

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/001339-2024>

Contract

## **The Provision of Specialised Employment Support for West Lothian Parents**

West Lothian Council

F03: Contract award notice

Notice identifier: 2024/S 000-001339

Procurement identifier (OCID): ocds-h6vhtk-03fb25

Published 15 January 2024, 4:30pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Lothian Council

West Lothian Civic Centre, Howden South Road

Livingston

EH54 6FF

#### **Contact**

Lisa Mallaghan

#### **Email**

[Lisa.Mallaghan@westlothian.gov.uk](mailto:Lisa.Mallaghan@westlothian.gov.uk)

#### **Telephone**

+44 1506281814

#### **Fax**

+44 1506281325

**Country**

United Kingdom

**NUTS code**

UKM78 - West Lothian

**Internet address(es)**

Main address

<http://www.westlothian.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00140](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00140)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Provision of Specialised Employment Support for West Lothian Parents

Reference number

CC13038

#### **II.1.2) Main CPV code**

- 80400000 - Adult and other education services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scottish Government provided Local Authorities with funding under the No One Left Behind (NOLB) Child Poverty policy. This policy intends to work towards eradicating child poverty in Scotland through various means including Parental Employment Support.

The contract has three lots and providers could bid for single or multiple lots. Providers were required to support eligible West Lothian parents to to gain sectorial training, work experience and specialised employability skills that will enable them to gain employment aligned to their individual skills and work expectations or progress within their current workplace.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £570,000

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - Qualifications

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services
- 80300000 - Higher education services
- 80400000 - Adult and other education services
- 80410000 - Various school services
- 80520000 - Training facilities
- 80511000 - Staff training services
- 80500000 - Training services
- 80530000 - Vocational training services
- 80521000 - Training programme services
- 80570000 - Personal development training services
- 85312310 - Guidance services
- 85312300 - Guidance and counselling services
- 80510000 - Specialist training services
- 98000000 - Other community, social and personal services

### **II.2.3) Place of performance**

NUTS codes

- UKM78 - West Lothian

### **II.2.4) Description of the procurement**

The provision of training programmes with recognised qualifications in areas that are relevant to the local economy and aligned to the needs and capabilities of the clients. Qualifications were be aligned to employment opportunities within the local labour market and consider the client's personal circumstances and family commitments. The training provided was to support the clients to progress into employment or move closer to the labour market at the end of the course.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Mentoring

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79634000 - Career guidance services
- 85312300 - Guidance and counselling services
- 85312310 - Guidance services
- 80000000 - Education and training services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80530000 - Vocational training services
- 80521000 - Training programme services
- 98000000 - Other community, social and personal services

### **II.2.3) Place of performance**

NUTS codes

- UKM78 - West Lothian

#### **II.2.4) Description of the procurement**

An in-work mentor programme designed to create work placements that supported marginalised clients that required additional assistance and support in the work place. This included securing mentoring positions, liaising with the employer and providing 1 to 1 mentoring support to the client whilst undertaking the placement. Where the opportunity to progress results from the placement support were to be provided to secure this progression and for an initial settling in period.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 3 - Employability Support

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 79634000 - Career guidance services
- 85312310 - Guidance services
- 85312300 - Guidance and counselling services
- 80000000 - Education and training services

- 80500000 - Training services
- 80510000 - Specialist training services
- 98000000 - Other community, social and personal services

### **II.2.3) Place of performance**

NUTS codes

- UKM78 - West Lothian

### **II.2.4) Description of the procurement**

Working alongside Access2employment service to compliment the current provision and bridge gaps to targeted niche groups of parents via the provision of a range of employability programmes.

Programmes were to be designed to address client's barriers including confidence and self-worth, lack of work experience, mental health issues etc, and they were to include support to access current income maximisation services, work placements and volunteering opportunities as a recognised means of progression for clients.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-026597](#)

---

## **Section V. Award of contract**

### **Lot No**

1

### **Title**

Lot 1 - Qualifications

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 December 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 4

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

The Larder

1 Allen Road

Livingston

EH54 6TQ

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £250,000

---

**Section V. Award of contract**

**Lot No**

2

**Title**

Lot 2 - Mentoring

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

15 December 2023

### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 2

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

The Larder

1 Allen Road

Livingston

EH54 6TQ

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £200,000

---

## **Section V. Award of contract**

### **Lot No**

3

### **Title**

Lot 3 - Employability Support

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 December 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 6

Number of tenders received from tenderers from other EU Member States: 6

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Street League

1st Floor, Paisley Wing, Trident House, 175 Renfrew Road

Paisley

PA3 4EF

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £120,000

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

Re: SPD Q3D.1, 3D.2 and 3D.3 Bidders were to answer these questions on Environmental, social and labour law in relation to compliance

with the regulations covering Scotland and the UK.

There were minimum requirements concerning Cyber Security for this contract, which were evaluated on a pass/fail basis.

West Lothian Council is committed to maximising Community Benefits from its procurement activities. Under this procurement, the

contractor, and its supply chain, were required to support the authority's economic, social and environmental objectives relating to

participation in skills development, training and employment initiatives and other value-added contributions.

While the Community Benefits Information was in no way scored/evaluated/taken into account beyond the requirement that it was

included in the bidder's Tender Submission, if the Community Benefits Information contained any Community Benefits, these were

accepted by the Authority via the contract variation process and were enforceable as part of the contract. Accordingly, where a contract was awarded to a bidder whose Tender

Submission included Community Benefits, the bidder was required to deliver those Community

Benefits as part of the contract. The buyer used PCS-Tender to conduct this ITT exercise. The Project code was 25136 . Please note that the values contained within II.2 are indicative only.

(SC Ref:755260)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Livingston Sherriff Court

Howden South Road

Livingston

EH54 6FF

Country

United Kingdom