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Tender

Dartmoor Multi Academy Trust - Provision of Catering Equipment Servicing & Repairs

Dartmoor Multi Academy Trust

F02: Contract notice

Notice identifier: 2025/S 000-001301

Procurement identifier (OCID): ocids-h6vhtk-04d020

Published 15 January 2025, 10:19am

Section I: Contracting authority

I.1) Name and addresses

Dartmoor Multi Academy Trust

Wardhayes Simmons Way

Okehampton

EX20 1PU

Contact

Sharon Perkins

Email

sperkins@dmatschools.org.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

www.mytenders.co.uk

Buyer's address

<https://www.mytenders.co.uk>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Dartmoor Multi Academy Trust - Provision of Catering Equipment Servicing & Repairs

II.1.2) Main CPV code

- 50883000 - Repair and maintenance services of catering equipment

II.1.3) Type of contract

Services

II.1.4) Short description

This contract is for the management and provision of catering equipment servicing to all school sites included in this tender. It is for the provision of servicing for catering equipment within school kitchens and also any other catering equipment that may be held onsite. The service will ensure the safe and efficient operation of all catering equipment whilst complying with industry standards and providing timely responses to both scheduled and emergency servicing.

As a result of this tender process, the Trust intends to appoint a Contractor to provide a high-quality service that is flexible and will deliver compliance and value for money for the Trust.

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 50883000 - Repair and maintenance services of catering equipment
- 39310000 - Catering equipment

II.2.3) Place of performance

NUTS codes

- UKK4 - Devon

Main site or place of performance

School sites for

Dartmoor Multi Academy Trust

Wardhayes,

Simmons Way,

Okehampton,

Devon,

EX20 1PY

II.2.4) Description of the procurement

The Trust is seeking a Contractor that will deliver the provision of Planned Preventative Maintenance and Servicing of Catering Equipment for this contract to provide a high-quality service, whilst delivering value for money for the school, parents and pupils using the Services. The Contract also includes any other catering equipment outside of this that maybe held on site.

The scope of works will include, but not be limited to the following:

- a. Servicing of all catering equipment.
- b. Breakdown repairs.
- c. Replacement of faulty parts.
- d. Safety inspections and tests.
- e. Compliance with relevant regulations and standards.
- f. Emergency call-out services.
- g. Provision of a detailed service report after each visit.

This contract includes additional works e.g.

- a. Ad-hoc works
- b. Remedial Works
- c. Emergency works

However, the Trust reserve the right to award these works outside the tender, so such works are not guaranteed.

With a view to achieving a smooth and effective service for pupils and staff, the Successful Contractor shall ensure that they:

- a. Have the technical and relevant experience to deliver the catering equipment servicing provision to the Trust, whilst demonstrating value for money.
- b. Appoint a competent person to take managerial control.
- c. Establish effective management and operational level communication systems at all levels regarding the service with the Trust.
- d. Develop a robust scheme and system of checks for managing, servicing and maintaining catering equipment, ensuring works are carried out for all sites by a competent person.
- e. Demonstrate the ability to deliver the services required in a flexible manner, as to cause minimum disruption to pupils, staff and the day-to-day operations of the school.
- f. Maintain a safe environment on school premises concerning the servicing of catering equipment and be responsible for all legal, and health and safety requirements in delivering the services.
- g. Adhere to all legal and statutory regulations and guidance to ensure compliance and ensure the delivery of services is at the desired level to meet requirements.
- h. Actively manage the resulting contract including contract review meetings, overall performance of the contract, and management of Key Performance Indicator (KPI) and Service Level Agreement (SLA).

The contract is for a period of five (3) years with the possible extension of two (2) further years, in 12-month intervals (3+1+1).

Sites included are as follows:

Bridgerule Primary School

Chagford Primary School

Exbourne Primary School

Highampton Primary School

Holsworthy Community College

Lydford Primary School

Milton Abbot Primary School

Northlew & Ashbury Primary School

North Tawton Primary School

Okehampton College

Okehampton College – Wardhayes Campus

Okehampton Primary

South Tawton Primary School

St James Primary

Tavistock College

The Promise School

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £300,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

22 April 2025

End date

31 August 2028

This contract is subject to renewal

Yes

Description of renewals

Option of 2 further 1 year extensions

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Selection criteria as stated in the procurement documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

as per the Contract T&C

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 February 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

14 February 2025

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=233571.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:233571)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

VI.4.2) Body responsible for mediation procedures

Dartmoor Multi Academy Trust

Wardhayes Simmons Way

Okehampton, Devon

EX20 1PY

Email

sperkins@dmatschools.org.uk

Country

United Kingdom

Internet address

<https://dartmoormat.org.uk/>

VI.4.4) Service from which information about the review procedure may be obtained

Dartmoor Multi Academy Trust

Wardhayes Simmons Way

Okehampton, Devon

EX20 1PY

Email

sperkins@dmatschools.org.uk

Country

United Kingdom

Internet address

<https://dartmoormat.org.uk/>