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Tender

## **ONLINE COUNSELLING SERVICES FOR 11 - 18 YEAR OLDS IN NHS LEICESTER, LEICESTERSHIRE & RUTLAND CLINICAL COMMISSIONING GROUPs (CCG)**

East Leicestershire and Rutland Clinical Commissioning Group  
West Leicestershire Clinical Commissioning Group  
Leicester City CCG

F02: Contract notice

Notice identifier: 2021/S 000-001154

Procurement identifier (OCID): ocids-h6vhtk-028bd8

Published 20 January 2021, 1:00pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Leicestershire and Rutland Clinical Commissioning Group

Room G30, Pen Lloyd Building, County Hall, Glenfield, Leicester LE3 8TB

Leicester

LE3 8TB

#### **Contact**

Paulo Cabral

#### **Email**

[paulo.cabral@nhs.net](mailto:paulo.cabral@nhs.net)

#### **Country**

United Kingdom

**NUTS code**

UKF - EAST MIDLANDS (ENGLAND)

**Internet address(es)**

Main address

<https://eastleicestershireandrutlandccg.nhs.uk/>

Buyer's address

<https://mlcsu.bravosolution.co.uk>

**I.1) Name and addresses**

West Leicestershire Clinical Commissioning Group

56 Woodgate, Loughborough LE11 2TZ

Loughborough

LE11 2TZ

**Email**

[enquiries@westleicestershireccg.nhs.uk](mailto:enquiries@westleicestershireccg.nhs.uk)

**Country**

United Kingdom

**NUTS code**

UKF - EAST MIDLANDS (ENGLAND)

**Internet address(es)**

Main address

<https://www.westleicestershireccg.nhs.uk/>

Buyer's address

<https://mlcsu.bravosolution.co.uk>

### **I.1) Name and addresses**

Leicester City CCG

St Johns House, 30 East Street, Leicester LE1 6NB

Leicester

LE1 6NB

#### **Email**

[ccg@leicestercityccg.nhs.uk](mailto:ccg@leicestercityccg.nhs.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKF - EAST MIDLANDS (ENGLAND)

#### **Internet address(es)**

Main address

<https://www.leicestercityccg.nhs.uk/>

Buyer's address

<https://mlcsu.bravosolution.co.uk>

### **I.2) Information about joint procurement**

The contract involves joint procurement

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://mlcsu.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://mlcsu.bravosolution.co.uk>

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ONLINE COUNSELLING SERVICES FOR 11 - 18 YEAR OLDS IN NHS LEICESTER, LEICESTERSHIRE & RUTLAND CLINICAL COMMISSIONING GROUPs (CCG)

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The online counselling service will provide children and young people (C&YP) from the ages 11-18 years old resident in in Leicestershire County, Leicester City and Rutland who are experiencing emotional and or mental wellbeing/ mental health issues with direct access to friendly safe information, support and advice, including:

- access to web chat,
- one to one chat sessions.
- email correspondence
- Easy to use website for information and articles
- An online one-to-one counselling service which is delivered via instant messaging
- live chat session with trained counsellors according to each client's needs in an age-appropriate way.
- a secondary intervention of signposting to other local and national agencies for ongoing support, advice and information to address client's needs.

The objectives and expected outcomes are:

- Experience of delivering online counselling and flowing data to the Mental Health Services Dataset (MHSDS)

- Deliver an accessible service to the diverse communities of Leicester, Leicestershire and Rutland, particularly targeting under-represented groups
- Supporting integration of online counselling provision within mental health services at a neighbourhood and place-based level.

#### **II.1.5) Estimated total value**

Value excluding VAT: £700,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85120000 - Medical practice and related services
- 85140000 - Miscellaneous health services
- 85323000 - Community health services

#### **II.2.3) Place of performance**

NUTS codes

- UKF - EAST MIDLANDS (ENGLAND)

#### **II.2.4) Description of the procurement**

The Contract shall be for a term of three (3) years from the Service start date with the possibility of extending the term by up to another 24 months beyond the initial contracted term at Commissioners' request. The contract start date will be the 1st of June 2021.

