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Not applicable

Architectural Services Appointment

Britten Pears Arts

F14: Notice for changes or additional information

Notice identifier: 2024/S 000-001600

Procurement identifier (OCID): ocds-h6vhtk-0426a5

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Section I: Contracting authority/entity

I.1) Name and addresses

Britten Pears Arts

Snape Maltings Concert Hall

Saxmundham

IP171SP

Contact

Ken Baines

Email

kbaines@brittenpearsarts.org

Telephone

+44 7970161832

Country

United Kingdom

Region code

UKH14 - Suffolk

Companies House

00980281

Internet address(es)

Main address

www.brittenpearsarts.org

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Architectural Services Appointment

Reference number

Arch 1 and 2

II.1.2) Main CPV code

- 71220000 - Architectural design services

II.1.3) Type of contract

Services

II.1.4) Short description

Architectural Services RIBA Stages 1-7 and acting as Lead Designer

Section VI. Complementary information

VI.6) Original notice reference

Notice number: [2023/S 000-037202](#)

Section VII. Changes

VII.1) Information to be changed or added

VII.2) Other additional information

Tender Clarification Number 16

Q1. In regards to appendices to be signed , why are there 2 sets of signatures at the end of each appendix -do you need 2 directors to sign? Or one is ours and one will be BPA's?

A1. We are seeking signature from two Directors / Principals of the business (or alternatively one Director and one Company Secretary)

Q2. Who do we address them to? I assume BPA but whose attention? They start with "To: For the Attention of:"

A2. All tenders can be address to Britten Pears Arts for the attention of Ken Baines

Q3. In part 4 you request Insurances, quality assurance, H&S, Environmental. Do you want the full policy or just the certificates to prove we have everything ? such as ISO9001, CHAS, ISO14001

A3. Section 8.1.b makes it clear we are seeking copies of insurance certification demonstrating insurances, at this stage we do not need full policy documents.

Q4. Will we be marked down if the case studies are a perfect fit to yours but are older than the 3 years timeframe?

A4. In order to be considered most relevant, case studies should reflect works carried out within the last 3 years.