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Tender

## **National Portrait Gallery Events Framework**

National Portrait Gallery

F02: Contract notice

Notice identifier: 2023/S 000-001493

Procurement identifier (OCID): ocds-h6vhtk-039863

Published 18 January 2023, 10:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

National Portrait Gallery

2 St. Martin's Place

London

WC2H 0HE

#### **Contact**

Tiana Young

#### **Email**

[tyoung@npg.org.uk](mailto:tyoung@npg.org.uk)

#### **Telephone**

+44 2073060055

#### **Country**

United Kingdom

**Region code**

UKI3 - Inner London – West

**Internet address(es)**

Main address

<https://www.bipsolutions.com>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

National Portrait Gallery Events Framework

#### **II.1.2) Main CPV code**

- 79952000 - Event services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Gallery wishes to establish a Framework Agreement for the provision of Event Services for events, which will be held at the National Portrait Gallery (NPG) site(s). The Framework will consist of 5 lots

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,550,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Catering

Lot No

Lot 1

#### **II.2.2) Additional CPV code(s)**

- 55520000 - Catering services

### **II.2.3) Place of performance**

NUTS codes

- UKI3 - Inner London – West

Main site or place of performance

Inner London – West

### **II.2.4) Description of the procurement**

Provision of Catering Services

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,090,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

extension is rolling 3 month period

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The Gallery Reserves the right to extend the contract on a rolling 3 month basis

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Floristry

Lot No

Lot 2

### **II.2.2) Additional CPV code(s)**

- 03121210 - Floral arrangements
- 77330000 - Floral-display services

### **II.2.3) Place of performance**

NUTS codes

- UKI3 - Inner London – West

Main site or place of performance

Inner London – West

### **II.2.4) Description of the procurement**

supply and installation of floral arrangements

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £275,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

rolling 3 month period

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend the period on a rolling 3 month period

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/M9938866QQ>

## **II.2) Description**

### **II.2.1) Title**

Production (Including Lighting and Sound)

Lot No

Lot 3

### **II.2.2) Additional CPV code(s)**

- 32342410 - Sound equipment

### **II.2.3) Place of performance**

NUTS codes

- UKI3 - Inner London – West

Main site or place of performance

Inner London – West

### **II.2.4) Description of the procurement**

The Supplier shall provide a range of technical services to the Gallery, which shall include some or all of: lighting, audio, video, rigging and staging, project management.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

rolling 3 moth period

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Framework agreement to be extended on rolling 3 month basis

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Furniture Hire

Lot No

Lot 4

### **II.2.2) Additional CPV code(s)**

- 39100000 - Furniture

### **II.2.3) Place of performance**

NUTS codes

- UKI3 - Inner London – West

Main site or place of performance

Inner London – West

### **II.2.4) Description of the procurement**

The Supplier shall provide a range of furniture hire services to the Gallery which shall include some or all of: lounge and dining furniture hire, bar and DJ booth hire, project management. The Supplier shall keep current ahead of industry trends and provide creative and appropriate solutions for events at the Gallery.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**



Value excluding VAT: £50,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Rolling 3 month extension period

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

option to extend framework on rolling 3 month basis

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Entertainment

Lot No

Lot 5

### **II.2.2) Additional CPV code(s)**

- 92300000 - Entertainment services

### **II.2.3) Place of performance**

NUTS codes

- UKI3 - Inner London – West

Main site or place of performance

Inner London – West

### **II.2.4) Description of the procurement**

The Gallery requires a range of entertainment options for private and corporate client events as well as to make use of for our own events. The Supplier must be able to respond to a range of briefs and budgets, providing entertainment that is befitting of the Gallery's unique and historic venue.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £35,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

rolling 3 month period

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

rolling 3 month basis

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

extended on a rolling 4 month basis as required to ensure provision of events services during reprocurement exercise

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 February 2023

Local time

12:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

##### **IV.2.7) Conditions for opening of tenders**

Date

16 February 2023

Local time

12:00pm

Place

delta e-portal

Information about authorised persons and opening procedure

<https://www.delta-esourcing.com/>

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Event-services./M9938866QQ>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/M9938866QQ>

GO Reference: GO-2023117-PRO-21934147

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

National Portrait Gallery

London

Email

[tyoung@npg.org.uk](mailto:tyoung@npg.org.uk)

Telephone

+44 2073060055

Country

United Kingdom