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Contract

## **Section 5a Forensic Drug Driving Toxicology Casework Analysis Services**

Scottish Police Authority

F03: Contract award notice

Notice identifier: 2021/S 000-001241

Procurement identifier (OCID): ocids-h6vhtk-028c2f

Published 21 January 2021, 2:08pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Police Authority

1 Pacific Quay, 2nd Floor

Glasgow

G51 1DZ

#### **Email**

[sharon.barr@scotland.pnn.police.uk](mailto:sharon.barr@scotland.pnn.police.uk)

#### **Telephone**

+44 1786289070

#### **Country**

United Kingdom

#### **NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.spa.police.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA19762](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA19762)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Public order and safety

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Section 5a Forensic Drug Driving Toxicology Casework Analysis Services

Reference number

PROC-20-0625

#### **II.1.2) Main CPV code**

- 71900000 - Laboratory services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of Section 5a Forensic Drug Driving Toxicology Casework Analysis Services

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £499,999

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM - SCOTLAND

#### **II.2.4) Description of the procurement**

The Scottish Police Authority (the Authority) has a requirement to procure the services of a suitably qualified and experienced Service Provider for

the provision of Section 5A Forensic Drug Driving Toxicology Casework Analysis

Services.

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These cases will be to test for drug levels as set out in Section 5A of the 1988 Road Traffic Act.

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The Service Provider shall carry out analysis of samples providing interpretations of results in accordance with the requirements of the Authority and the Crown Office and Procurator Fiscal Service (COPFS). The most effective examination and analytical processes shall be used at all

times.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 50

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

Accelerated procedure

Justification:

The COVID-19 outbreak has given rise to an urgent need for the provision of Section 5A Forensic Drug Driving Toxicology Casework Analysis Services because of an unforeseen increase in caseload since April 2020 and a requirement to progress this casework in line with court dates set out in legislation. This does not give the Scottish Police Authority sufficient time to comply with the standard open procedure timescales for this procurement. The Scottish Police Authority considers this to be a state of urgency which it has duly substantiated. Accordingly, the Scottish Police Authority is using the accelerated time limits permitted under the Public Contract (Scotland) Regulations 2015, Regulation 28(5) in respect of this procurement.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 219-539057](#)

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## **Section V. Award of contract**

### **Contract No**

PROC-20-0625

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

5 January 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Key Forensic Services Ltd

University of Warwick Science Park, Sir William Lyons Road

Coventry

CV4 7EZ

Telephone

+44 7772294609

Country

United Kingdom

NUTS code

- UKG - WEST MIDLANDS (ENGLAND)

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £499,999

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## **Section VI. Complementary information**

### **VI.3) Additional information**

#### **Vetting**

The tenderer's representative with overall responsibility for undertaking the works and the personnel assigned to the supply of the services

shall be vetted to Non Police Personnel Vetting Standards (NPPV) Level 1. It would be beneficial if tenderer's put forward a team that hold

or have recently held NPPV Level 1.

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#### **Assessment of Employment Status**

Tenderers may be asked to declare whether they intend to provide services through a Personal Service Company (PSC). From April 2017,

the responsibility to pay employment taxes shifts from the PSC to public sector bodies and the Authority must be aware of any successful

tenderer's detailed employment status.

For further information on determining employment status the Government has published guidance on this IR35 Legislation

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#### **Living Wage**

Tenderers will be asked to confirm if they pay all employees as a minimum the Real Living Wage as published by the Living Wage

Foundation for statistical information gathering purposes only.

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#### **Equality and Diversity**

Tenderers will be required to comply with the statutory obligations under the Equality Act



2010.

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#### Declaration of Non-Involvement in Serious Organised Crime

Tenderers must complete and sign a Declaration of Non-Involvement in Serious Organised Crime form.

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#### Subcontractor Detail

Tenderers will be required to provide details of the subcontractors they intend to use in their supply chain. Tenderers are required to

complete this section as part of the ESPD.

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#### Data Protection

Tenderers must be aware of their obligations under the Data Protection Act 2018 and the GDPR as set out in the Contract.

(SC Ref:641820)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Glasgow Sheriff Court

Glasgow

Country

United Kingdom