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Contract

Provision of Archive Supplies Framework

Historic Environment Scotland
National Trust for Scotland

F03: Contract award notice

Notice identifier: 2023/S 000-001285

Procurement identifier (OCID): ocds-h6vhtk-037576

Published 16 January 2023, 2:17pm

Section I: Contracting authority

I.1) Name and addresses

Historic Environment Scotland

Longmore House, Salisbury Place

Edinburgh

EH9 1SH

Contact

Catherine McNair

Email

procurement@hes.scot

Telephone

+44 1316688866

Fax

+44 1316688877

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://historicenvironment.scot>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00164

I.1) Name and addresses

National Trust for Scotland

Hermiston quay, 5 Cultins Road

Edinburgh

EH11 4DF

Email

procurement@hes.scot

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.nts.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA12344

I.2) Information about joint procurement

The contract involves joint procurement

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Other activity

Built Environment, Conservation and Tourism

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Archive Supplies Framework

Reference number

HES/C/4160

II.1.2) Main CPV code

- 30191100 - Filing equipment

II.1.3) Type of contract

Supplies

II.1.4) Short description

Framework Agreement that will supply high-quality storage supplies for the HES Archive collections.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Lowest offer: £18,422 / Highest offer: £21,533 taken into consideration

II.2) Description

II.2.1) Title

Flour flap folders for glass plates

Lot No

3

II.2.2) Additional CPV code(s)

- 22852000 - Folders

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

HES is looking for quotes for a Framework Agreement that will supply high-quality storage supplies for the HES Archive collections. Detailed product requirements can be found in the pricing schedule. The products that HES require have been split into eight Lots which will be considered as individual categories. The framework will likely appoint multiple suppliers for different product Lots.

II.2.5) Award criteria

Quality criterion - Name: Material Specifications / Weighting: 25

Quality criterion - Name: Technical dimensions and functions / Weighting: 25

Quality criterion - Name: Guarantee on delivery schedules / Weighting: 5

Quality criterion - Name: Reducing environmental impact / Weighting: 15

Quality criterion - Name: Fair Work Practices / Weighting: 5

Price - Weighting: 25

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Rolled Drawing Box

Lot No

4

II.2.2) Additional CPV code(s)

- 30193700 - File storage box

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

HES is looking for quotes for a Framework Agreement that will supply high-quality storage supplies for the HES Archive collections. Detailed product requirements can be found in the pricing schedule. The products that HES require have been split into eight Lots which will be considered as individual categories. The framework will likely appoint multiple suppliers for different product Lots.

II.2.5) Award criteria

Quality criterion - Name: Material Specifications / Weighting: 25

Quality criterion - Name: Technical dimensions and functions / Weighting: 25

Quality criterion - Name: Guarantee on delivery schedules / Weighting: 5

Quality criterion - Name: Reducing environmental impact / Weighting: 15

Quality criterion - Name: Fair work Practices / Weighting: 5

Price - Weighting: 25

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Manuscript/drawing boxes

Lot No

5

II.2.2) Additional CPV code(s)

- 30193700 - File storage box

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

HES is looking for quotes for a Framework Agreement that will supply high-quality storage supplies for the HES Archive collections. Detailed product requirements can be found in the pricing schedule. The products that HES require have been split into eight Lots which will be considered as individual categories. The framework will likely appoint multiple suppliers for different product Lots.

II.2.5) Award criteria

Quality criterion - Name: Material Specifications / Weighting: 25

Quality criterion - Name: Technical dimensions and functions / Weighting: 25

Quality criterion - Name: Guarantee on delivery schedules / Weighting: 5

Quality criterion - Name: Reducing environmental impact / Weighting: 15

Quality criterion - Name: Fair Work Practices / Weighting: 5

Price - Weighting: 25

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Photographic media boxes

Lot No

6

II.2.2) Additional CPV code(s)

- 30193700 - File storage box

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

HES is looking for quotes for a Framework Agreement that will supply high-quality storage supplies for the HES Archive collections. Detailed product requirements can be found in the pricing schedule. The products that HES require have been split into eight Lots which will be considered as individual categories. The framework will likely appoint multiple suppliers for different product Lots.

II.2.5) Award criteria

Quality criterion - Name: Material Specifications / Weighting: 25

Quality criterion - Name: Technical dimensions and functions / Weighting: 25

Quality criterion - Name: Guarantee on delivery schedules / Weighting: 5

Quality criterion - Name: Reducing environmental impact / Weighting: 15

Quality criterion - Name: Fair Work Practices / Weighting: 5

Price - Weighting: 25

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Bespoke Boxes

Lot No

7

II.2.2) Additional CPV code(s)

- 30193700 - File storage box

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

HES is looking for quotes for a Framework Agreement that will supply high-quality storage supplies for the HES Archive collections. Detailed product requirements can be found in the pricing schedule. The products that HES require have been split into eight Lots which will be considered as individual categories. The framework will likely appoint multiple suppliers for different product Lots.

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Quality criterion - Name: Technical dimensions and functions / Weighting: 25

Quality criterion - Name: Guarantee on delivery schedules / Weighting: 5

Quality criterion - Name: Reducing environmental impact / Weighting: 15

Quality criterion - Name: Fair Work Practices / Weighting: 5

Price - Weighting: 25

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Archival storage tubes

Lot No

8

II.2.2) Additional CPV code(s)

- 30193700 - File storage box

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

HES is looking for quotes for a Framework Agreement that will supply high-quality storage supplies for the HES Archive collections. Detailed product requirements can be found in the pricing schedule. The products that HES require have been split into eight Lots which will be considered as individual categories. The framework will likely appoint multiple suppliers for different product Lots.

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Quality criterion - Name: Technical dimensions and functions / Weighting: 25

Quality criterion - Name: Guarantee on delivery schedules / Weighting: 5

Quality criterion - Name: Reducing environmental impact / Weighting: 15

Quality criterion - Name: Fair Work practices / Weighting: 5

Price - Weighting: 25

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Polyester enclosures

Lot No

1

II.2.2) Additional CPV code(s)

- 22852000 - Folders

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

HES is looking for quotes for a Framework Agreement that will supply high-quality storage supplies for the HES Archive collections. Detailed product requirements can be found in the pricing schedule. The products that HES require have been split into eight Lots which will be considered as individual categories. The framework will likely appoint multiple suppliers for different product Lots.

II.2.5) Award criteria

Quality criterion - Name: Material specifications / Weighting: 25

Quality criterion - Name: Technical Dimensions and Functions / Weighting: 25

Quality criterion - Name: Guarantee on delivery schedules / Weighting: 5

Quality criterion - Name: Reducing environmental impact / Weighting: 15

Quality criterion - Name: Fair Work Practices / Weighting: 5

Price - Weighting: 25

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Folders for plan chests

Lot No

2

II.2.2) Additional CPV code(s)

- 22852000 - Folders

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

HES is looking for quotes for a Framework Agreement that will supply high-quality storage supplies for the HES Archive collections. Detailed product requirements can be found in

the pricing schedule. The products that HES require have been split into eight Lots which will be considered as individual categories. The framework will likely appoint multiple suppliers for different product Lots.

II.2.5) Award criteria

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Quality criterion - Name: Technical dimensions / Weighting: 25

Quality criterion - Name: Guarantee on delivery schedules / Weighting: 5

Quality criterion - Name: Reducing environmental impact / Weighting: 15

Quality criterion - Name: Fair work Practices / Weighting: 5

Price - Weighting: 25

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-028854](#)

Section V. Award of contract

Lot No

2

Title

Folders for plan chests

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

12 January 2023

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

National Library of Scotland

-, George IV Bridge

EDINBURGH

EH1 1EW

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

V.2.3) Name and address of the contractor

Conservation By Design Limited

9 Newmarket Court

Milton Keynes

MK10 0AG

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £7,289 / Highest offer: £10,809 taken into consideration

Section V. Award of contract

Lot No

3

Title

Flour flap folders for glass plates

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

12 January 2023

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

National Library of Scotland

-, George IV Bridge

EDINBURGH

EH1 1EW

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

V.2.3) Name and address of the contractor

Conservation By Design Limited

9 Newmarket Court

Milton Keynes

MK10 0AG

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £194 / Highest offer: £706 taken into consideration

Section V. Award of contract

Lot No

4

Title

Rolled Drawing Box

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

12 January 2023

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

National Library of Scotland

-, George IV Bridge

EDINBURGH

EH1 1EW

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

V.2.3) Name and address of the contractor

Conservation By Design Limited

9 Newmarket Court

Milton Keynes

MK10 0AG

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £1,496 / Highest offer: £1,750 taken into consideration

Section V. Award of contract

Lot No

5

Title

Manuscript/drawing boxes

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

12 January 2023

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

National Library of Scotland

-, George IV Bridge

EDINBURGH

EH1 1EW

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

V.2.3) Name and address of the contractor

Conservation By Design Limited

9 Newmarket Court

Milton Keynes

MK10 0AG

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £6,030 / Highest offer: £6,423 taken into consideration

Section V. Award of contract

Lot No

6

Title

Photographic media boxes

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

12 January 2023

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

National Library of Scotland

-, George IV Bridge

EDINBURGH

EH1 1EW

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

V.2.3) Name and address of the contractor

Conservation By Design Limited

9 Newmarket Court

Milton Keynes

MK10 0AG

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £900 / Highest offer: £1,102 taken into consideration

Section V. Award of contract

Lot No

7

Title

Bespoke Boxes

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

12 January 2023

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

National Library of Scotland

-, George IV Bridge

EDINBURGH

EH1 1EW

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

V.2.3) Name and address of the contractor

Conservation By Design Limited

9 Newmarket Court

Milton Keynes

MK10 0AG

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £206 / Highest offer: £368 taken into consideration

Section V. Award of contract

Lot No

1

Title

Polyester enclosures

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

12 January 2023

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Conservation By Design Limited

9 Newmarket Court

Milton Keynes

MK10 0AG

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,378

Section V. Award of contract

Lot No

8

Title

Archival storage tubes

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

12 January 2023

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

National Library of Scotland

-, George IV Bridge

EDINBURGH

EH1 1EW

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,302

Section VI. Complementary information

VI.3) Additional information

(SC Ref:719177)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court and Justice of Peace Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom