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Contract

The Provision of Specialised Employment Support for West Lothian Parents

West Lothian Council

F03: Contract award notice

Notice identifier: 2024/S 000-001339

Procurement identifier (OCID): ocds-h6vhtk-03fb25

Published 15 January 2024, 4:30pm

Section I: Contracting authority

I.1) Name and addresses

West Lothian Council

West Lothian Civic Centre, Howden South Road

Livingston

EH54 6FF

Contact

Lisa Mallaghan

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+44 1506281325

Country

United Kingdom

NUTS code

UKM78 - West Lothian

Internet address(es)

Main address

<http://www.westlothian.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00140

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Provision of Specialised Employment Support for West Lothian Parents

Reference number

CC13038

II.1.2) Main CPV code

- 80400000 - Adult and other education services

II.1.3) Type of contract

Services

II.1.4) Short description

The Scottish Government provided Local Authorities with funding under the No One Left Behind (NOLB) Child Poverty policy. This policy intends to work towards eradicating child poverty in Scotland through various means including Parental Employment Support.

The contract has three lots and providers could bid for single or multiple lots. Providers were required to support eligible West Lothian parents to to gain sectorial training, work experience and specialised employability skills that will enable them to gain employment aligned to their individual skills and work expectations or progress within their current workplace.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £570,000

II.2) Description

II.2.1) Title

Lot 1 - Qualifications

Lot No

1

II.2.2) Additional CPV code(s)

- 80000000 - Education and training services
- 80300000 - Higher education services
- 80400000 - Adult and other education services
- 80410000 - Various school services
- 80520000 - Training facilities
- 80511000 - Staff training services
- 80500000 - Training services
- 80530000 - Vocational training services
- 80521000 - Training programme services
- 80570000 - Personal development training services
- 85312310 - Guidance services
- 85312300 - Guidance and counselling services
- 80510000 - Specialist training services
- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

II.2.4) Description of the procurement

The provision of training programmes with recognised qualifications in areas that are relevant to the local economy and aligned to the needs and capabilities of the clients. Qualifications were be aligned to employment opportunities within the local labour market and consider the client's personal circumstances and family commitments. The training provided was to support the clients to progress into employment or move closer to the labour market at the end of the course.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 - Mentoring

Lot No

2

II.2.2) Additional CPV code(s)

- 79634000 - Career guidance services
- 85312300 - Guidance and counselling services
- 85312310 - Guidance services
- 80000000 - Education and training services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80530000 - Vocational training services
- 80521000 - Training programme services
- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

II.2.4) Description of the procurement

An in-work mentor programme designed to create work placements that supported marginalised clients that required additional assistance and support in the work place. This included securing mentoring positions, liaising with the employer and providing 1 to 1 mentoring support to the client whilst undertaking the placement. Where the opportunity to progress results from the placement support were to be provided to secure this progression and for an initial settling in period.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3 - Employability Support

Lot No

3

II.2.2) Additional CPV code(s)

- 79634000 - Career guidance services
- 85312310 - Guidance services
- 85312300 - Guidance and counselling services
- 80000000 - Education and training services

- 80500000 - Training services
- 80510000 - Specialist training services
- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

II.2.4) Description of the procurement

Working alongside Access2employment service to compliment the current provision and bridge gaps to targeted niche groups of parents via the provision of a range of employability programmes.

Programmes were to be designed to address client's barriers including confidence and self-worth, lack of work experience, mental health issues etc, and they were to include support to access current income maximisation services, work placements and volunteering opportunities as a recognised means of progression for clients.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-026597](#)

Section V. Award of contract

Lot No

1

Title

Lot 1 - Qualifications

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

15 December 2023

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 4

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

The Larder

1 Allen Road

Livingston

EH54 6TQ

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £250,000

Section V. Award of contract

Lot No

2

Title

Lot 2 - Mentoring

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

15 December 2023

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 2

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

The Larder

1 Allen Road

Livingston

EH54 6TQ

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £200,000

Section V. Award of contract

Lot No

3

Title

Lot 3 - Employability Support

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

15 December 2023

V.2.2) Information about tenders

Number of tenders received: 6

Number of tenders received from SMEs: 6

Number of tenders received from tenderers from other EU Member States: 6

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Street League

1st Floor, Paisley Wing, Trident House, 175 Renfrew Road

Paisley

PA3 4EF

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £120,000

Section VI. Complementary information

VI.3) Additional information

Re: SPD Q3D.1, 3D.2 and 3D.3 Bidders were to answer these questions on Environmental, social and labour law in relation to compliance

with the regulations covering Scotland and the UK.

There were minimum requirements concerning Cyber Security for this contract, which were evaluated on a pass/fail basis.

West Lothian Council is committed to maximising Community Benefits from its procurement activities. Under this procurement, the

contractor, and its supply chain, were required to support the authority's economic, social and environmental objectives relating to

participation in skills development, training and employment initiatives and other value-added contributions.

While the Community Benefits Information was in no way scored/evaluated/taken into account beyond the requirement that it was

included in the bidder's Tender Submission, if the Community Benefits Information contained any Community Benefits, these were

accepted by the Authority via the contract variation process and were enforceable as part of the contract. Accordingly, where a contract was awarded to a bidder whose Tender

Submission included Community Benefits, the bidder was required to deliver those Community

Benefits as part of the contract. The buyer used PCS-Tender to conduct this ITT exercise. The Project code was 25136 . Please note that the values contained within II.2 are indicative only.

(SC Ref:755260)

VI.4) Procedures for review

VI.4.1) Review body

Livingston Sherriff Court

Howden South Road

Livingston

EH54 6FF

Country

United Kingdom