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Tender

ElmWey Learning Trust Catering Tender

ElmWey Learning Trust c/o Heathside School

F02: Contract notice

Notice identifier: 2022/S 000-001320

Procurement identifier (OCID): ocds-h6vhtk-030bc1

Published 17 January 2022, 12:35pm

Section I: Contracting authority

I.1) Name and addresses

ElmWey Learning Trust c/o Heathside School

Brooklands Lane

Weybridge

KT13 8UZ

Contact

Chris Drury

Email

cdrury@heathside.surrey.sch.uk

Telephone

+44 1932839241

Country

United Kingdom

NUTS code

UKJ25 - West Surrey

Internet address(es)

Main address

www.rmandcconsultants.co.uk

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.mytenders.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ElmWey Learning Trust Catering Tender

Reference number

RM&C/2022/ELT/347

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Heathside School, Weybridge

Heathside School's focus on delivering a rich curriculum, maintaining high standards and ensuring an excellent standard of teaching and learning has placed the school in the top 10% at post 16 and in the top 15% at GCSE in progress nationally. The school is a vibrant and caring learning community where students thrive. The last Ofsted inspection in March 2018 stated: Heathside is a harmonious school where everyone pulls together to do their best. Morale among pupils and teachers is high.

Heathside's staff are extremely dedicated and have a wealth of subject knowledge and expertise which permeates the broad and balanced curriculum which they deliver. The curriculum also drives the development of cross curricular skills such as reading, communication skills, creativity and numeracy. A full programme of PSHE and RSE ensures pupils have the opportunity to explore and debate current topics and increase their knowledge on how to look after themselves, develop intercultural respect and understanding and keep themselves safe.

The school's core values of Respect, Endeavour and Commitment help students to develop an empathy and understanding of others. It aims for all pupils, when they leave, to be responsible, caring individuals who approach the next stage of their lives with principled open minds, able to make a positive, successful contribution as global citizens in a rapidly changing world.

Heathside School, Walton-on-Thames

Elmbridge Borough Council's Planning Committee granted planning for the new school, Heathside Walton-on-Thames on 3rd June 2020.

Since last summer, work has been continuing apace ready for the school to open in September 2022 with a PAN of 120, four forms of entry, rising to six forms of entry, a PAN of 180, in September 2023. For the academic year 2022-23 the school will open in temporary accommodation on the permanent site on Waterside Drive with work scheduled

to prepare for this starting in May 2022.

A planning application for the temporary accommodation and a Section 73 planning application to address some of the hydrological survey findings and to amend the external landscaping, including an external dining area, was submitted in the spring 2021.

Subject to planning, BAM, the building contractor appointed to build the new school will start construction on site in late December 2021 and are scheduled to complete the build by May 2023. This will allow us to decant from the temporary accommodation into the permanent buildings by July 2023, ready for the start of the new academic year in September 2023.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 55524000 - School catering services

II.2.3) Place of performance

NUTS codes

- UKJ25 - West Surrey

Main site or place of performance

Heathside School Weybridge, Brooklands Lane, Weybridge, Surrey, KT13 8UZ

II.2.4) Description of the procurement

Heathside School, Weybridge Pupil Numbers: - by year group

Year 7 216

Year 8 215

Year 9 215

Year 10 210

Year 11 211

Sixth Form 212

Total 1,279

Sales over 12 months Sept 2018 -Aug 2019 (pre Covid)

FSM Sales over 12 months 15,580 GBP

Pupil and Staff Paid Meal Sales over 12 months 363,611GBP

Staff Duty Meal Sales over 12 months 4,180 GBP

Hospitality Sales over 12 months No Included in Bid

Service Times

Breakfast: 08:00 – 08:30

Break: Upper School 10:30 – 10:55 / Lower School 11:25 – 11:50

Lunch: Upper School 12:40 – 13:10 / Lower School 13:35 – 14:05

Sixth Form: 10:30 – 14:00

Locked in Policy: Yes for years 7-11

Current Contractor

Chartwells / Compass Group UK & Ireland

Heathside School, Walton-on-Thames

Pupil Numbers: - by year group

Year 7 120 – Sept 2022

Year 8 180 – Sept 2023

Year 9 180 – Sept 2024

Year 10 180 – Sept 2025

Year 11 180 – Sept 2026

Sixth Form N/A

Service Times

TBC

Locked in Policy: Yes will be for years 7-11

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal after 3 years is possible based on satisfactory performance

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 February 2022

Local time

1:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

16 March 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=225099.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:225099)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

VI.4.2) Body responsible for mediation procedures

RM&C Consultants Ltd

Suthernwood View, Woodcote Road

South Stoke

RG8 0JJ

Email

david.allen@rmandcconsultants.co.uk

Telephone

+44 7786312805

Country

United Kingdom

Internet address

www.rmandcconsultants.co.uk