

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/001146-2025>

Tender

Sandwell Design Code (Supplementary Plan)

Sandwell Metropolitan Borough Council

F02: Contract notice

Notice identifier: 2025/S 000-001146

Procurement identifier (OCID): ocds-h6vhtk-04cfce

Published 14 January 2025, 11:33am

Section I: Contracting authority

I.1) Name and addresses

Sandwell Metropolitan Borough Council

Sandwell Council House, Freeth Street

Oldbury

B69 3DB

Contact

Michelle Hackwood

Email

michelle_hackwood@sandwell.gov.uk

Country

United Kingdom

NUTS code

UKG37 - Sandwell

Internet address(es)

Main address

www.sandwell.gov.uk

Buyer's address

www.sandwell.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sandwellmbc>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sandwellmbc>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Sandwell Design Code (Supplementary Plan)

Reference number

SMBC 24050

II.1.2) Main CPV code

- 73220000 - Development consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Sandwell Metropolitan Borough Council is seeking to appoint a suitably qualified and experienced multi-disciplinary consultancy to prepare a Design Code for the Borough and for the consultant's team to assist the Councils Planning Policy team in taking this through as a Supplementary Plan. The team would be expected to comprise of, but not limited to, the following specialisms, urban design, planning, architecture, landscape, ecology, transport, heritage and consultation/event specialists. A fixed fee proposal is required to carry out the Design Code Supplementary Plan. Sandwell Council have allocated up to £250,000 net of VAT for provision of these services and the contract period will be for 19 months starting 21st March 2025 to 21st October 2026. However, this information is intended to assist with the preparation of your bid. The Council does not bind itself to this or any other figure and is not a guarantee of business which may be generated from this contract.

II.1.5) Estimated total value

Value excluding VAT: £250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 73220000 - Development consultancy services
- 79415200 - Design consultancy services
- 73200000 - Research and development consultancy services
- 71621000 - Technical analysis or consultancy services
- 79411100 - Business development consultancy services

II.2.3) Place of performance

NUTS codes

- UKG37 - Sandwell

II.2.4) Description of the procurement

Sandwell Metropolitan Borough Council is seeking to appoint a suitably qualified and experienced multi-disciplinary consultancy to prepare a Design Code for the Borough and for the consultant's team to assist the Councils Planning Policy team in taking this through as a Supplementary Plan. The team would be expected to comprise of, but not limited to, the following specialisms, urban design, planning, architecture, landscape, ecology, transport, heritage and consultation/event specialists. A fixed fee proposal is required to carry out the Design Code Supplementary Plan. Sandwell Council have allocated up to £250,000 net of VAT for provision of these services and the contract period will be for 19 months starting 21st March 2025 to 21st October 2026. However, this information is intended to assist with the preparation of your bid. The Council does not bind itself to this or any other figure and is not a guarantee of business which may be generated from this contract.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

21 March 2025

End date

21 October 2026

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Initial term of 19 months

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to ITT Documents

III.1.2) Economic and financial standing

List and brief description of selection criteria

Please refer to ITT Documents

Minimum level(s) of standards possibly required

Please refer to ITT Documents

III.1.3) Technical and professional ability

List and brief description of selection criteria

Please refer to ITT Documents

Minimum level(s) of standards possibly required

Please refer to ITT Documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Not applicable to this contract

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 February 2025

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

17 February 2025

Local time

3:00pm

Place

Sandwell Metropolitan Borough Council

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The Council will be using the In-tend e-Tendering System for this Procurement exercise, please visit <https://in-tendhost.co.uk/sandwellmbc> to access the Sandwell MBC In-tend Supplier Portal. From here you will be able to register your company, express an interest in the opportunity, and gain immediate access to the ITT and other related documents. In Order to View the On-Line Questionnaire and Submit a Tender, you will be required to `Opt-In`. For a Step by Step user guide to the Sandwell MBC In-tend Supplier Portal please click on the `Guidance for Suppliers` section of the website. All procurement responses must be carried out via the Sandwell MBC In-tend Supplier Portal. If you require further assistance in respect of the system, please contact the In-tend support team on 0844 272 8810.

VI.4) Procedures for review

VI.4.1) Review body

The High Court of England

Royal Court of Justice the Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The deadline for submissions is 17 February 2025 at 15:00hrs.