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Contract

## **Provision of a funeral and undertaking service**

Fife Council

F03: Contract award notice

Notice identifier: 2022/S 000-001226

Procurement identifier (OCID): ocds-h6vhtk-02f220

Published 14 January 2022, 4:45pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Fife Council

Bankhead Central, Bankhead Park

Glenrothes

KY7 6GH

#### **Contact**

Juliet Hall

#### **Email**

[juliet.hall@fife.gov.uk](mailto:juliet.hall@fife.gov.uk)

#### **Telephone**

+44 3451550000

#### **Country**

United Kingdom

**NUTS code**

UKM72 - Clackmannanshire and Fife

**Internet address(es)**

Main address

<http://www.fife.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00187](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00187)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of a funeral and undertaking service

Reference number

CFM0036

#### **II.1.2) Main CPV code**

- 98370000 - Funeral and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Fife Council require suitably qualified contractors(s) to provide an undertaking and funeral service to ensure all persons in Fife who have no means to pay and have no-one who adopts responsibility for them to have a respectful burial/cremation. This requirement shall be split into 2 lots per area of Fife, tenderers can quote for any or both Lots.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £292,000

### **II.2) Description**

#### **II.2.1) Title**

North Fife

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 98370000 - Funeral and related services

### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

### **II.2.4) Description of the procurement**

Fife Council require suitably qualified contractors(s) to provide an undertaking and funeral service to ensure all persons in Fife who have no means to pay and have no-one who adopts responsibility for them to have a respectful burial/cremation. This requirement shall be split into 2 lots per area of Fife, tenderers can quote for any or both Lots.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 50

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

South Fife

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 98370000 - Funeral and related services

### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

### **II.2.4) Description of the procurement**

Fife Council require suitably qualified contractors(s) to provide an undertaking and funeral service to ensure all persons in Fife who have no means to pay and have no-one who adopts responsibility for them to have a respectful burial/cremation. This requirement shall be split into 2 lots per area of Fife, tenderers can quote for any or both Lots.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 50

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-027314](#)

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## **Section V. Award of contract**

### **Lot No**

1

### **Title**

North Fife

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

12 January 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Stewart Funeral Group

Argyll House, 45 High Street

KINROSS

KY13 8AA

Telephone

+44 1577864607

Country

United Kingdom

NUTS code

- UKM72 - Clackmannanshire and Fife

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £252,000

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## **Section V. Award of contract**

### **Lot No**

2

### **Title**

South Fife

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

12 January 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

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The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £252,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

(SC Ref:679685)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Court of Session and Kirkcaldy Sheriff Court

Kirkcaldy

KY11XQ

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Economic operators should approach the contracting authority in the first instance. However, the only formal remedy is to apply to the courts:

An economic operator that suffers, or is at risk of suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 or the Procurement Reform (Scotland) Act 2014, may bring proceedings in the Sheriff Court or the Court of Session