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Contract

Porter and Concierge Services

Merseytravel

F03: Contract award notice

Notice identifier: 2021/S 000-001462

Procurement identifier (OCID): ocds-h6vhtk-028d0c

Published 25 January 2021, 2:45pm

Section I: Contracting authority

I.1) Name and addresses

Merseytravel

1 Mann Island

Liverpool

L3 1BP

Contact

Ms Sarah Stuart

Email

sarah.stuart@merseytravel.gov.uk

Telephone

+44 1513301197

Country

United Kingdom

NUTS code

UKD7 - Merseyside

Internet address(es)

Main address

<http://www.merseytravel.gov.uk/>

Buyer's address

<http://www.merseytravel.gov.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Transport

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Porter and Concierge Services

Reference number

DN504837

II.1.2) Main CPV code

- 98341120 - Portering services

II.1.3) Type of contract

Services

II.1.4) Short description

To appoint a responsible and smooth running concierge, porter, internal postal and courier service in nominated communal and private areas of No 1 Mann Island. To provide a range of dedicated facility management functions for Merseytravel and their Tenants. This contract will be for a three year initial period with the option of a further one year extension subject to necessary service criteria being met. To ensure the building is open provisionally between the hours of 0630 and 1930 hours Monday to Friday.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £487,765.20

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD7 - Merseyside

II.2.4) Description of the procurement

To appoint a responsible and smooth running concierge, porter, internal postal and courier service in nominated communal and private areas of No 1 Mann Island. To provide a range of dedicated facility management functions for Merseytravel and their Tenants. This contract will be for a three year initial period with the option of a further one year extension subject to necessary service criteria being met. To ensure the building is open provisionally between the hours of 0630 and 1930 hours Monday to Friday.

II.2.5) Award criteria

Quality criterion - Name: Technical & Professional Ability / Weighting: 10

Quality criterion - Name: Quality Questions / Weighting: 50

Price - Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 205-500577](#)

Section V. Award of contract

Title

Porter and Concierge Services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

10 December 2020

V.2.2) Information about tenders

Number of tenders received: 13

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Hebs Group Ltd

4-6 St Johns Road, Waterloo, Crosby,

Merseyside

L22 9QG

Country

United Kingdom

NUTS code

- UKD7 - Merseyside

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £487,765.20

Total value of the contract/lot: £487,765.20

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Royals Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Review procedures are as set out in the Public Contracts Regulations 2015. Proceedings under the Public Contract Regulations 2015 are time limited, and any such proceedings must be brought in the High Court of England and Wales.