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Contract

Timetable Scheduling & Booking Software Service

University of South Wales

F03: Contract award notice

Notice identifier: 2022/S 000-001192

Procurement identifier (OCID): ocds-h6vhtk-02b9a1

Published 14 January 2022, 2:25pm

Section I: Contracting authority

I.1) Name and addresses

University of South Wales

Procurement Manager, University of South Wales, Finance Dept, Llantwit Road

Pontypridd

CF37 1DL

Contact

Sharon Jenkins

Email

SHARON.JENKINS@SOUTHWALES.AC.UK

Telephone

+44 1443482385

Country

United Kingdom

NUTS code

UKL - Wales

Internet address(es)

Main address

<https://www.southwales.ac.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0315

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Timetable Scheduling & Booking Software Service

Reference number

Tender 1695

II.1.2) Main CPV code

- 72268000 - Software supply services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of South Wales is inviting tenders for the supply, installation and configuration of a replacement timetable scheduling and resource booking solution. The University is seeking a SaaS based service to reduce the burden on IT while supporting the needs of staff and students.

Timetabling activity is a highly labour-intensive process that is currently fragmented across multiple systems and administrative teams, and currently demands a high level of manual intervention. It is anticipated that the new system will provide a highly automated scheduling and booking service encompassing venues, all curricula activities, students and staff, with the provision of reporting capabilities, timely notifications, and the ability to effect change quickly and efficiently. The scheduling of all activity is important as well as personal calendar views for staff and students.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Lowest offer: £125,000 / Highest offer: £525,000 taken into consideration

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKL15 - Central Valleys

II.2.4) Description of the procurement

The University is seeking to replace their largely on-premise timetable scheduling and booking software with a single SaaS offering to reduce the burden on IT and ensure a fit-for-purpose service is implemented. Using a SaaS is expected to deliver the following:

Maintenance and operational responsibility remain with the supplier.

New feature development and system improvements by the supplier are driven by market and customer requirements.

Simple implementation with no or low local installation.

Scalability to ensure the service can be utilised across the university.

Data security meets industry and regulatory standards and is regularly reviewed and maintained.

Access without spatial restriction to allow any-time, anywhere, any-device access.

Overall cost efficiency.

Easy adoption for all users.

Intrinsic data analytics and reporting.

Supports business continuity.

Environmental benefits through lower carbon footprint of service provision.

The University schedules approximately 1,700 teaching activities a year with up to 300 students per session, plus teaching staff for each activity. In addition to this there are many

other bookings made for staff, students, and operational needs, as well as public and corporate bookings for both internal and external rooms and spaces

II.2.5) Award criteria

Quality criterion - Name: Supports Key Scheduling Requirements / Weighting: 30%

Quality criterion - Name: Automation: User Scenarios / Weighting: 10%

Quality criterion - Name: Automation: Scheduling Complexities / Weighting: 10%

Quality criterion - Name: Business Data Management / Weighting: 5%

Quality criterion - Name: Change Control & User Rights Management / Weighting: 5%

Quality criterion - Name: Schedule Viewing/Review / Weighting: 5%

Quality criterion - Name: Alerts / Weighting: 5%

Quality criterion - Name: Reporting Capabilities / Weighting: 5%

Quality criterion - Name: Core IT Requirements / Weighting: 10%

Quality criterion - Name: Implementation / Weighting: 10%

Quality criterion - Name: Provider/Solution Suitability & Roadmap / Weighting: 5%

Price - Weighting: 30%

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-012848](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 October 2021

V.2.2) Information about tenders

Number of tenders received: 5

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 2

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Eventmap Limited

25 Talbot Street

Belfast

BT12LD

Telephone

+44 07710477410

Country

United Kingdom

NUTS code

- UKN06 - Belfast

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £125,000 / Highest offer: £525,000 taken into consideration

Section VI. Complementary information

VI.3) Additional information

(WA Ref:117106)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom