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Tender

Travel Care Taxi Services 2025

London Borough of Hammersmith and Fulham

F02: Contract notice

Notice identifier: 2025/S 000-001411

Procurement identifier (OCID): ocids-h6vhtk-04d05b

Published 15 January 2025, 4:24pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Hammersmith and Fulham

Town Hall, king street

London

W6 9JU

Email

procurement@lbhf.gov.uk

Country

United Kingdom

Region code

UKI33 - Kensington & Chelsea and Hammersmith & Fulham

Internet address(es)

Main address

<http://www.capitalesourcing.com>

Buyer's address

<https://www.lbhf.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.capitalesourcing.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.capitalesourcing.com>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Travel Care Taxi Services 2025

II.1.2) Main CPV code

- 60171000 - Hire of passenger cars with driver

II.1.3) Type of contract

Services

II.1.4) Short description

The provision through a framework of travel care and support services for children and young people with special educational needs and children looked after, who primarily travel from home to school; and vulnerable adults who primarily travel from home to day care services, plus other locations as required. This procurement is comprised of 2 lots. Lot 1 for regular journeys and lot 2 for ad hoc journeys. Routes will be called off as and when required for varying durations as set out in the ITT.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Taxi Provision Regular Journeys Lot 1

Lot No

1

II.2.2) Additional CPV code(s)

- 60171000 - Hire of passenger cars with driver

II.2.3) Place of performance

NUTS codes

- UKI33 - Kensington & Chelsea and Hammersmith & Fulham

II.2.4) Description of the procurement

For the provision of taxi services in the form of regular routes for a set period to eligible children, young people and vulnerable adults in Hammersmith and Fulham including specially adapted vehicles for the carriage of wheelchairs. Some services will require the provision of travel care assistants, and some will not.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Taxi Provision Ad Hoc Journeys Lot 2

Lot No

2

II.2.2) Additional CPV code(s)

- 60171000 - Hire of passenger cars with driver

II.2.3) Place of performance

NUTS codes

- UKI33 - Kensington & Chelsea and Hammersmith & Fulham

II.2.4) Description of the procurement

For the provision of one-off taxi services to eligible children, young people and vulnerable adults in Hammersmith and Fulham including specially adapted vehicles for the carriage of wheelchairs. Some services will require the provision of travel care assistants, and some will not.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Minimum level(s) of standards possibly required

All details are contained in the procurement tender pack on the e-procurement platform

III.1.3) Technical and professional ability

Minimum level(s) of standards possibly required

All details are contained in the procurement tender pack on the e-procurement platform

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

All details are contained in the procurement tender pack on the e-procurement platform

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 February 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

17 February 2025

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The travel services being procured are for vulnerable children, young people and adults' resident in Hammersmith & Fulham. Service users may have disabilities and or mobility difficulties and some complex, as well as multiple needs. The services being procured are seen as critical by the Council in ensuring important access to education and day centres, service-user wellbeing and social inclusion. As such the Council expects high quality travel care and support to be delivered under the contract (s). Tenders can be submitted for one or both lots. Both lots are further split into categories of vehicles and whether or not a travel care assistant is required. The Council considers that the requirements of Transfer of Undertakings (Protection of Employment) Regulations 2006 may apply to some regular routes and a mini-competition will always be held in those circumstances. Where TUPE applies the successful contractor may be required to provide pension protection for ex-local authority staff. Lot 2 for ad hoc taxi provision will be subject to call off contracts as and when required by direct award to suppliers who are appointed to the framework, through a ranking process. The Council reserves the right to terminate the process at any time prior to award of contract. The Council does not bind itself to accept the lowest tender, or any tender received and reserves the right to call for new tenders should they consider this necessary. The Council shall not be liable for any costs or expenses incurred by any tenderer in connection with the completion and return of the information requested in this contract notice, or the completion or submission of any tender.

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts Of Justice

London

Country

United Kingdom