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Contract

Tender for Christmas Lights Decoration in Dundee City Centre

Dundee City Council

F03: Contract award notice

Notice identifier: 2026/S 000-001452

Procurement identifier (OCID): ocds-h6vhtk-0469e4

Published 8 January 2026, 12:54pm

Section I: Contracting authority

I.1) Name and addresses

Dundee City Council

Dundee House, 50 North Lindsay Street

Dundee

DD1 1NZ

Contact

Alix Finlayson

Email

alix.finlayson@dundeecity.gov.uk

Telephone

+44 1382433691

Country

United Kingdom

NUTS code

UKM71 - Angus and Dundee City

Internet address(es)

Main address

www.dundeecity.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Other activity

Events

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tender for Christmas Lights Decoration in Dundee City Centre

Reference number

DCC/CD/322/23

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

This procurement process is for the contract for the festive decorations within the City Centre area for the Christmas Holiday period. The holiday period will be the 6 weeks running up to Christmas (dates would be confirmed each year by the project lead).

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £375,672

II.2) Description

II.2.2) Additional CPV code(s)

- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Dundee City Centre

II.2.4) Description of the procurement

This procurement process is for the contract for the festive decorations within the City Centre area for the Christmas Holiday period. The holiday period will be the 6 weeks running up to Christmas (dates would be confirmed each year by the project lead).

Dundee City Council is seeking to appoint a competent contractor to design, supply, install, maintain the lighting provision over the period of the contract and the storage of the lighting over the remainder of the year.

Dundee City Council is seeking a lighting and decoration scheme that is impactful and is a celebration of the festive season. The lighting scheme should include proposals to enhance the living Christmas tree at City Churches as a focal point.

Dundee City Council is looking to appoint a contractor to design, supply, install and maintain a new festive lighting scheme for Dundee City Centre. The contractor will also be expected to remove and store the lighting.

II.2.5) Award criteria

Quality criterion - Name: Compliance with Specification of Requirements / Weighting: pass/fail

Quality criterion - Name: Duty of Care, Health, and Safety & Risk Management / Weighting: pass/fail

Quality criterion - Name: Site Specific Risk Assessment and Method Statement / Weighting: pass/fail

Quality criterion - Name: CDM Construction, Design and Management Regulations 2015 / Weighting: pass/fail

Quality criterion - Name: Health and Safety / Weighting: pass/fail

Quality criterion - Name: Delivery Timescale / Weighting: pass/fail

Quality criterion - Name: Site Visit / Weighting: pass/fail

Quality criterion - Name: The Proposal for Lighting / Weighting: 25

Quality criterion - Name: Contractor Resource, Resourcing of Requirements / Weighting:

25

Quality criterion - Name: Delivery of Contract and Quality of Service / Weighting: 25

Quality criterion - Name: Community Benefits, question 1 / Weighting: 2

Quality criterion - Name: Community Benefits question 2 / Weighting: 1

Quality criterion - Name: Environment / Weighting: pass/fail

Quality criterion - Name: Fair Work First / Weighting: 2

Price - Weighting: 20

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-016255](#)

Section V. Award of contract

Contract No

DCC/CD/322/23

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 August 2024

V.2.2) Information about tenders

Number of tenders received: 5

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 5

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Field and Lawn Ltd

East Mains Industrial Estate

Broxburn

EH52 5NN

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £375,672

Section VI. Complementary information

VI.3) Additional information

Please complete and sign the documentation and upload via Public Contracts Scotland Electronic Postbox. A checklist is provided within the Invitation to Tender documentation which can be found in the Additional Documents Area of PCS. (Tender offer, pricing schedules, bill of quantities, bonafide tender, Declaration of Non-Involvement, SPD online (Single Procurement Document)).

(SC Ref:820053)

VI.4) Procedures for review

VI.4.1) Review body

Dundee Sherriff Court and Justice of the Peace Court

Sherriff House, 6 West Bell Street

Dundee

DD1 9AD

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Scottish Court Service

Saughton House, Broomhouse Drive

Edinburgh

EH11 3XD

Email

enquiries@scotcourts.gov.uk

Telephone

+44 1314443300

Country

United Kingdom