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Tender

## **Funeral Services**

Sandwell Metropolitan Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-001476

Procurement identifier (OCID): ocds-h6vhtk-030c5d

Published 18 January 2022, 2:30pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sandwell Metropolitan Borough Council

Council House, Freeth Street

Oldbury

B69 3DE

#### **Contact**

Jessica Prince

#### **Email**

[jessica\\_prince@sandwell.gov.uk](mailto:jessica_prince@sandwell.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKG3 - West Midlands

**Internet address(es)**

Main address

[www.sandwell.gov.uk](http://www.sandwell.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sandwellmbc>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sandwellmbc>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Funeral Services

Reference number

SMBC 21103

#### II.1.2) Main CPV code

- 98370000 - Funeral and related services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Sandwell as the relevant authority for the Black Country Coroners Service provides services relating to the transportation of bodies on behalf of the Coroner. In addition, Sandwell MBC recognises the profound impact bereavement has on families and the importance of the funeral as part of a healthy grieving process. The tender is offered as five Lots as detailed below and suppliers may bid for all or individual Lots: Lot 1 – Coroners Transportation – Sandwell Lot 2 – Coroners Transportation – Dudley Lot 3 – Coroners Transportation – Walsall Lot 4 – Coroners Transportation - Wolverhampton Lot 5 - Sandwell Funeral Services The contract period for all Lots will be from 1 May 2022 to 30 April 2026. Submission deadline is 18 February 2022 at 15:00 hours and must be made via <https://in-tendhost.co.uk/sandwellmbc>

#### II.1.5) Estimated total value

Value excluding VAT: £500,000

#### II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### II.2) Description

### **II.2.1) Title**

Lot 1 - Coroners Transportation – Sandwell

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 98370000 - Funeral and related services
- 98371000 - Funeral services

### **II.2.3) Place of performance**

NUTS codes

- UKG37 - Sandwell

### **II.2.4) Description of the procurement**

Sandwell's Registration Services, as the relevant authority for the Black Country Coroners Service, undertake to arrange the movement of bodies. The Black Country Jurisdiction covers Sandwell, Walsall, Dudley and Wolverhampton and this Lot will provide transportation for Sandwell. Transportation is normally from the place of death to a hospital mortuary or other facility on the direction of the Police or Coroners Officer.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will be re-tendered in 4 years time.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Coroners Transportation – Dudley

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 98370000 - Funeral and related services
- 98371000 - Funeral services

### **II.2.3) Place of performance**

NUTS codes

- UKG36 - Dudley

### **II.2.4) Description of the procurement**

Sandwell's Registration Services, as the relevant authority for the Black Country Coroners Service, undertake to arrange the movement of bodies. The Black Country Jurisdiction covers Sandwell, Walsall, Dudley and Wolverhampton and this Lot will provide transportation for Dudley. Transportation is normally from the place of death to a hospital mortuary or other facility on the direction of the Police or Coroners Officer.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement

documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will be re-tendered in 4 years time.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Coroners Transportation – Walsall

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 98370000 - Funeral and related services
- 98371000 - Funeral services

### **II.2.3) Place of performance**

NUTS codes

- UKG38 - Walsall

#### **II.2.4) Description of the procurement**

Sandwell's Registration Services, as the relevant authority for the Black Country Coroners Service, undertake to arrange the movement of bodies. The Black Country Jurisdiction covers Sandwell, Walsall, Dudley and Wolverhampton and this Lot will provide transportation for Walsall. Transportation is normally from the place of death to a hospital mortuary or other facility on the direction of the Police or Coroners Officer.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will be re-tendered in 4 years time.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2) Description**

### **II.2.1) Title**

Lot 4 - Coroners Transportation – Wolverhampton

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 98370000 - Funeral and related services
- 98371000 - Funeral services

### **II.2.3) Place of performance**

NUTS codes

- UKG39 - Wolverhampton

### **II.2.4) Description of the procurement**

Sandwell's Registration Services, as the relevant authority for the Black Country Coroners Service, undertake to arrange the movement of bodies. The Black Country Jurisdiction covers Sandwell, Walsall, Dudley and Wolverhampton and this Lot will provide transportation for Wolverhampton. Transportation is normally from the place of death to a hospital mortuary or other facility on the direction of the Police or Coroners Officer.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will be re-tendered in 4 years time.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 5 – Sandwell Funeral Services

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 98370000 - Funeral and related services
- 98371000 - Funeral services

### **II.2.3) Place of performance**

NUTS codes

- UKG37 - Sandwell

### **II.2.4) Description of the procurement**

Sandwell MBC, through its Registration Services, arrange and manage funerals of individuals who die with either no next of kin, or where family members of the deceased do not wish to or are unable to undertake funeral arrangements. This can apply to any person who dies in private or council owned property, nursing homes and hospitals in Sandwell. The funeral will be dignified, reflecting religious and cultural beliefs or any reasonable wishes of the deceased if these were known, ensuring the values are maintained of a caring public service. In addition, the Council through its Registration Services also makes funeral arrangements on behalf of families requiring a "low cost funeral". This Lot Includes Public Health Funerals and Sandwell's "low cost" funeral

service.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will be re-tendered in 4 years time.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please refer to the ITT Documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 February 2022

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

18 February 2022

Local time

3:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 48

### **VI.3) Additional information**

Sandwell MBC will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a maximum of ten (10) calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Royal Courts of Justice

London

Country

United Kingdom