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Contract

## Porter and Concierge Services

Merseytravel

F03: Contract award notice

Notice identifier: 2021/S 000-001462

Procurement identifier (OCID): ocds-h6vhtk-028d0c

Published 25 January 2021, 2:45pm

## Section I: Contracting authority

### I.1) Name and addresses

Merseytravel

1 Mann Island

Liverpool

L3 1BP

### Contact

Ms Sarah Stuart

### Email

[sarah.stuart@merseytravel.gov.uk](mailto:sarah.stuart@merseytravel.gov.uk)

### Telephone

+44 1513301197

### Country

United Kingdom

**NUTS code**

UKD7 - Merseyside

**Internet address(es)**

Main address

<http://www.merseytravel.gov.uk/>

Buyer's address

<http://www.merseytravel.gov.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Transport

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Porter and Concierge Services

Reference number

DN504837

#### **II.1.2) Main CPV code**

- 98341120 - Portering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

To appoint a responsible and smooth running concierge, porter, internal postal and courier service in nominated communal and private areas of No 1 Mann Island. To provide a range of dedicated facility management functions for Merseytravel and their Tenants. This contract will be for a three year initial period with the option of a further one year extension subject to necessary service criteria being met. To ensure the building is open provisionally between the hours of 0630 and 1930 hours Monday to Friday.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £487,765.20

## **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKD7 - Merseyside

#### **II.2.4) Description of the procurement**

To appoint a responsible and smooth running concierge, porter, internal postal and courier service in nominated communal and private areas of No 1 Mann Island. To provide a range of dedicated facility management functions for Merseytravel and their Tenants. This contract will be for a three year initial period with the option of a further one year extension subject to necessary service criteria being met. To ensure the building is open provisionally between the hours of 0630 and 1930 hours Monday to Friday.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical & Professional Ability / Weighting: 10

Quality criterion - Name: Quality Questions / Weighting: 50

Price - Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

#### **IV.2) Administrative information**

##### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 205-500577](#)

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## **Section V. Award of contract**

### **Title**

Porter and Concierge Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

10 December 2020

#### **V.2.2) Information about tenders**

Number of tenders received: 13

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Hebs Group Ltd

4-6 St Johns Road, Waterloo, Crosby,

Merseyside

L22 9QG

Country

United Kingdom

NUTS code

- UKD7 - Merseyside

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £487,765.20

Total value of the contract/lot: £487,765.20

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Review procedures are as set out in the Public Contracts Regulations 2015. Proceedings under the Public Contract Regulations 2015 are time limited, and any such proceedings must be brought in the High Court of England and Wales.