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Tender

PS25322 - RICHeS Heritage and Conservation Science Labour Survey

UKRI

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-001271

Procurement identifier (OCID): ocds-h6vhtk-0600b4

Published 8 January 2026, 9:14am

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Scope

Reference

PS25322

Description

RICHeS seeks to gather evidence to better understand the heritage and conservation science workforce, the sector's composition, and the current labour market challenges and opportunities. This study should assess the current capacity and capability of the workforce. For the purpose of this report, capacity is defined as the current size of the workforce and the scale of its ability to conduct heritage and conservation science activities. Capability is defined as the combination of processes, tools, skills and behaviours of the workforce in relation to its ability to undertake and complete heritage and conservation science activities. The survey should complement existing workforce analyses to further our understanding of ends over time and promote a sustainable methodology, which ensures its value to future research in this area. The proposed

budget is no more than £100,000 excluding VAT.

Total value (estimated)

- £100,000 excluding VAT
- £120,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 11 March 2026 to 28 December 2026
- Possible extension to 11 January 2028
- 1 year, 10 months, 1 day

Description of possible extension:

2 Week optional extension with no extra budget available

Main procurement category

Services

CPV classifications

- 79310000 - Market research services

Participation

Conditions of participation

The final date and time for the submission of bids is Wednesday 4th February 2026 - 11:00

DO NOT apply directly to the buyer.

All tender information MUST be submitted through the Jaggaer eSourcing Portal.

Please ensure you review all attached information to ensure a full understanding of this requirement. All attachments can be found with the Supplier Attachments tab within the Jaggaer eSourcing Portal.

This contract will be awarded based on the evaluation criteria as set out in the ITQ document.

How to Apply

UK Shared Business Services Ltd (UK SBS) will be using the Jaggaer eSourcing Portal for this procurement.

To register on the Jaggaer eSourcing portal please use the link <https://beisgroup.ukp.app.jaggaer.com/> and follow the instructions to register as a supplier.

If you are already registered on the Jaggaer eSourcing Portal and wish to participate in this procurement, please use the link: <https://beisgroup.ukp.app.jaggaer.com/>.

Once you are logged into the system you will be able to locate the Procurement you wish to leave a bid on by clicking the ITTs Open to All Suppliers and searching for the reference number itt_2225.

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

26 January 2026, 11:00am

Tender submission deadline

4 February 2026, 11:00am

Submission address and any special instructions

DO NOT APPLY DIRECTLY TO BUYER

All submissions will be assessed in accordance with the Public Procurement Regulations that apply to this opportunity.

Responses must be received by the date and time in the tender documentation; responses received outside of the deadline or not sent via the Jaggaer eSourcing portal will not be accepted or considered by the Contracting Authority further for this opportunity, unless a system outage is experienced, to which the Contracting Authority will advise upon accordingly. Interested organisations should ensure that they allow a sufficiency of time, prior to the deadline to allow all sections to be completed in full and any attachments to be uploaded.

As a user of the Jaggaer eSourcing Portal you will have access to the Jaggaer messaging service which facilitates all messages sent to you and from you, as well as other messages and updates in relation to any specific tender event. Please note that any and all information secured outside of the messaging service, shall have no Legal Standing, merit or worth and should not be relied upon by any organisation submitting a tender response.

Please note it is your organisations responsibility to access these messages on a regular basis to ensure you have sight of all relevant information applicable to this opportunity.

The Contracting Authority expressly reserves the right:

- i. not to award any contract as a result of the procurement process commenced by publication of this notice; and
- ii. to make whatever changes it may see fit to the content and structure of the procurement; and under no circumstances as part of your organisations participation in this opportunity, will the Contracting Authority be liable for any costs incurred by any organisation as a result. If the Contracting Authority decides to enter into a contract with any successful organisation(s), this does not mean that there is any guarantee of subsequent contracts being awarded. Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of your organisation in doing so.

About UK Shared Business Services

UK Shared Business Services Ltd (UK SBS) brings a commercial attitude to the public sector; helping our contracting authorities to improve efficiency, generate savings and modernise.

Where UK SBS is not named as the Contracting Authority within the documentation, UK SBS will be acting as an agent on behalf of the Contracting Authority.

Our broad range of expert services is shared by our customers. This allows our customers the freedom to focus resources on core activities; innovating and transforming their own organisations.

For full details of our partner base please review the following link:
<http://www.uksbs.co.uk/services/procure/contracts/Pages/default.aspx>

Tenders may be submitted electronically

Yes

Award criteria

Most advantageous valid submission

Procedure

Procedure type

Below threshold - open competition

Contracting authority

UKRI

- Public Procurement Organisation Number: PDQJ-7126-JDHG

Polaris House

Swindon

SN2 1FL

United Kingdom

Email: Commercial@ukri.org

Region: UKK14 - Swindon

Organisation type: Public authority - central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

UK Shared Business services

Summary of their role in this procurement: UK Shared Business services

- Public Procurement Organisation Number: PMPN-7535-GNTG

Polaris House

Swindon

SN2 1FF

United Kingdom

Telephone: 01793 867000

Email: professionalservices@uksbs.co.uk

Website: <http://www.uksbs.co.uk>

Region: UKK14 - Swindon

Contact organisation

Contact UK Shared Business services for any enquiries.