The funding for the service will be a block contract with a value of £140k per annum, for a whole total contract value of up to £700k if the extension option is exercised in full after the initial three (3) years. The Commissioners will reserve the right not to consider Bids that are either above the affordability threshold (which is £140k per annum or £700k for the whole length of the contract if extensions used) or unusually low.

It is proposed that the terms and conditions of all the services, will reflect those contained in the NHS England Standard NHS Contract.

The invitation to tender (ITT) will be available from 30th December 2020 on M&L CSU

Bravo portal (see below) and it will have a deadline for submissions 3rd February 2021. Clarifications may be asked during the procurement process up to a week before the ITT deadline.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

3

This contract is subject to renewal

Yes

Description of renewals

Possibility of extending the term by up to another 24 months beyond the initial contracted term at Commissioners' request.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 February 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

18 February 2021

Local time

12:00pm



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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: Yes

### VI.3) Additional information

To register on the Bravo portal

If your organisation has registered previously, you do not need to re-register.

1) Register on the portal webpage at <https://mlcsu.bravosolution.co.uk> (registration and use of the website is free of charge).

2) Once registered, candidates must Express their Interest (when the tender is published) by:

a) logging into the ML CSU eTendering Bravo portal

b) selecting response to ITT\_799,

c) select Open Access ITT\_799,

d) search for and access listing related to this contract and view details,

e) click on Express Interest link.

3) Once you have expressed your interest, please access the My ITTs page, where you can view all the documentation (and download if required) and construct your reply in the bravo online questionnaire, as instructed. The deadline will be detailed in the tender documentation.

For technical support in submitting your Expression of Interest or registering on the 'Bravo Solution' Electronic Sourcing system please contact the Bravo Solution helpdesk via Tel: 0800 069 8630 or email: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk)

All communications from Bidders (including their Bidder Members) during the period of the Procurement must be directed to MLCSU via the 'messaging' area within the ML CSU online procurement portal: <https://mlcsu.bravosolution.co.uk>. Strictly no other forms of communication to MLCSU or the Commissioner will be accepted (including telephone calls, postal queries/submissions, faxes or email communications) during this period.

## NOTES

### "Light Touch Regime" services

This procurement is for clinical services which are Light Touch Regime services for the purpose of the Public Contracts Regulations 2015 as specified in Schedule 3 of the Regulations ("Regulations"). Accordingly, the contracting authorities are only bound by those parts of the Regulations detailed in Chapter 3 Particular Procurement Regimes Section 7. The contracting authorities are not voluntarily following any other part of the Regulations.

The procedure which the contracting authorities are following is set out in the tender. As the CCG is a relevant body for the purpose of the National Health Service (Procurement, Patient Choice and Competition) (No 2) Regulations 2013 these Regulations also apply to this procurement.

### Right to Cancel

The contracting authority reserves the right to discontinue the procurement process at any time, which shall include the right not to award a contract or contracts and does not bind itself to accept the lowest tender, or any tender received, and reserves the right to award a contract in part, or to call for new tenders should it consider this necessary. The contracting authority shall not be liable for any costs or expenses incurred by any candidate or tenderer in connection with the completion and return of the information requested in this Contract Notice, or in the completion or submission of any tender, irrespective of the outcome of the competition or if the competition is cancelled or postponed. All dates, time periods and values specified in this notice are provisional and the contracting authority reserves the right to change these.

### Transparency

The contracting authority is subject to the Freedom of Information Act 2000 (FOIA) and the Environmental Information Regulations 2004 (EIR) and may be required to disclose information received in the course of this procurement under FOIA or the EIR. In addition, and in accordance with the UK Government's policies on transparency, the contracting authority intends to publish procurement documentation and the text of any resulting contractual arrangements, subject to possible redactions at the discretion of the contracting authority. Any redactions, whether in relation to information requests under FOIA, the EIR or policies on transparency will be in accordance with those grounds prescribed under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004. Further information on transparency can be found at:

<https://www.gov.uk/government/publications/procurement-and-contracting-transparency-requirements-guidance>

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

East Leicestershire & Rutland CCG

Leicester

Country

United Kingdom