This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/001488-2021">https://www.find-tender.service.gov.uk/Notice/001488-2021</a>

Tender

# **Provision of Specialist Business Support to SME's**

Falkirk Council

F02: Contract notice

Notice identifier: 2021/S 000-001488

Procurement identifier (OCID): ocds-h6vhtk-028d26

Published 25 January 2021, 4:48pm

The closing date and time has been changed to:

8 March 2021, 11:00am

See the change notice.

# **Section I: Contracting authority**

# I.1) Name and addresses

Falkirk Council

Municipal Buildings, West Bridge Street

**Falkirk** 

FK1 5RS

**Email** 

pcu@falkirk.gov.uk

**Telephone** 

+44 1324506566

### Country

**United Kingdom** 

#### **NUTS** code

UKM76 - Falkirk

### Internet address(es)

Main address

http://www.falkirk.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0018

# I.2) Information about joint procurement

The contract is awarded by a central purchasing body

# I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html

# I.4) Type of the contracting authority

Regional or local authority

# I.5) Main activity

General public services

# **Section II: Object**

## II.1) Scope of the procurement

### II.1.1) Title

Provision of Specialist Business Support to SME's

Reference number

DEV/064/21

## II.1.2) Main CPV code

73220000 - Development consultancy services

### II.1.3) Type of contract

Services

#### II.1.4) Short description

Business Gateway provides information, training and advice to start up and existing businesses.

Falkirk Council has been successful in securing additional monies from the European Regional Development Fund (ERDF) Business Competitiveness Programme to provide a wider, more comprehensive package of business growth, resilience and survivability support across the area.

The purpose of this tender is to seek proposals from potential suppliers of specialist support in a particular area of expertise required.

### II.1.5) Estimated total value

Value excluding VAT: £270,000

### II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## II.2) Description

### II.2.1) Title

Lot 3 - Finance

Lot No

3

### II.2.2) Additional CPV code(s)

- 66171000 Financial consultancy services
- 66170000 Financial consultancy, financial transaction processing and clearing-house services
- 79412000 Financial management consultancy services
- 79221000 Tax consultancy services
- 79400000 Business and management consultancy and related services
- 79410000 Business and management consultancy services
- 79411000 General management consultancy services

### II.2.3) Place of performance

**NUTS** codes

• UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

### II.2.4) Description of the procurement

The purpose of this procurement is to seek proposals from potential suppliers of specialist support that can assist potential growth companies in particular areas of expertise

required.

## II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### II.2.6) Estimated value

Value excluding VAT: £9,000

### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

18

This contract is subject to renewal

Yes

Description of renewals

At the Council's sole option, any Contract may be extended for up to a further 18-month period.

### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

European Development Fund (ERDF) Business Competitiveness Programme

### II.2.14) Additional information

It is the intention of the Council that any Framework Agreement resulting from this ITT will commence in April 2021 for a period of 18 months. At the Council's sole option, any Contract may be extended for up to a further 18-month period.

The activities delivered through this framework will be funded by the European Development Fund (ERDF)Business Competitiveness Programme

### II.2) Description

### II.2.1) Title

Lot 4 - Procurement

Lot No

4

#### II.2.2) Additional CPV code(s)

- 79418000 Procurement consultancy services
- 72221000 Business analysis consultancy services
- 72224000 Project management consultancy services
- 79419000 Evaluation consultancy services
- 79400000 Business and management consultancy and related services
- 79410000 Business and management consultancy services
- 79411000 General management consultancy services
- 79411100 Business development consultancy services
- 79414000 Human resources management consultancy services
- 71621000 Technical analysis or consultancy services

### II.2.3) Place of performance

**NUTS** codes

UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

### II.2.4) Description of the procurement

The purpose of this procurement is to seek proposals from potential suppliers of specialist support that can assist potential growth companies in particular areas of expertise required

### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### II.2.6) Estimated value

Value excluding VAT: £18,000

### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

18

This contract is subject to renewal

Yes

Description of renewals

At the Council's sole option, any Contract may be extended for up to a further 18-month period.

### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

European Development Fund (ERDF) Business Competitiveness Programme

#### II.2.14) Additional information

It is the intention of the Council that any Framework Agreement resulting from this ITT will commence in April 2021 for a period of 18 months. At the Council's sole option, any Contract may be extended for up to a further 18-month period.

The activities delivered through this framework will be funded by the European Development Fund (ERDF) Business Competitiveness Programme

### II.2) Description

### II.2.1) Title

Lot 5 - Leadership and Organisational Development

Lot No

5

### II.2.2) Additional CPV code(s)

- 72221000 Business analysis consultancy services
- 72224000 Project management consultancy services
- 73220000 Development consultancy services
- 79400000 Business and management consultancy and related services
- 79410000 Business and management consultancy services
- 79411000 General management consultancy services
- 79411100 Business development consultancy services
- 79414000 Human resources management consultancy services
- 79416200 Public relations consultancy services
- 73000000 Research and development services and related consultancy services
- 98200000 Equal opportunities consultancy services
- 79900000 Miscellaneous business and business-related services

- 79000000 Business services: law, marketing, consulting, recruitment, printing and security
- 79996000 Business organisation services

### II.2.3) Place of performance

**NUTS** codes

UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

### II.2.4) Description of the procurement

The purpose of this procurement is to seek proposals from potential suppliers of specialist support that can assist potential growth companies in particular areas of expertise required.

### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### II.2.6) Estimated value

Value excluding VAT: £27,000

### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

18

This contract is subject to renewal

Yes

Description of renewals

At the Council's sole option, any Contract may be extended for up to a further 18-month period.

### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

European Development Fund (ERDF) Business Competitiveness Programme

### II.2.14) Additional information

It is the intention of the Council that any Framework Agreement resulting from this ITT will commence in April 2021 for a period of 18 months. At the Council's sole option, any Contract may be extended for up to a further 18-month period.

The activities delivered through this framework will be funded by the European Development Fund (ERDF) Business Competitiveness Programme

# II.2) Description

### II.2.1) Title

Lot 6 - Digital Media Solutions

Lot No

6

#### II.2.2) Additional CPV code(s)

- 72130000 Computer-site planning consultancy services
- 72600000 Computer support and consultancy services
- 72266000 Software consultancy services
- 79415200 Design consultancy services
- 73220000 Development consultancy services

- 72220000 Systems and technical consultancy services
- 72221000 Business analysis consultancy services
- 72200000 Software programming and consultancy services
- 79416200 Public relations consultancy services
- 79341100 Advertising consultancy services
- 79400000 Business and management consultancy and related services
- 79410000 Business and management consultancy services
- 79411000 General management consultancy services
- 79411100 Business development consultancy services
- 79413000 Marketing management consultancy services
- 72212500 Communication and multimedia software development services
- 72212520 Multimedia software development services

### II.2.3) Place of performance

**NUTS** codes

• UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

#### II.2.4) Description of the procurement

The purpose of this procurement is to seek proposals from potential suppliers of specialist support that can assist potential growth companies in particular areas of expertise required.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### II.2.6) Estimated value

Value excluding VAT: £9,000

### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

18

This contract is subject to renewal

Yes

Description of renewals

At the Council's sole option, any Contract may be extended for up to a further 18-month period.

### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

European Development Fund (ERDF) Business Competitiveness Programme

#### II.2.14) Additional information

It is the intention of the Council that any Framework Agreement resulting from this ITT will commence in April 2021 for a period of 18 months. At the Council's sole option, any Contract may be extended for up to a further 18-month period.

The activities delivered through this framework will be funded by the European Development Fund (ERDF)Business Competitiveness Programme

# II.2) Description

### II.2.1) Title

#### Lot 7 - Environmental

Lot No

7

### II.2.2) Additional CPV code(s)

- 71317210 Health and safety consultancy services
- 79416200 Public relations consultancy services
- 79417000 Safety consultancy services
- 90713000 Environmental issues consultancy services
- 98200000 Equal opportunities consultancy services
- 71313000 Environmental engineering consultancy services
- 71314300 Energy-efficiency consultancy services
- 72221000 Business analysis consultancy services
- 79411000 General management consultancy services
- 71800000 Consulting services for water-supply and waste consultancy
- 90710000 Environmental management

### II.2.3) Place of performance

**NUTS** codes

• UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operation

### II.2.4) Description of the procurement

The purpose of this procurement is to seek proposals from potential suppliers of specialist support that can assist potential growth companies in particular areas of expertise required.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### II.2.6) Estimated value

Value excluding VAT: £9,000

### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

18

This contract is subject to renewal

Yes

Description of renewals

At the Council's sole option, any Contract may be extended for up to a further 18-month period.

