/O Margaret McMillan Primary School, Scotchman Road

Bradford

BD9 5DF

#### **Contact**

Neil Meadows

#### **Email**

[admin@redboxcs.com](mailto:admin@redboxcs.com)

#### **Telephone**

+44 1423810985

#### **Country**

United Kingdom

**NUTS code**

UKE - YORKSHIRE AND THE HUMBER

**Internet address(es)**

Main address

[www.redboxcs.com](http://www.redboxcs.com)

Buyer's address

[www.priestley.academy](http://www.priestley.academy)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.redboxcs.com](http://www.redboxcs.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.redboxcs.com](http://www.redboxcs.com)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Tender for the Management of the Catering Services at The Priestley Academy Trust

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Priestley Multi Academy Trust has decided to tender their catering services to investigate the financial and qualitative benefits they could be offered through this process.

The Schools involved are: -

- Atlas Community Primary School
- Green Lane Primary School
- Lilycroft Primary School
- Margaret McMillan Primary School
- Westbourne Primary School

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 15894210 - School meals

### **II.2.3) Place of performance**

NUTS codes

- UKE - YORKSHIRE AND THE HUMBER

Main site or place of performance

Atlas Community Primary School

Lincoln Close, Manningham, Bradford, West Yorkshire, BD8 8DL

Green Lane Primary School

Green Lane, Manningham, Bradford, West Yorkshire, BD8 8HT

Lilycroft Primary School

Lilycroft Road, Manningham, Bradford, West Yorkshire, BD9 5AD

Margaret McMillan Primary School

Scotchman Road, Heaton, Bradford, West Yorkshire, BD9 5DF

Westbourne Primary School

Skinner Lane, Manningham, Bradford, West Yorkshire, BD8 7PL

#### **II.2.4) Description of the procurement**

Tender Schedule

Bidding companies to visit the schools - WC 18th January 2021

Deadline for return of tender responses - 12th February 2021

Presentations by shortlisted Contractors - 17th March 2021

Site visits or references may take place before - WC 22nd March 2021

Contract awarded by - 1st April 2021

Mobilisation Meeting - 19th April 2021

Contract Commencement - 1st September 2021

## **Presentations:**

A typical agenda is likely to be:

Contractors will have 45 minutes to deliver a presentation to the Trust.

The agenda will be a short introduction - approximately 5 minutes, followed by a presentation of foods that the Trust would expect to see on the day-to-day menus - approximately 25 minutes, and then followed by questions and answers - approximately 15 minutes.

It will be a requirement of the presentation that the area or operations manager who would have direct responsibility for the contract is present.

The Trust's objectives for the new contract are as follows:-

? A catering service that is well managed and requires minimal involvement from the Trust's management team.

? A strong Contractor Area Manager who will develop and lead the team to deliver a customer service focused offer and spend a substantial amount of time on site at the outset to undertake this.

? A Contractor who is proactive in their relationship management with the Trust.

? Investment in the Trust's Catering service through increased marketing in return for a tenure of contract.

? A higher number of students and staff using the facilities by providing a high quality, affordable and nutritious meal.

? A catering service that encourages students to take a healthy and balanced meal.

? Food and drinks that look appetising and are attractively presented.

? A hospitality service that will help showcase the Trust through events and to visitors.

Please note there is a requirement for HMC Halal food provision in all schools and there is a LGPS in place.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The option to extend is for two, one year extensions at the end of the initial contract period.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.14) Additional information**

To receive the full ITT documentation - Email [admin@redboxcs.com](mailto:admin@redboxcs.com) for the attention of Lauren Baxter or Neil Meadows

The main evaluation is split 50/50 with financial and quality.

References will be collected as part of the evaluation.

Presentations are the second round of evaluation, they are not included in the main evaluation scoring.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 January 2021

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 12 February 2021

**IV.2.7) Conditions for opening of tenders**

Date

12 February 2021

Local time

12:00pm

Place

[tenders@priestley.academy](mailto:tenders@priestley.academy)

Electronic versions only - Paper based documents not required during the pandemic at request of the Trust.

Information about authorised persons and opening procedure

The bids will be opened by the appointed procurement person for the Trust after the 12noon deadline 12th February 2021.

CFO and COO will be present to open all bids.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

For more information contact [admin@redboxcs.com](mailto:admin@redboxcs.com)

Subject - Priestley Academy Trust FAO of Lauren

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Red Box Consultancy Services Ltd

Harrogate

Email

[admin@redboxcs.com](mailto:admin@redboxcs.com)

Country

United Kingdom

Internet address

[www.redboxcs.com](http://www.redboxcs.com)