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Tender

## **Online Support and Advice Grant (OSAG Legal Support)**

Ministry of Justice

F02: Contract notice

Notice identifier: 2024/S 000-001373

Procurement identifier (OCID): ocds-h6vhtk-042d67

Published 16 January 2024, 9:28am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Ministry of Justice

102 Petty France

London

SW1H 9AJ

#### **Email**

[lucinda.carty@justice.gov.uk](mailto:lucinda.carty@justice.gov.uk)

#### **Telephone**

+44 02033343555

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/ministry-of-justice>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://ministryofjusticecommercial.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://ministryofjusticecommercial.bravosolution.co.uk/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Online Support and Advice Grant (OSAG Legal Support)

#### **II.1.2) Main CPV code**

- 79111000 - Legal advisory services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Ministry of Justice are pleased to share this potential grant opportunity regarding the upcoming commission of the Online Support and Advice Grant. The Government are committed to delivering swift access to justice for all who seek it and ensuring that citizens can obtain supportive resources, which the grant will enable.

The purpose of this potential grant is to ensure that litigants in person, as well as individuals who are supporting litigants in person, and not-for-profit organisations, have access to a wide range of online legal support and advice in relation to a range of civil, family and tribunal (CFT) problems via one digital service or tool.

The online service will enable such individuals and organisations to navigate the justice system and sufficiently prepare for court proceedings where necessary. The service will be widely signposted to and is expected to be user-friendly and easily accessible.

The fund will be open to providers who have the capability to deliver this service and is valued at approximately £130,475-£200,000. Suppliers can bid as a single entity or as a Consortium. The funding period will commence in April 2024, and is anticipated to last for twelve (12) months with possibility for extension. The project milestones are as follows:

Market Engagement Event - 9th January 2024

Competition Live Date - 15th January 2024

Deadline for Clarification Questions - 5th February 2024

Competition Deadline - 12th February 2024

Contract award and outcome confirmed -- March 2024

Commencement of Fund- April 2024

Suppliers interested can register through the Jaggaer e-sourcing portal (<https://ministryofjusticecommercial.bravosolution.co.uk/web/login.html>) and by searching the following ITT: ITT\_8326 - Online Support and Advice Grant (OSAG Legal Support). This will allow suppliers to be added and to view the content material required for the grant competition, as well as asking clarification questions. Any communications must be done via the Jaggaer E-Sourcing Portal.

### **II.1.5) Estimated total value**

Value excluding VAT: £130,475

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

nationwide

### **II.2.4) Description of the procurement**

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £130,475

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Possibility for extension a further 6 months valued between £65,000-£100,000.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Organisations (Including all members of a consortium) must be a charity or institution (other than a charity) which is established for charitable, benevolent or philanthropic purposes.

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 February 2024

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

Breton, English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 March 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

15 January 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Ministry of Justice

102 Petty France

London

SW1H 9AJ

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Lucinda Carty

London

Email

[lucinda.carty@justice.gov.uk](mailto:lucinda.carty@justice.gov.uk)

Country

United Kingdom