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Tender

## **Manned Security Guarding & Associated Services**

7 Forces Procurement

F21: Social and other specific services – public contracts

Prior information notice with call for competition

Notice identifier: 2021/S 000-001362

Procurement identifier (OCID): ocds-h6vhtk-028a40

Published 22 January 2021, 3:34pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

7 Forces Procurement

Police Headquarters, Martlesham Heath

Ipswich

IP5 3QS

#### **Contact**

Laura Footner

#### **Email**

[laura.footner@herts.pnn.police.uk](mailto:laura.footner@herts.pnn.police.uk)

#### **Telephone**

+44 01438757993

**Country**

United Kingdom

**NUTS code**

UKH2 - Bedfordshire and Hertfordshire

**National registration number**

N/A

**Internet address(es)**

Main address

<http://www.suffolk.police.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=36323&B=BLUELIGHT](https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=36323&B=BLUELIGHT)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=36323&B=BLUELIGHT](https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=36323&B=BLUELIGHT)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Public order and safety

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Manned Security Guarding & Associated Services

Reference number

7F-2021-P004

#### **II.1.2) Main CPV code**

- 79713000 - Guard services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Contractor is required to provide Security Services and Reception Services on a 24/7 365 day basis at Six Hills Court, Stevenage in accordance with the requirements detailed within the Statement of Requirements.

A minimum of two Security Officer must be provided during Normal Office Hours to operate the Reception and the Vehicle Gate Sentry, undertake the necessary Patrols and other requirements of the service. Outside of Normal Office hours and at Weekends, Security Officers may be reduced to one.

NPPV3 level of vetting is required for every security guard.

#### **II.1.5) Estimated total value**

Value excluding VAT: £450,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 79715000 - Patrol services

## **II.2.3) Place of performance**

NUTS codes

- UKH2 - Bedfordshire and Hertfordshire

Main site or place of performance

Stevenage, Hertfordshire

## **II.2.4) Description of the procurement**

The Contractor is required to provide Security Services and Reception Services on a 24/7 365 day basis at Six Hills Court, Stevenage in accordance with the requirements detailed within the Statement of Requirements.

A minimum of two Security Officer must be provided during Normal Office Hours to operate the Reception and the Vehicle Gate Sentry, undertake the necessary Patrols and other requirements of the service. Outside of Normal Office hours and at Weekends, Security Officers may be reduced to one.

NPPV3 level of vetting is required for every security guard.

## **II.2.6) Estimated value**

Value excluding VAT: £450,000

## **II.2.7) Duration of the contract or the framework agreement**

Duration in months

36

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

#### **TENDER EVALUATION AND SCORING**

Tenders will be evaluated on the basis of the most economically advantageous Tender (MEAT) having regard to the criteria and scoring as set out in this Tender Evaluation Model.

Tenderers will be scored only on the information contained within their Tender submissions, within presentation content or site visits (where applicable).

Tenderers must be aware that in evaluating Tenders the Authority will not score or take into consideration any elements of a Tender that “exceed” the stated requirements other than those expressly required by the Authority, as detailed within the Specification of Requirements and Method Statements.

By applying the Tender Evaluation Model the Authority intend to appoint a Successful Tenderer

Qualification (E-tendering Selection Questionnaire) PASS/FAIL

Technical (Quality) 70%

Stage 1 – Questions 50%

Stage 2 – Interview 20%

Commercial (Price) 30%

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As per Statement of Requirements and Key Performance Indicators

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-000748](#)

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

16 February 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.5) Scheduled date for start of award procedures**

16 March 2021

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court

The Strand

London

WC2A 2LL

Telephone

+44 2079476000

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

PDRS

BiP Solutions, Medius 60, Pacific Way

Glasgow

G51 1DZ

Telephone

+44 8452707055

Country

United Kingdom

#### **VI.4.4) Service from which information about the review procedure may be obtained**

7 Force Procurement

Suffolk

Country

United Kingdom