# II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

European Development Fund (ERDF) Business Competitiveness Programme

### II.2.14) Additional information

It is the intention of the Council that any Framework Agreement resulting from this ITT will

commence in April 2021 for a period of 18 months. At the Council's sole option, any Contract may be extended for up to a further 18-month period.

The activities delivered through this framework will be funded by the European Development Fund (ERDF) Business Competitiveness Programme

### II.2) Description

### II.2.1) Title

Lot 8 - Internationalisation

Lot No

8

### II.2.2) Additional CPV code(s)

- 73220000 Development consultancy services
- 79411100 Business development consultancy services

### II.2.3) Place of performance

**NUTS** codes

• UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operation

### II.2.4) Description of the procurement

The purpose of this procurement is to seek proposals from potential suppliers of specialist support that can assist potential growth companies in particular areas of expertise required

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### II.2.6) Estimated value

Value excluding VAT: £9,000

### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

18

This contract is subject to renewal

Yes

Description of renewals

At the Council's sole option, any Contract may be extended for up to a further 18-month period.

### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

European Development Fund (ERDF) Business Competitiveness Programme

### II.2.14) Additional information

It is the intention of the Council that any Framework Agreement resulting from this ITT will commence in April 2021 for a period of 18 months. At the Council's sole option, any Contract may be extended for up to a further 18-month period.

The activities delivered through this framework will be funded by the European Development Fund (ERDF)Business Competitiveness Programme

# II.2) Description

### II.2.1) Title

Lot 9 - Innovation

Lot No

9

### II.2.2) Additional CPV code(s)

- 72221000 Business analysis consultancy services
- 72224000 Project management consultancy services
- 73000000 Research and development services and related consultancy services
- 73200000 Research and development consultancy services
- 73210000 Research consultancy services
- 73220000 Development consultancy services
- 79411100 Business development consultancy services

### II.2.3) Place of performance

**NUTS** codes

• UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

### II.2.4) Description of the procurement

The purpose of this procurement is to seek proposals from potential suppliers of specialist support that can assist potential growth companies in particular areas of expertise required.

### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

# II.2.6) Estimated value

Value excluding VAT: £9,000

### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

18

This contract is subject to renewal

Yes

Description of renewals

At the Council's sole option, any Contract may be extended for up to a further 18-month period.

#### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

European Development Fund (ERDF) Business Competitiveness Programme

### II.2.14) Additional information

commence in April 2021 for a period of 18 months. At the Council's sole option, any Contract may be extended for up to a further 18-month period.

The activities delivered through this framework will be funded by the European Development Fund (ERDF) Business Competitiveness Programme

# II.2) Description

### II.2.1) Title

### Lot 1 –Marketing

Lot No

1

### II.2.2) Additional CPV code(s)

- 79413000 Marketing management consultancy services
- 79341100 Advertising consultancy services
- 79415200 Design consultancy services
- 79340000 Advertising and marketing services
- 79342000 Marketing services
- 79000000 Business services: law, marketing, consulting, recruitment, printing and security

#### II.2.3) Place of performance

**NUTS** codes

• UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

### II.2.4) Description of the procurement

The purpose of this procurement is to seek proposals from potential suppliers of specialist support that can assist potential growth companies in particular areas of expertise required.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### II.2.6) Estimated value

Value excluding VAT: £36,000

### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

18

This contract is subject to renewal

Yes

Description of renewals

At the Council's sole option, any Contract may be extended for up to a further 18-month period.

### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

European Development Fund (ERDF) Business Competitiveness Programme

#### II.2.14) Additional information

It is the intention of the Council that any Framework Agreement resulting from this ITT will commence in April 2021 for a period of 18 months. At the Council's sole option, any Contract may be extended for up to a further 18-month period.

