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Tender

Integrated HR and Payroll System for the National Gallery

The National Gallery

F02: Contract notice

Notice identifier: 2022/S 000-001189

Procurement identifier (OCID): ocds-h6vhtk-030b3d

Published 14 January 2022, 2:15pm

Section I: Contracting authority

I.1) Name and addresses

The National Gallery

Trafalgar Square, Trafalgar Square

London

WC2N 5DN

Contact

Catherine Tomlinson

Email

contracting@ng-london.org.uk

Telephone

+44 2077475810

Country

United Kingdom

NUTS code

UKI32 - Westminster

Internet address(es)

Main address

www.nationalgallery.org.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Personnel-and-payroll-services./QS48699K6G>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/QS48699K6G>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Integrated HR and Payroll System for the National Gallery

II.1.2) Main CPV code

- 79631000 - Personnel and payroll services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of integrated HR and Payroll system, compliant with government requirements for connection with public sector pension scheme

II.1.5) Estimated total value

Value excluding VAT: £400,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79631000 - Personnel and payroll services

II.2.3) Place of performance

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster

II.2.4) Description of the procurement

The Gallery requires a HR and payroll system requiring no bespoke software development, however, modifications such as logos, organisation charts, reports and calculations should all be possible within existing functionality of the software selected.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement

documents

II.2.6) Estimated value

Value excluding VAT: £4,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 October 2022

End date

30 September 2026

This contract is subject to renewal

Yes

Description of renewals

on expiry

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

options to extend for two period of 24 months each, for maximum contract period of 8 years

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 February 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

14 February 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: on expiry

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Personnel-and-payroll-services./QS48699K6G>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/QS48699K6G>

GO Reference: GO-2022114-PRO-19501178

VI.4) Procedures for review

VI.4.1) Review body

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Country

United Kingdom

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