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Tender

Wheatfields Infants' and Nursery School and Wheatfields Junior School ~ Catering Services

Wheatfields Infants' and Nursery School and Wheatfields Junior School

F02: Contract notice

Notice identifier: 2021/S 000-001600

Procurement identifier (OCID): ocids-h6vhtk-028d96

Published 27 January 2021, 9:32am

Section I: Contracting authority

I.1) Name and addresses

Wheatfields Infants' and Nursery School and Wheatfields Junior School

Downes Road, St Albans

Hertfordshire

AL4 9NT

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673896

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

<https://www.wheatfieldsinfants.herts.sch.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/tenders/UK-UK-Hertfordshire:-School-catering-services./6AJYFWN2PX>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Wheatfields Infants' and Nursery School and Wheatfields Junior School ~ Catering Services

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide Catering services for Wheatfield Infants' and Nursery School and Wheatfields Junior School, located in St Albans.

II.1.5) Estimated total value

Value excluding VAT: £959,328

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Hertfordshire

II.2.4) Description of the procurement

The successful Supplier will be required to provide catering services for Wheatfields Infants' and Nursery School and Wheatfields Junior School.

Wheatfields Infants and Nursery School:

Wheatfields Infants' and Nursery School has a diverse range of 70 staff and 330 children ranging from 3 – 7 years of age. At Wheatfields we value everyone as an individual and are a sustainable school

Wheatfields Junior School:

Wheatfields Junior School' in St Albans, is a juniors School with a diverse range of 360 students and 60 staff, who benefit from a superb building, providing excellent learning facilities for students.

Each school has its own kitchen and the two schools are adjacent to each other.

The Tender

The tender project is seeking to appoint a Contractor whose initiative and innovation will be welcomed for the provision of service within the existing facilities of all schools, with a focus on exciting new food concepts to satisfy a wide range of pupil tastes and dietary requirements. The Schools would wish the successful contractor to review the current range of services offered and make recommendations accordingly.

The contract being tendered is for three years in duration from 1st August 2021 to 31st July 2024 with the option to extend for up to a further 2 years at the discretion of the client. This contract will operate as a Guaranteed Performance Contract, with the successful Contractor offering the School a guaranteed return / cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with the Trust for the duration of this contract.

The School year at all schools is based on a calendar of 195 days. Five days are to be used for staff professional development which means that School will be open to receive students for the legal minimum of 190 days.

The contract offered covers the scope for the provision of all catering services within the School, which currently includes morning break (Junior School only), lunch, all hospitality and free issue requirements. Free School meals are to be charged on consumption with a margin attached and hospitality will be charged based on consumption and at net food cost.

Whilst the Trust prioritises value for money as a key objective of the Competitive Tender Process, it is not obliged to accept the lowest price.

The Trust expects the successful contractor to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal,

locally sourced ingredients being prepared on-site. The Trust expects the successful tenderer to evidence, through their bid, how they shall support and complement its values and support the principles of Every Child Matters.

The Trust believes that success should be celebrated and that pupils should enjoy their time at school; if lessons are stimulating and challenging then students will love learning.

As a school who are continually seeking ways to improve and develop the ethos and environment for students and staff, to give them the facilities they deserve and need to meet the challenges of the 21st Century, any consideration regarding inward capital investment as part of the Contractor's tender submission would be welcomed.

Find more details in the SQ document.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £959,328

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2021

End date

31 July 2026

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the

process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum

standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard,

those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 March 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

5 April 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:
<https://litmustms.co.uk/delta/viewNotice.html?noticeId=466863632>

For more information about this opportunity, please visit the Delta eSourcing portal at:
<https://litmustms.co.uk/tenders/UK-UK-Hertfordshire:-School-catering-services./6AJYFWN2PX>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/6AJYFWN2PX>

GO Reference: GO-2021127-PRO-17700133

VI.4) Procedures for review

VI.4.1) Review body

Wheatfields Infants' and Nursery School and Wheatfields Junior School

Downes Road, St Albans

Hertfordshire

AL4 9NT

Country

United Kingdom