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Tender

## **Chosen Hill School Cluster – Catering Tender**

Chosen Hill School  
Farmor's School  
Cirencester Kingshill School

F02: Contract notice  
Notice identifier: 2022/S 000-001154  
Procurement identifier (OCID): ocds-h6vhtk-030b1a  
Published 14 January 2022, 12:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Chosen Hill School  
  
Brookfield Road, Churchdown  
  
Gloucester  
  
GL3 2PL

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

**NUTS code**

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

**Internet address(es)**

Main address

<https://www.chosenhillschool.co.uk/>

**I.1) Name and addresses**

Farmor's School

The Park, Fairford

Gloucestershire

GL7 4JQ

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**NUTS code**

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

**Internet address(es)**

Main address

<https://www.farmors.gloucs.sch.uk/>

**I.1) Name and addresses**

Cirencester Kingshill School

Kingshill Lane

Cirencester

GL7 1HS

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**NUTS code**

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

**Internet address(es)**

Main address

<https://www.cirencesterkingshill.gloucs.sch.uk/>

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Chosen Hill School Cluster – Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier/s will be required to provide Catering services for Chosen Hill, Farmor's and/or Cirencester Kingshill Schools.

- LOT 1 - Chosen Hill School, Brookfield Road, Churchdown, Gloucester GL3 2PL
- LOT 2 - Farmor's School, The Park, Fairford, Gloucestershire, GL7 4JQ
- LOT 3 - Cirencester Kingshill School, Kingshill Lane, Cirencester, GL7 1HS

Please note that whilst sharing a joint procurement process, each School is entirely independent of the others and each individual catering contract may be awarded to a different contractor, with each school ultimately making its own award decision.

This tender is split into 3 LOTS – Suppliers will be required to submit a separate SQ response via LTMS for each of the LOTS they wish to participate in, links below:

LOT 1- <https://litmustms.co.uk/respond/995WUPRXD6>

LOT 2- <https://litmustms.co.uk/respond/2KB94HGY5N>

LOT 3- <https://litmustms.co.uk/respond/QF5762Z275>

#### **II.1.5) Estimated total value**

Value excluding VAT: £3,295,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

LOT 1 - Chosen Hill School

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

The contract/s covers the scope for the provision of all catering services within the Schools, including hospitality and free issue requirements.

The duration of the contract/s offered is three years commencing on 1 August 2022, concluding on 31 July 2025, with the opportunity to extend by up to an additional two years at the discretion of each governing body.

The contract is offered on a 'guaranteed performance' basis with all free issue requirements and hospitality being recharged on consumption at "net" food cost only.

The quality of food provision will be critical and indeed your organisation must be flexible enough to source bakery, meat, fruit and vegetables and dairy products through local suppliers based no more than 25 miles from the School/s. It is expected that menus will feature and utilise products in season.

NB: Please note that the successful contractor/s will pay the procurement consultancy fee on award for each lot of this contract, which will be to the value of:

- Chosen Hill School - £3,000.00 plus VAT.
- Cirencester Kingshill School - £3,000.00 plus VAT.
- Farmors School - £3,500.00 plus VAT.

This fee will be invoiced immediately after the 10 day standstill period. To ensure transparency, you will clearly show within your management fee a breakdown of this fee, over the initial three year length of the contract. The total fee will be paid by the successful contractor, in full to Litmus, by no later than Friday 22nd July 2022.

For further information, please see the SQ Document.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,420,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2022

End date

31 July 2027

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

LOT 1 - Chosen Hill School

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/995WUPRXD6>

## **II.2) Description**

### **II.2.1) Title**

LOT 2 - Farmor's School

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

The contract/s covers the scope for the provision of all catering services within the Schools, including hospitality and free issue requirements.

The duration of the contract/s offered is three years commencing on 1 August 2022, concluding on 31 July 2025, with the opportunity to extend by up to an additional two years at the discretion of each governing body.

The contract is offered on a 'guaranteed performance' basis with all free issue requirements and hospitality being recharged on consumption at "net" food cost only.

The quality of food provision will be critical and indeed your organisation must be flexible enough to source bakery, meat, fruit and vegetables and dairy products through local suppliers based no more than 25 miles from the School/s. It is expected that menus will feature and utilise products in season.

NB: Please note that the successful contractor/s will pay the procurement consultancy fee on award for each lot of this contract, which will be to the value of:

- Chosen Hill School - £3,000.00 plus VAT.
- Cirencester Kingshill School - £3,000.00 plus VAT.
- Farmors School - £3,500.00 plus VAT.

This fee will be invoiced immediately after the 10 day standstill period. To ensure transparency, you will clearly show within your management fee a breakdown of this fee, over the initial three year length of the contract. The total fee will be paid by the successful contractor, in full to Litmus, by no later than Friday 22nd July 2022.

For further information, please see the SQ Document.

### **II.2.5) Award criteria**



Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £950,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2022

End date

31 July 2027

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

LOT 2 - Farmors School

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/2KB94HQY5N>

## **II.2) Description**

### **II.2.1) Title**

LOT 3 - Cirencester Kingshill School

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

The contract/s covers the scope for the provision of all catering services within the Schools, including hospitality and free issue requirements.

The duration of the contract/s offered is three years commencing on 1 August 2022, concluding on 31 July 2025, with the opportunity to extend by up to an additional two

years at the discretion of each governing body.

The contract is offered on a 'guaranteed performance' basis with all free issue requirements and hospitality being recharged on consumption at "net" food cost only.

The quality of food provision will be critical and indeed your organisation must be flexible enough to source bakery, meat, fruit and vegetables and dairy products through local suppliers based no more than 25 miles from the School/s. It is expected that menus will feature and utilise products in season.

NB: Please note that the successful contractor/s will pay the procurement consultancy fee on award for each lot of this contract, which will be to the value of:

- Chosen Hill School - £3,000.00 plus VAT.
- Cirencester Kingshill School - £3,000.00 plus VAT.
- Farmors School - £3,500.00 plus VAT.

This fee will be invoiced immediately after the 10 day standstill period. To ensure transparency, you will clearly show within your management fee a breakdown of this fee, over the initial three year length of the contract. The total fee will be paid by the successful contractor, in full to Litmus, by no later than Friday 22nd July 2022.

For further information, please see the SQ Document.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £925,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2022

End date

31 July 2027

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

LOT 3 - Cirencester Kingshill School

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/QF5762Z275>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

25 February 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

28 March 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

To view this notice, please click here:

<https://litmustms.co.uk/delta/viewNotice.html?noticeId=657398219>

GO Reference: GO-2022114-PRO-19501078

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Chosen Hill School

Gloucester

GL3 2PL

Country

United Kingdom