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Tender

## **Keep My Home Support Project - Rapid Rehousing**

Denbighshire County Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2024/S 000-001596

Procurement identifier (OCID): ocds-h6vhtk-041a10

Published 17 January 2024, 12:13pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Denbighshire County Council

Russell House, Churton Road

Rhyl

LL18 3DP

#### **Contact**

Hayley Jones

#### **Email**

[Hayley.s.jones@denbighshire.gov.uk](mailto:Hayley.s.jones@denbighshire.gov.uk)

#### **Telephone**

+44 1824706627

#### **Country**

United Kingdom

**NUTS code**

UKL13 - Conwy and Denbighshire

**Internet address(es)**

Main address

<https://www.denbighshire.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0280](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0280)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Keep My Home Support Project - Rapid Rehousing

#### **II.1.2) Main CPV code**

- 85300000 - Social work and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This project is a holistic, housing related support project designed to support people living in Denbighshire to sustain their accommodation and prevent homelessness.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services
- 98000000 - Other community, social and personal services
- 70333000 - Housing services

#### **II.2.3) Place of performance**

NUTS codes

- UKL13 - Conwy and Denbighshire

#### **II.2.4) Description of the procurement**

This project is a holistic, housing related support project designed to support people living in Denbighshire to sustain their accommodation and prevent homelessness.

Citizens supported will be any gender; aged 16 and above; single or part of a couple and

may or may not have dependent children. This service will be tenure neutral, citizens supported may be residing in a property that is privately rented, social housing or owner-occupied. Individual support needs will vary between low level support up to higher level, complex support needs and they may have several support needs such as substance misuse but not limited to addictions, mental or physical health issues.

All individuals supported will be resident of Denbighshire and identified as needing support to enable them to sustain or manage their accommodation independently to prevent homelessness. Support will not be time limited and will need to be flexible as it is recognised that people's support needs differ and change overtime.

The contract will be for a period of 3 years with the option to extend for up to 2 further years

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Form of procedure

Open procedure

### IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-033788](#)

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 February 2024

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

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## Section VI. Complementary information

### VI.3) Additional information

Instructions

1. Log in to PROACTIS at <https://supplierlive.proactisp2p.com>
2. If you are already registered on the Proactis portal please Login and start at Step 14 of these instructions if not go to STEP 3
3. Click the “Sign Up” button at the bottom of the window
4. Enter your correct Organisation Name, address and Primary Contact Details. You will need to create the Organisation ID and User Name. If you have a generic email address for your organisation e.g. [tenders@xxx.co.uk](mailto:tenders@xxx.co.uk) then please use this as the primary contact

email address.

5. Please make a note of the Organisation ID and User Name, then click “Register”

6. You will receive an email asking you to “Click here to activate your account”. This takes you to Enter Organisation Details.

7. Please enter the information requested, click the “>” on the screen and follow the instructions

ensuring that you enter all applicable details.

8. In the Classification screen please ensure that you select the Product Classification Codes (CPV Codes) that appear in the tender notice. Please ensure that the selected codes are relevant to your

business to ensure that you get notification of opportunities that are of interest.

9. In the Buyers screen please select Denbighshire County Council (you may register with other organisations if you wish)

10. In the Primary Contact Details screen please ensure that all information is complete. (Please see note 4 above)

11. Accept the Terms and Conditions and then click “>”. This takes you to the Welcome window.

12. In the Finish screen please enter a new password and note all your Login details for future reference.

13. Now click “Complete Registration” and you will enter the Supplier Network page.

14. On the centre of the screen click “Opportunities”. This will take you to the list of current opportunities available to you.

15. Click the “>” that relates to this notice, this will take you into the PQQ or Tender Request and click “Register Interest”. Note there may be several opportunities that appear on this screen, please

ensure that you select the correct one.

16. In the “Your Opportunities” screen please note the closing time and date for completion of the relevant project. Please review the “Items” tab (Tender stage only) and the Documents tab (PQQ and Tender stages) as there will be information relating to the

project held here. The Documents are accessed by clicking the down arrow underneath the General tab. Please ensure that you download all documents to your PC as you will be required to complete and upload some of them as part of your submission. There are instructions on how to complete your submission in the Guidance for Bidders document.

17. You can now either create your response”, or “Decline” this opportunity.

Tenders may be submitted in Welsh, a tender submitted in Welsh will be treated no less favourably than a tender submitted in English.

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority’s economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

As detailed in the tender documents

(WA Ref:138039)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom