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Tender

## **ITT for Library Management & Digital Application Solution for British Council South Asia**

THE BRITISH COUNCIL

F02: Contract notice

Notice identifier: 2025/S 000-001447

Procurement identifier (OCID): ocids-h6vhtk-04d073

Published 16 January 2025, 10:07am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

THE BRITISH COUNCIL

London

#### **Email**

[rajiv.gupta1@britishcouncil.org](mailto:rajiv.gupta1@britishcouncil.org)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **Charity Commission (England and Wales)**

209131

#### **Internet address(es)**

Main address

<https://tap.tcsapps.com/tap2/#/bc-supplier-registration>

Buyer's address

<https://tap.tcsapps.com/tap2/#/bc-supplier-registration>

### **I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://test.tap.tcsapps.com/tap2homepageuat4/#/login-supplier>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://test.tap.tcsapps.com/tap2homepageuat4/#/login-supplier>

### **I.4) Type of the contracting authority**

Other type

Charity under number 209131 in England and Wales and number SCO37733 in Scotland

### **I.5) Main activity**

Education

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

ITT for Library Management & Digital Application Solution for British Council South Asia

Reference number

ITT1021517

#### II.1.2) Main CPV code

- 48161000 - Library management system

#### II.1.3) Type of contract

Supplies

#### II.1.4) Short description

There are two lots for this ITT : Lot 1 Library Management Solution for British Council SALot 2: & Digital Application Solution for British Council SA2.1 British Council Libraries remain an integral part of our cultural relations work globally. We aspire to turn our libraries and public spaces into dynamic, modern, and engaging cultural centres across the globe. The presence of Libraries (both physical and digital) is spread out in the countries mentioned in the below table. Four separate instances of the Library Management software will be required as:2.1.1 For India2.1.2 For Srilanka2.1.3 For Myanmar2.1.4 Remaining all the countries will be hosted on one instance2.2 To ensure both the new libraries and our existing ones have a more contemporary relevance and far reaching appeal, we will develop a first class digital library in addition to improving our physical space. We see this as the keystone of our strategy. The existing system needs to be compatible with our digital library app to provide single sign in access to all our customers across the globe. 2.3 We plan to bring the new and best content from the UK, both in our existing physical libraries and our new digital library , so that our customers will have the very best resources available to them. This will support our work for both development and the promotion of UK interests overseas.2.4 British Council Libraries (physical and digital) across the globe use Koha as their Library Management Software (LMS) of choice. It is vital that front end and back end of any library management software is user-friendly and interactive.2.5 British Council Libraries across the globe use Digital Library App to showcase and integrate various digital resources provided by third-party with a single sign-on customer journey for ease of access. It is vital that the interface of front-end of the Digital Library App is user-friendly and interactive. For the back-end interface as well, it is important that there should be scope to customize as per British

Council requirements.2.6 Kindly refer Annex 5 for details on specifications for Lot 1 & Lot 2.2.7 Bidders have an option to bid for either or both Lot 1 &/ OR Lot 2. British Council reserves right to award business to more than one bidder/s.

#### **II.1.5) Estimated total value**

Value excluding VAT: £540,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 Library Management Solution

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 48161000 - Library management system

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

Library Management Solution

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Five years plus 2 years extension option

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 Digital Application Solution

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 48161000 - Library management system

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

Lot 2 Digital Application Solution

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Five years contract plus extension two years

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 February 2025

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 60 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

18 February 2025

Local time

1:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

British Council

London

Country

United Kingdom