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Tender

Supply of Core Marketing/Communications Print Works

Kent Community Health NHS Foundation Trust

F02: Contract notice

Notice identifier: 2024/S 000-001349

Procurement identifier (OCID): ocds-h6vhtk-042d54

Published 15 January 2024, 5:07pm

Section I: Contracting authority

I.1) Name and addresses

Kent Community Health NHS Foundation Trust

110/120 Upper Pemberton, Eureka Park, Kennington

Ashford

TN25 4AZ

Contact

Mr Connor Hubbard

Email

connor.hubbard@nhs.net

Telephone

+44 7774331482

Country

United Kingdom

Region code

UKJ - South East (England)

Internet address(es)

Main address

<http://www.kentcht.nhs.uk>

Buyer's address

<http://www.kentcht.nhs.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=33d32ae5-c4b3-ee11-8127-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=33d32ae5-c4b3-ee11-8127-005056b64545>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply of Core Marketing/Communications Print Works

Reference number

DN707052

II.1.2) Main CPV code

- 79823000 - Printing and delivery services

II.1.3) Type of contract

Services

II.1.4) Short description

KCHFT is reviewing its print requirements to drive cost savings and process efficiencies through standardization, and wishes to invite potential providers to make a tender submission to provide print and delivery of high-quality marketing documentation throughout the health economy within Kent, East Sussex and London.

The successful provider will be required to undertake print and supply across a broad range of corporate stationery, including but not limited to: leaflets, booklets/brochures, flyers, posters, pull-up displays, business cards and postcards. The contract will include the print, supply and delivery of documents within the lots that you are successful for.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

The contracting authority reserves the right to award contracts combining any of the included lots individually or collectively to a single or multiple suppliers.

II.2) Description

II.2.1) Title

10 lots in total, each lot is a different print item (i.e flyers - lot 1, business cards - lot 2 etc.)

Lot No

1

II.2.2) Additional CPV code(s)

- 79823000 - Printing and delivery services

II.2.3) Place of performance

NUTS codes

- UKJ - South East (England)

II.2.4) Description of the procurement

KCHFT is reviewing its print requirements to drive cost savings and process efficiencies through standardization, and wishes to invite potential providers to make a tender submission to provide print and delivery of high-quality marketing documentation throughout the health economy within Kent, East Sussex and London.

The successful provider will be required to undertake print and supply across a broad range of corporate stationery, including but not limited to: leaflets, booklets/brochures, flyers, posters, pull-up displays, business cards and postcards. The contract will include the print, supply and delivery of documents within the lots that you are successful for.

Bidders must submit the completed SQ to this e-Tendering Portal. This expression of interest window closes on the 15th February 2024 @ 09:00am. Any bidder whom has expressed interest in this opportunity is able to download this selection questionnaire document attached, in addition to the supporting service specification. Bidders will be required to submit the completed selection questionnaire document by no later than 15th February 2024 @ 09:00am. Bidders whom have expressed interest will be added to the 'invitation to SQ' stage, which runs coterminous with this expression of interest stage, and this is where bidders will be able to submit their completed selection questionnaire document prior to the deadline. The e-Tendering portal reference for this s project is DN707052.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

21 April 2024

End date

20 April 2026

This contract is subject to renewal

Yes

Description of renewals

3 extension opportunities of 2 years + 1 year + 1 year from the original contract term.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As detailed within the ITT Documentation and specification.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 February 2024

Local time

9:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Kent Community NHS Health Foundation Trust

110/120 Upper Pemberton, Eureka Park, Kennington

Ashford

TN254AZ

Country

United Kingdom