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Tender

CT1201 - Flexible Framework Agreement for provision of Sports and Physical Activities for Children and Young People.

City of Edinburgh Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-001128

Procurement identifier (OCID): ocds-h6vhtk-03715a

Published 13 January 2023, 2:32pm

The closing date and time has been changed to:

25 April 2023, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

City of Edinburgh Council

4 East Market Street

The City of Edinburgh Council

EH8 8BG

Contact

Anna Penman

Email

anna.penman@edinburgh.gov.uk

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.edinburgh.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publictendersscotland.publiccontractsscotland.gov.uk/

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

CT1201 - Flexible Framework Agreement for provision of Sports and Physical Activities for Children and Young People.

II.1.2) Main CPV code

- 92000000 - Recreational, cultural and sporting services

II.1.3) Type of contract

Services

II.1.4) Short description

The City of Edinburgh Council (the Council) is seeking to create a Flexible Framework Agreement which will support making sport and physical activities accessible to a wide range of children and young people, supporting them to maintain their health and wellbeing, as well as build their confidence and social networks.

This requirement is delivered under two types of services, day sports and physical activities and residential sports and physical activities, organisations can apply for one or both lots.

The Flexible Framework Agreement will be opened every two years to allow new sports and physical activities organisations to apply to be part of the Flexible Framework Agreement.

II.1.5) Estimated total value

Value excluding VAT: £2,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

CT1201 - Residential Sports and Physical Activities

Lot No

2

II.2.2) Additional CPV code(s)

- 55243000 - Children's holiday-camp services
- 98330000 - Physical well-being services
- 92620000 - Sport-related services
- 92000000 - Recreational, cultural and sporting services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland
- UK - United Kingdom

Main site or place of performance

Trips can be across the whole of the UK.

II.2.4) Description of the procurement

The Council is seeking to create a Flexible Framework Agreement in line with our commitment to getting it right for every child. Our priorities include helping children to be active, healthy, and nurtured, improving achievement, and closing any gaps in attainment.

It is expected that any Provider looking to deliver this Service will be able to;

- Support Improvement of attendance and achievement
- Make their sports and physical activities accessible to all children and young people
- Make their sports and physical activities fully inclusive to all children and young people
- Work in flexible and holistic way to complement the children and young people's needs
- Address barriers to learning which can arise within the school community and individual

children

- Provide evidence of outcomes achieved

Residential trips will include sports and physical activities. The packages will be an all inclusive – transport during the visit (not to and from), food and accommodation where applicable which may be more than one night.

- quality of instruction, accommodation, food etc will be assessed at call off.
- range of activity – onsite and offsite to be assessed at call off.
- provision for school/group input to adapt programme to meet needs to be assessed at call off.
- adult places to support supervision at a ratio that supports suitable and sufficient ratio.

The Flexible Framework Agreement is to cover all children and young people aged 4 to 18, across the whole of the city and aims to offer a wide range of sports and physical activities to cater for individual needs.

II.2.7) Duration of the contract or the framework agreement

Duration in months

96

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

It is considered this opportunity is covered under the "Social and Other Specific Services" of The Public Contracts (Scotland) Regulations 2015.

II.2) Description

II.2.1) Title

CT1201 - Day Sports and Physical Activities

Lot No

1

II.2.2) Additional CPV code(s)

- 98330000 - Physical well-being services
- 92000000 - Recreational, cultural and sporting services
- 92600000 - Sporting services
- 92610000 - Sports facilities operation services
- 92620000 - Sport-related services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

City Wide Coverage

II.2.4) Description of the procurement

The Council is seeking to create a Flexible Framework Agreement in line with our commitment to getting it right for every child. Our priorities include helping children to be active, healthy, and nurtured, improving achievement, and closing any gaps in attainment.

It is expected that any Provider looking to deliver this Service will be able to;

- Support Improvement of attendance and achievement
- Make their sports and physical activities accessible to all children and young people
- Make their sports and physical activities fully inclusive to all children and young people
- Work in flexible and holistic way to complement the children and young people's needs
- Address barriers to learning which can arise within the school community and individual children
- Provide evidence of outcomes achieved

The Flexible Framework Agreement is to cover all children and young people aged 4 to

18, across the whole of the city and aims to offer a wide range of sports and physical activities to cater for individual needs.

II.2.7) Duration of the contract or the framework agreement

Duration in months

96

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

It is considered this procurement is covered by the "Social and Other specific Services" of The Public Contracts (Scotland) Regulations 2015.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

Economic operators may be excluded if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

B ECONOMIC AND FINANCIAL STANDING:

4B.1.1 Yearly turnover as detailed in the SDP

4B.1.4 Financial Ratios as detailed in the SDP

4B.5.1b Employer's liability insurance, limit of indemnity of not less than 5,000,000GBP

4B.5.2 Public liability insurance, limit of indemnity of not less than 1,000,000GBP

D QUALITY ASSURANCE SCHEMES:

4D.1(1) Health and Safety Procedures

4D.1(2) Disclosure

4D.1(3) Community Benefits

4D.1(4) Fair Work First

4D.1(5) Serious Organised Crime Groups

More detail on each area can be found in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please see contract specific KPI information contained within the relevant specifications.

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.3) Information about a framework agreement

The procurement involves the establishment of a framework agreement

In the case of framework agreements, provide justification for any duration exceeding 4 years:

This is a Flexible Framework Agreement created under the Light Touch Regime, this means an opportunity to join the Flexible Framework will be given every two years and the term of the Flexible Framework Agreement will be 8 years.

IV.1.10) Identification of the national rules applicable to the procedure

Information about national procedures is available at: <https://www.gov.scot/policies/public-sector-procurement/>

IV.1.11) Main features of the award procedure

The Flexible Framework Agreement will be awarded on the basis of the Most Economically Advantageous Tender with 30% of the overall evaluation score given to price and 70% of the overall evaluation score given to quality (cost:quality ratio).

Schools and Active Schools will be able to call off from the Flexible Framework Agreement via direct purchases or Mini Competitions.

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-027315](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

3 March 2023

Local time

12:00pm

Changed to:

Date

25 April 2023

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

It is a mandatory requirement of this Framework Agreement that a prompt payment clause is present in all supply chain Contracts used in the delivery of the requirements. This ensures payment of sub-contractors at all stages of the supply chain within 30 days and includes an obligation to provide a point of contact for sub-contractors to refer to in the case of payment difficulties. This will require active monitoring of payment performance as well as the provision of evidence and reports to the Council on request or as contractually scheduled.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 22945. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

The Community Benefits sought through this contract will be proportionate to individual provider's annual contract value. Community Benefits should be to the benefit of the Community as whole and the council will work with the provider to arrange the most appropriate community benefits.

(SC Ref:718617)

VI.4) Procedures for review

VI.4.1) Review body

Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

A tenderer that suffers loss as a result of a breach of duty under the Public Contracts (Scotland) Regulations 2015 may bring proceedings in the Sheriff Court or the Court of Session. The City of Edinburgh Council (the Council) will have a minimum standstill period of 10 days before awarding the contract. The communication of the award decision notice will be sent by fax or e-mail to all tenderers with the standstill period commencing on the next day. If proceedings are started in the Sheriff Court or the Court of Session against the Council in respect of the decision to award the contract within the standstill period then the Council is prevented from awarding the contract. Post contract award the Sheriff Court or the Court of Session may (1) award damages provided proceedings are brought within 3 months from the date when the grounds for the bringing of the proceedings first arose (2) be entitled to issue an ineffectiveness order or impose a financial penalty on the Council. A claim for an ineffectiveness order must be made within 30 days of the Contract Award Notice being published in the FTS or within 30 days of the date those who expressed an interest in or otherwise bid for the contract were informed of the conclusion of the contract or in any other case within 6 months from the date on which the contract was entered into.