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Contract

## **National Framework for Office Equipment**

Scottish Government

F20: Modification notice

Notice identifier: 2021/S 000-001387

Procurement identifier (OCID): ocds-h6vhtk-028cc1

Published 22 January 2021, 5:08pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Scottish Government

Saughton House, Broomhouse Drive

Edinburgh

EH11 3XD

#### **Email**

[BRYAN.DODDS@GOV.SCOT](mailto:BRYAN.DODDS@GOV.SCOT)

#### **Telephone**

+44 1312446290

#### **Country**

United Kingdom

#### **NUTS code**

UKM - SCOTLAND

**Internet address(es)**

Main address

<http://www.gov.scot>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10482](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482)

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

National Framework for Office Equipment

Reference number

SP-16-013

#### **II.1.2) Main CPV code**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

#### **II.1.3) Type of contract**

Supplies

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages
- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture
- 30120000 - Photocopying and offset printing equipment
- 30121000 - Photocopying and thermocopying equipment

- 30121200 - Photocopying equipment
- 30200000 - Computer equipment and supplies
- 30125110 - Toner for laser printers/fax machines
- 30232110 - Laser printers
- 30232100 - Printers and plotters
- 30232130 - Colour graphics printers
- 30232150 - Inkjet printers
- 42962000 - Printing and graphics equipment
- 48824000 - Printer servers
- 30121100 - Photocopiers
- 30121300 - Reproduction equipment
- 30125000 - Parts and accessories of photocopying apparatus
- 30192400 - Reprographic supplies
- 30216110 - Scanners for computer use
- 32581200 - Fax equipment
- 50310000 - Maintenance and repair of office machinery
- 50313000 - Maintenance and repair of reprographic machinery
- 50313100 - Photocopier repair services
- 50313200 - Photocopier maintenance services
- 72228000 - Hardware integration consultancy services
- 72512000 - Document management services
- 79131000 - Documentation services
- 79311000 - Survey services
- 79311200 - Survey conduction services
- 79521000 - Photocopying services
- 79810000 - Printing services

- 79811000 - Digital printing services
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 48783000 - Content management software package
- 48970000 - Print shop software package
- 42664100 - Fusion equipment for plastics
- 64122000 - Internal office mail and messenger services
- 64216120 - Electronic mail services
- 48780000 - System, storage and content management software package
- 72212311 - Document management software development services
- 30124500 - Scanner accessories
- 30124520 - Scanner document feeders
- 79999100 - Scanning services
- 79800000 - Printing and related services
- 79823000 - Printing and delivery services
- 79824000 - Printing and distribution services
- 50314000 - Repair and maintenance services of facsimile machines
- 48000000 - Software package and information systems
- 72212318 - Scanner software development services
- 72212313 - Optical-character-recognition (OCR) software development services

### **II.2.3) Place of performance**

NUTS codes

- UKM - SCOTLAND

Main site or place of performance

Across the geography of Scotland

### **II.2.4) Description of the procurement at the time of conclusion of the contract:**

Modification to extend current framework agreement for the provision of Office Equipment, ranging from small single function desktop printers to large print room high volume products, consisting of mono and colour, network and non-network requirements; and services and solutions up to a fully Managed Print Service.

**II.2.7) Duration of the contract, framework agreement, dynamic purchasing system or concession**

Duration in months

60

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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**Section IV. Procedure**

**IV.2) Administrative information**

**IV.2.1) Contract award notice concerning this contract**

Notice number: [2017/S 014-021118](#)

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## **Section V. Award of contract/concession**

### **Contract No**

SP-16-013

### **Title**

National Framework for Office Equipment

### **V.2) Award of contract/concession**

#### **V.2.1) Date of conclusion of the contract/concession award decision:**

8 January 2021

#### **V.2.2) Information about tenders**

The contract/concession has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor/concessionaire**

Annodata Limited

The Maylands Building, Maylands Avenue

Hemel Hempstead

HP2 7TG

Telephone

+44 1923333333

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor/concessionaire is an SME

No

**V.2.3) Name and address of the contractor/concessionaire**

Apogee Corporation

Apogee Corporation Limited , Nimbus House, Liphook Way

Maidstone

ME16 0FZ

Telephone

+44 3453009955

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor/concessionaire is an SME

No

**V.2.3) Name and address of the contractor/concessionaire**

Canon (UK) Limited

Woodhatch, Reigate, Surrey

Reigate

RH2 8BF

Telephone

+44 7967460072

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor/concessionaire is an SME

No

**V.2.3) Name and address of the contractor/concessionaire**

Capital Document Solutions Ltd

4 Centurion Business Park, Seaward Place

Glasgow

G41 1HH

Telephone

+44 1414185576

Country

United Kingdom

NUTS code

- UKM - SCOTLAND

The contractor/concessionaire is an SME

Yes

**V.2.3) Name and address of the contractor/concessionaire**

Konica Minolta Business Solutions (UK) Ltd

Miles Gray Road

Basildon

SS14 3AR

Telephone

+44 1268534444



Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor/concessionaire is an SME

No

**V.2.3) Name and address of the contractor/concessionaire**

Ricoh UK Ltd.

