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Tender

National Portrait Gallery Events Framework

National Portrait Gallery

F02: Contract notice

Notice identifier: 2023/S 000-001493

Procurement identifier (OCID): ocds-h6vhtk-039863

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Section I: Contracting authority

I.1) Name and addresses

National Portrait Gallery

2 St. Martin's Place

London

WC2H 0HE

Contact

Tiana Young

Email

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Telephone

+44 2073060055

Country

United Kingdom

Region code

UKI3 - Inner London – West

Internet address(es)

Main address

<https://www.bipsolutions.com>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

National Portrait Gallery Events Framework

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

The Gallery wishes to establish a Framework Agreement for the provision of Event Services for events, which will be held at the National Portrait Gallery (NPG) site(s). The Framework will consist of 5 lots

II.1.5) Estimated total value

Value excluding VAT: £1,550,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Catering

Lot No

Lot 1

II.2.2) Additional CPV code(s)

- 55520000 - Catering services

II.2.3) Place of performance

NUTS codes

- UKI3 - Inner London – West

Main site or place of performance

Inner London – West

II.2.4) Description of the procurement

Provision of Catering Services

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,090,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

extension is rolling 3 month period

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Gallery Reserves the right to extend the contract on a rolling 3 month basis

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Floristry

Lot No

Lot 2

II.2.2) Additional CPV code(s)

- 03121210 - Floral arrangements
- 77330000 - Floral-display services

II.2.3) Place of performance

NUTS codes

- UKI3 - Inner London – West

Main site or place of performance

Inner London – West

II.2.4) Description of the procurement

supply and installation of floral arrangements

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £275,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

rolling 3 month period

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option to extend the period on a rolling 3 month period

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/M9938866QQ>

II.2) Description

II.2.1) Title

Production (Including Lighting and Sound)

Lot No

Lot 3

II.2.2) Additional CPV code(s)

- 32342410 - Sound equipment

II.2.3) Place of performance

NUTS codes

- UKI3 - Inner London – West

Main site or place of performance

Inner London – West

II.2.4) Description of the procurement

The Supplier shall provide a range of technical services to the Gallery, which shall include some or all of: lighting, audio, video, rigging and staging, project management.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

rolling 3 moth period

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Framework agreement to be extended on rolling 3 month basis

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Furniture Hire

Lot No

Lot 4

II.2.2) Additional CPV code(s)

- 39100000 - Furniture

II.2.3) Place of performance

NUTS codes

- UKI3 - Inner London – West

Main site or place of performance

Inner London – West

II.2.4) Description of the procurement

The Supplier shall provide a range of furniture hire services to the Gallery which shall include some or all of: lounge and dining furniture hire, bar and DJ booth hire, project management. The Supplier shall keep current ahead of industry trends and provide creative and appropriate solutions for events at the Gallery.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £50,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Rolling 3 month extension period

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

option to extend framework on rolling 3 month basis

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Entertainment

Lot No

Lot 5

II.2.2) Additional CPV code(s)

- 92300000 - Entertainment services

II.2.3) Place of performance

NUTS codes

- UKI3 - Inner London – West

Main site or place of performance

Inner London – West

II.2.4) Description of the procurement

The Gallery requires a range of entertainment options for private and corporate client events as well as to make use of for our own events. The Supplier must be able to respond to a range of briefs and budgets, providing entertainment that is befitting of the Gallery's unique and historic venue.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £35,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

rolling 3 month period

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

rolling 3 month basis

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

extended on a rolling 4 month basis as required to ensure provision of events services during reprocurement exercise

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 February 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

16 February 2023

Local time

12:00pm

Place

delta e-portal

Information about authorised persons and opening procedure

<https://www.delta-esourcing.com/>

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Event-services./M9938866QQ>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/M9938866QQ>

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VI.4) Procedures for review

VI.4.1) Review body

National Portrait Gallery

London

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Country

United Kingdom