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Tender

Provision of Applicant Tracking System

LIFT SCHOOLS

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-001239

Procurement identifier (OCID): ocds-h6vhtk-058353 ([view related notices](#))

Published 7 January 2026, 5:19pm

Scope

Description

Our current contract for our existing Applicant Tracking System is due to end on 31 August 2026. Following a recent market testing exercise, Lift Schools now seeks to procure a new Applicant Tracking System (ATS) that enhances candidate experience, ensures full compliance with safer recruitment, and integrates seamlessly with our wider people systems.

Total value (estimated)

- £350,000 excluding VAT
- £420,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 September 2026 to 31 August 2029
- Possible extension to 31 August 2031
- 5 years

Description of possible extension:

1 plus 1 year extensions

Main procurement category

Services

CPV classifications

- 48920000 - Office automation software package
- 72313000 - Data capture services

Submission

Enquiry deadline

3 February 2026, 12:00pm

Submission type

Requests to participate

Deadline for requests to participate

3 February 2026, 12:00pm

Submission address and any special instructions

<https://in-tendhost.co.uk/educationportal>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

14 March 2026

Award criteria

Name	Description	Type
Simple description	Stage 1 Total Weighting 60% Price 30% Video against Scripts 15% Functional Specification 15% Minimum Standards 0% Stage 2 Total Weighting 40% Quality Evaluation 10% System Demonstration 30%	Price

Weighting description

Stage 1 Total Weighting

60%

Price

30%

Video against Scripts

15%

Functional Specification

15%

Minimum Standards

0%

Stage 2 Total Weighting

40%

Quality Evaluation

10%

System Demonstration

30%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

The Trust is running this procedure under Competitive Flexible Section 20 (2)(b) under the UK Procurement Act 2023. This is a 2 stage process as below.

Stage 1 Participation. Suppliers are asked to review Minimum Standards, Submit a Price based on the specification and Banding, and complete the functional specification. The total weighting for this section is 60%.

Stage 2 Tenders. Selected suppliers are required to submit answers to the quality questions within the tender response document, demonstrate their system as requested between the following dates 9 February to 19 February 2026, and submit the final and best offer. The price score will be adjusted from Stage 1 where suppliers submit better offers. The total weighting for this section is 40%

Documents

Associated tender documents

<https://in-tendhost.co.uk/educationportal>

Contracting authority

LIFT SCHOOLS

- Companies House: 06625091

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London

W12 7TF

United Kingdom

Contact name: Andrea Weed

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Region: UKI33 - Kensington & Chelsea and Hammersmith & Fulham

Organisation type: Public authority - sub-central government