800 Pavilion Drive, Northampton Business Park

Northampton

NN4 7YL

Telephone

+44 2072534545

Country

United Kingdom

NUTS code

- UKM - SCOTLAND

The contractor/concessionaire is an SME

No

**V.2.3) Name and address of the contractor/concessionaire**

Xerox (UK) Limited

Building 4, Uxbridge Business Park, Sanderson Road, Uxbridge

Middlesex

UB8 1DH

Telephone

+44 1895251133

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor/concessionaire is an SME

No

**V.2.4) Information on value of the contract/lot/concession (at the time of conclusion of the contract;excluding VAT)**

Total value of the procurement: £56,000,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:640802)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

Internet address

<https://scotcourts.gov.uk/the-courts/court-locations/edinburgh-sheriff-court-and-justice-of-the-peace-court>

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## **Section VII: Modifications to the contract/concession**

### **VII.1) Description of the procurement after the modifications**

#### **VII.1.1) Main CPV code**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

#### **VII.1.2) Additional CPV code(s)**

- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture
- 30120000 - Photocopying and offset printing equipment
- 30121000 - Photocopying and thermocopying equipment
- 30121200 - Photocopying equipment
- 30200000 - Computer equipment and supplies
- 30125110 - Toner for laser printers/fax machines
- 30232110 - Laser printers
- 30232100 - Printers and plotters
- 30232130 - Colour graphics printers
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- 48824000 - Printer servers
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- 30125000 - Parts and accessories of photocopying apparatus
- 30192400 - Reprographic supplies
- 30216110 - Scanners for computer use
- 32581200 - Fax equipment
- 50310000 - Maintenance and repair of office machinery
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- 50313100 - Photocopier repair services
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- 72228000 - Hardware integration consultancy services
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- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 48783000 - Content management software package
- 48970000 - Print shop software package
- 42664100 - Fusion equipment for plastics
- 64122000 - Internal office mail and messenger services
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- 48780000 - System, storage and content management software package
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- 79999100 - Scanning services
- 79800000 - Printing and related services
- 79823000 - Printing and delivery services
- 79824000 - Printing and distribution services
- 50314000 - Repair and maintenance services of facsimile machines

- 48000000 - Software package and information systems
- 72212318 - Scanner software development services
- 72212313 - Optical-character-recognition (OCR) software development services

### **VII.1.3) Place of performance**

NUTS code

- UKM - SCOTLAND

### **VII.1.4) Description of the procurement:**

Modification to extend current framework agreement for the provision of Office Equipment, ranging from small single function desktop printers to large print room high volume products, consisting of mono and colour, network and non-network requirements; and services and solutions up to a fully Managed Print Service.

### **VII.1.5) Duration of the contract, framework agreement, dynamic purchasing system or concession**

Duration in months

12

### **VII.1.6) Information on value of the contract/lot/concession (excluding VAT)**

Total value of the contract/lot/concession:

£2,000,000

### **VII.1.7) Name and address of the contractor/concessionaire**

Apogee Corporation

Apogee Corporation Limited , Nimbus House, Liphook Way

Maidstone

ME16 0FZ

Telephone

+44 3453009955

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor/concessionaire is an SME

No

**VII.1.7) Name and address of the contractor/concessionaire**

Annodata Limited

The Maylands Building, Maylands Avenue

Hemel Hempstead

HP2 7TG

Telephone

+44 1923333333

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor/concessionaire is an SME

No

**VII.1.7) Name and address of the contractor/concessionaire**

Canon (UK) Limited

Woodhatch, Reigate, Surrey

Reigate

RH2 8BF

Telephone

+44 7967460072

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor/concessionaire is an SME

No

**VII.1.7) Name and address of the contractor/concessionaire**

Capital Document Solutions Ltd

4 Centurion Business Park, Seaward Place

Glasgow

G41 1HH

Telephone

+44 1414185576

Country

United Kingdom

NUTS code

- UKM - SCOTLAND

The contractor/concessionaire is an SME

Yes

**VII.1.7) Name and address of the contractor/concessionaire**

Konica Minolta Business Solutions (UK) Ltd



Miles Gray Road

Basildon

SS14 3AR

Telephone

+44 1268534444

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor/concessionaire is an SME

No

**VII.1.7) Name and address of the contractor/concessionaire**

Ricoh UK Ltd.

800 Pavilion Drive, Northampton Business Park

Northampton

NN4 7YL

Telephone

+44 2072534545

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor/concessionaire is an SME

No

**VII.1.7) Name and address of the contractor/concessionaire**

Xerox (UK) Limited

Building 4, Uxbridge Business Park, Sanderson Road, Uxbridge

Middlesex

UB8 1DH

Telephone

+44 1895251133

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor/concessionaire is an SME

No

**VII.2) Information about modifications**

**VII.2.1) Description of the modifications**

Nature and extent of the modifications (with indication of possible earlier changes to the contract):

The extension is being sought in accordance with Regulation 72(1)(c) of the Public Contracts (Scotland) Regulations 2015 which states:

72.(1)(c) A contract and framework agreement may be modified without a new procurement procedure due to circumstances which a diligent contracting authority could not have foreseen.

The modification is being sought due to the Covid-19 pandemic and its ongoing effects.

**VII.2.2) Reasons for modification**

Need for modification brought about by circumstances which a diligent contracting authority/entity could not foresee.

Description of the circumstances which rendered the modification necessary and explanation of the unforeseen nature of these circumstances:

Measures to control and contain the spread of the Covid-19 pandemic are continuing to cause significant disruption for Scottish public sector organisations and office equipment suppliers. Non-critical public sector buildings remain closed as staff continue to work from home and it is uncertain when public sector staff will return to work and at what capacity. This is having a significant adverse effect on framework suppliers' ability to predict the scale and scope of future demand for equipment and associated services.

The extension of the framework for up to 12 months to June 2022 will provide the authority sufficient time to develop documents for the replacement framework and will commence the procurement process at the earliest opportunity taking into account market conditions, the needs of Scottish public sector organisations and the outcome of supplier and stakeholder engagement activities.

### **VII.2.3) Increase in price**

Updated total contract value before the modifications (taking into account possible earlier contract modifications, price adaptations and average inflation)

Value excluding VAT: £54,000,000

Total contract value after the modifications

Value excluding VAT: £56,000,000