The activities delivered through this framework will be funded by the European Development Fund (ERDF) Business Competitiveness Programme

## II.2) Description

### II.2.1) Title

Lot 2 - Information Technology

#### Lot No

2

#### II.2.2) Additional CPV code(s)

- 72130000 Computer-site planning consultancy services
- 72220000 Systems and technical consultancy services
- 72221000 Business analysis consultancy services
- 72227000 Software integration consultancy services
- 72228000 Hardware integration consultancy services
- 72246000 Systems consultancy services
- 72266000 Software consultancy services
- 72110000 Hardware selection consultancy services
- 72600000 Computer support and consultancy services
- 73000000 Research and development services and related consultancy services
- 73210000 Research consultancy services
- 72150000 Computer audit consultancy and hardware consultancy services
- 72222100 Information systems or technology strategic review services
- 72223000 Information technology requirements review services
- 72200000 Software programming and consultancy services
- 79411000 General management consultancy services

#### II.2.3) Place of performance

**NUTS** codes

• UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

### II.2.4) Description of the procurement

The purpose of this procurement is to seek proposals from potential suppliers of specialist support that can assist potential growth companies in particular areas of expertise required

### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### II.2.6) Estimated value

Value excluding VAT: £9,000

### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

18

This contract is subject to renewal

Yes

Description of renewals

At the Council's sole option, any Contract may be extended for up to a further 18-month period.

### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

European Development Fund (ERDF) Business Competitiveness Programme

### II.2.14) Additional information

It is the intention of the Council that any Framework Agreement resulting from this ITT will commence in April 2021 for a period of 18 months. At the Council's sole option, any Contract may be extended for up to a further 18-month period.

The activities delivered through this framework will be funded by the European Development Fund (ERDF) Business Competitiveness Programme

# Section III. Legal, economic, financial and technical information

## III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

SPD 4A.1 If required, bidders are required to be enrolled in the relevant professional or trade registers within the country in which they are established.

SPD 4A.2 Bidders must confirm if they hold the particular authorisation or memberships.

Lot 1 Marketing - relevant qualification in Marketing and membership of the Chartered Institute of Marketing (CIM) or equivalent

Lot 2 Information Technology -relevant IT qualification and membership of British Computer Society (BCS) or equivalent

Lot 3 Finance - relevant qualification in Accountancy / Financial Management and Membership of the Institute of Chartered Accountants (ICA) or equivalent

Lot 4 Procurement - relevant qualification in Procurement and Supply (IPS) and Membership of the Chartered Institute of Procurement & Supply or equivalent

Lot 5 Leadership and Organisational Development - relevant qualification in management / leadership and appropriate membership e.g. Institute of Leadership & Management Professional membership (ILM) or equivalent

Lot 6 Digital Media Solutions - Institute of Digital Marketing (IDM) professional qualification or equivalent and membership of the IDM or equivalent

Lot 7 Environmental - Degree in Environmental Studies or Sustainable Development and Member or Associate of the Institute of Environmental Management and Assessment

Lot 8 Internationalisation - Appropriate membership of a recognised body

Lot 9 Innovation - Appropriate membership of a recognised body

### III.1.2) Economic and financial standing

List and brief description of selection criteria

SPD 4B.1.1 Bidders will be required to state their "general" yearly turnover for the last three years.

#### Insurance

The levels detailed below are our preferred levels of standards. However they should not preclude any bidder proceeding if they do not have the levels in place

- -Employers' Liability 10 Million GBP
- -Public / Products Liability 10 MILLION GBP
- -Professional Indemnity 5 MILLION GBP
- -Management Liability / Directors & Officers Liability 5 MILLION GBP

SPD 4B.6 A Credit safe credit scoring check will be ran on registered Company Name and Company Number provided by the bidder. Where the

resulting Credit Rating score is less than 30/100 the bidder may be excluded from the tender process unless suitable financial information is

provided that gives satisfactory assurances to the Council regarding financial risk in appointing the bidder to the contract

Minimum level(s) of standards possibly required

#### Insurance

The levels detailed below are our preferred levels of standards. However they should not preclude any bidder proceeding if they do not have the levels in place

-Employers' Liability 10 Million GBP

- -Public / Products Liability 10 MILLION GBP
- -Professional Indemnity 5 MILLION GBP
- -Management Liability / Directors & Officers Liability 5 MILLION GBP

#### III.1.3) Technical and professional ability

List and brief description of selection criteria

SPD 4C 6 Bidders will be required to confirm that they and/or the service provider have the following relevant educational and professional qualifications:

SPD AC6.1 Bidders will be required to confirm that their managerial staff have the following relevant educational and professional qualifications:

Lot 1 Marketing – relevant qualification in Marketing and membership of the Chartered Institute of Marketing (CIM) or equivalent and relevant experience / track record in delivering consultancy / training / mentoring support to business over the last three years

Lot 2 Information Technology - relevant IT qualification in and membership of British Computer Society (BCS) or equivalent and relevant experience of re-engineering management systems, developing and implementing ICT strategy development, developing and implementing online marketing / sales strategies and online security over the last three years.

Lot 3 Finance - relevant qualification in Accountancy / Financial Management and Membership of the Institute of Chartered Accountants (ICA) or equivalent and relevant experience / track record in delivering consultancy / training / mentoring support to business in financial management / review , self assessment, investor readiness and business restructuring over the last three years.

Lot 4 Procurement - relevant qualification in Procurement and Supply (IPS) and Membership of the Chartered Institute of Procurement & Supply or equivalent and relevant experience / track record in delivering consultancy / training / mentoring support to business in legal aspects of tendering, public and private tendering over the last three years.

Lot 5 Leadership and Organisational Development - relevant qualification in management / leadership and appropriate membership e.g. Institute of Leadership & Management Professional membership (ILM) or equivalent and relevant experience / track record in delivering consultancy / training / mentoring support to business in areas such as coaching, growth strategy development, managing change etc over the last three years

Lot 6 Digital Media Solutions - Institute of Digital Marketing (IDM) professional qualification or equivalent and membership of the IDM or equivalent and relevant experience / track record in delivering consultancy / training / mentoring support to business over the last three years

Lot 7 – Environmental -Degree in Environmental Studies or Sustainable Development and/or Member or Associate of the Institute of Environmental Management and Assessment and relevant experience / track record in delivering consultancy / training / mentoring support to businesses over the last three years

Lot 8 Internationalisation - appropriate membership of a recognised body and relevant experience / track record in delivering consultancy / training / mentoring support to business over the last three years.

Lot 9 Innovation - relevant experience, techniques / tools for process and or product improvement and development and appropriate membership of a recognised body and relevant experience / track record in delivering consultancy / training / mentoring support to business in areas such as innovation, product licensing, intellectual property etc over the last three years.

### III.2) Conditions related to the contract

### III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

# Section IV. Procedure

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### IV.1.1) Type of procedure

Open procedure

### IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 18

### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# IV.2) Administrative information

### IV.2.1) Previous publication concerning this procedure

Notice number: 2015/S 236-428414

### IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

25 February 2021

Local time

11:00am

Changed to:

Date

8 March 2021

Local time

11:00am

See the <u>change notice</u>.

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

25 February 2021

Local time

11:00am

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2024 depending on availability of funding

# VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

# VI.3) Additional information

Falkirk Council is seeking responses to this ITT for the provision of Specialist Business Support to SME's for the Falkirk Council area.

It is the intention of the Council that any Framework Agreement resulting from this ITT will commence in April 2021 for a period of 18 months. At the Council's sole option, any Contract may be extended for up to a further 18 month period.

The activities delivered through this framework will be funded by the European Development Fund (ERDF) Business Competitiveness Programme. With an anticipated value of 135,000 GBP for the initial 18 month period of the framework

Tenderers may bid for one, several or all Lots

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 17783. For more information see:

http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343

A sub-contract clause has been included in this contract. For more information see: <a href="http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363">http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363</a>

(SC Ref:641194)

## VI.4) Procedures for review

### VI.4.1) Review body

Falkirk Sheriff Court and Justice of the Peace Court

Sheriff Court House Main Street, Camelon

**Falkirk** 

FK1 4AR

Country

**United Kingdom**