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Tender

## **Royal Central School of Speech and Drama: Outsourced Catering Services**

Royal Central School of Speech and Drama

F02: Contract notice

Notice identifier: 2024/S 000-001436

Procurement identifier (OCID): ocds-h6vhtk-042d8e

Published 16 January 2024, 1:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Royal Central School of Speech and Drama

62-64 Eton Avenue

London

NW3 3HY

#### **Email**

[mary.bee@tenetservices.com](mailto:mary.bee@tenetservices.com)

#### **Telephone**

+44 7535650629

#### **Country**

United Kingdom

#### **NUTS code**

UKI - London

**Internet address(es)**

Main address

<https://www.cssd.ac.uk/>

Buyer's address

<https://www.cssd.ac.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://suppliers.multiquote.com>

Additional information can be obtained from another address:

Royal Central School of Speech and Drama

62-64 Eton Avenue

London

NW3 3HY

**Email**

[mary.bee@tenetservices.com](mailto:mary.bee@tenetservices.com)

**Telephone**

+44 7535650629

**Country**

United Kingdom

**NUTS code**

UKI - London

**Internet address(es)**

Main address

<https://www.cssd.ac.uk/>

Buyer's address

<https://www.cssd.ac.uk/>

Tenders or requests to participate must be submitted electronically via

<https://suppliers.multiquote.com>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Royal Central School of Speech and Drama: Outsourced Catering Services

Reference number

CA13432 -

#### **II.1.2) Main CPV code**

- 55520000 - Catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University currently has 1,070 full time students with an average daily attendance of 900 onsite.

The University is opened 3 x 10 Weeks (Oct – Dec, Jan – Mar, Apr – Jun) and 1 x 10 weeks additional for Postgraduate.

The contract being tendered is for three years in duration from 1st August 2024 to 31st July 2027 with the option to extend for 2 x 1 year extension.

#### **II.1.5) Estimated total value**

Value excluding VAT: £780,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

London

#### **II.2.4) Description of the procurement**

The University currently has 1,070 full time students with an average daily attendance of 900 onsite.

The University is opened 3 x 10 Weeks (Oct – Dec, Jan – Mar, Apr – Jun) and 1 x 10 weeks additional for Postgraduate.

The contract being tendered is for three years in duration from 1st August 2024 to 31st July 2027 with the option to extend for 2 x 1 year extension.

The contract offered covers the scope for the provision of all catering services within the University. Catering is currently configured over two outlets; the Coffee shop on the ground floor open to students, staff and the public and the Canteen; located in the student Hub on the first floor with the following opening times.

Café - Term time

Monday - Friday: 8.00am – 5.00pm

Saturday: 9.00 - 5.00pm.

Out of term

Monday - Saturday: 9.00am – 5.00pm.

The Café is also open late on public production evenings, closing after the interval.

Canteen - Term time

Monday – Friday 8am – 3pm

Out of term - Closed.

The public attend t

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £780,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

60 month(s) from the commencement date, with 36 initial month(s) and option to extend 2x12 month(s)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to**

## **enrolment on professional or trade registers**

List and brief description of conditions

In the first instance, candidates should register with [multiquote.com](https://www.multiquote.com) and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the [multiquote.com](https://www.multiquote.com) homepage. A Selection Questionnaire (SQ) must be completed and returned (via [multiquote.com](https://www.multiquote.com)) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Assets must be higher than liabilities to be considered.

Minimum level(s) of standards possibly required

Minimum Insurance Levels: £5,000,000 Public Liability and Employers Liability.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

In the first instance, candidates should register with [multiquote.com](https://www.multiquote.com) and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the [multiquote.com](https://www.multiquote.com) homepage. A Selection Questionnaire (SQ) must be completed and returned (via [multiquote.com](https://www.multiquote.com)) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required

At Stage 1 Suppliers must pass all questions and achieve a minimum score of 8 out of 12 to progress to Stage 2.

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 March 2024

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

27 March 2024

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Section II.3) – dates refer to the initial contract period and do not include the options of any extensions.

Section IV.3.5) – any dates shown are an estimate.

In the first instance, candidates should register with [www.multiquote.com](http://www.multiquote.com) and express an interest in the contract, full details of the contract will be available.

The Contracting Authority shall not be under any obligation to accept any tender. The Contracting Authority reserves the right to cancel the entire or parts of the tender, without such an action conferring any right to compensation on the Tenderers.

The Contracting Authority has no liability to settle any cost incurred by the tenderer as a result of the tendering procedure.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Tenet Education Services Ltd

Procurement House Unit 23, Leslie Hough Way, Leslie Hough Way

Salford

M6 6AJ

Email

[mary.bee@tenetservices.com](mailto:mary.bee@tenetservices.com)

Telephone

+44 7834518948

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).