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Planning

Car Parking Management

Cardiff University

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-001401

Procurement identifier (OCID): ocids-h6vhtk-060116

Published 8 January 2026, 11:39am

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Link for In-Tend missing

Scope

Reference

CU.2101.JP

Description

The University are undertaking Pre-Market engagement event for the procurement for the provision of:

A car parking management provider is required to support Travel, Transport and Parking Services to manage the university car parks. This management needs to include the use of ANPR and foot patrol officers to manage the compliance of parking at the university.

The new provider will be required to use existing signage and ANPR cameras that are owned by the university although it is acknowledged that the signage will need to be updated.

A permit management system to manage parking for university staff, students, contractors and visitors is required.

All customer facing services (including signage) where possible needs to be provided in both Welsh and English.

The Procurement will include the need for Innovation and require bidders to set out their approaches for any improvements in conjunction with the University.

A permit management system is provided by which to manage staff, contractor and external user car parking and permit are paid for in the main by direct debit (to the current provider) or direct invoice raised by the university.

RingGo and JustPark parking apps are in place to allow site users to book and pay for their own car parking on a daily basis (should they not hold a permit). A pay and display terminal is also in operation in our Maindy Road car park which is one of the largest and busiest car parks.

We have a number of car parks that are managed using ANPR cameras which will remain and also signage installed in all car parks. Whilst the signs will need updating this can be done by the use of overlays rather than needing replacement (some additional signs may be required).

Two foot patrol officers are employed by the current provider on the contract. They would be subject to TUPE requirements.

The objectives for the engagement are:

- To establish the level of interest in the contract

- Identify any common concerns or queries

The Pre-market engagement event will be held on 22nd January 2026 at 2pm via Teams

Suppliers interested in attending the pre-market engagement event must send an expression of interest via the In-Tend Portal. Once registered please complete the registration form and return via the correspondence function within the system. Places are limited to 2 people per supplier.

Suppliers will be limited to 2 attendees. The deadline for registering attendance at the event is 12 Noon, 21st January 2026 – Teams invitations will be issued once this deadline has passed. The University reserves the right to reject an application to attend sent after this time.

All presentation documentation, questions and answers will be published against the opportunity on the Portal following the engagement meetings.

Total value (estimated)

- £2,880,000 excluding VAT
- £3,456,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 August 2026 to 31 July 2029
- Possible extension to 7 July 2031
- 4 years, 11 months, 7 days

Main procurement category

Services

CPV classifications

- 98351000 - Car park management services

Contract locations

- UKL22 - Cardiff and Vale of Glamorgan

Engagement

Engagement deadline

21 January 2026

Engagement process description

The Pre-market engagement event will be held on 22nd January 2026 at 2pm via Teams

Suppliers interested in attending the pre-market engagement event must send an expression of interest via the In-Tend Portal : <https://intendhost.co.uk/cardiffuniversity/aspx/Home>

Once registered please complete the registration form and return via the correspondence function within the system. Places are limited to 2 people per supplier.

Suppliers will be limited to 2 attendees. The deadline for registering attendance at the event is 12 Noon, 21st January 2026 – Teams invitations will be issued once this deadline has passed. The University reserves the right to reject an application to attend sent after this time.

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Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

26 January 2026

Contracting authority

Cardiff University

- Public Procurement Organisation Number: PHVT-4343-HWYR

Procurement Services

Cardiff

CF24 4HQ

United Kingdom

Contact name: Julie Price

Email: Pricejk@cardiff.ac.uk

Website: <http://www.cardiff.ac.uk/business/why-work-with-us/for-suppliers>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales