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Tender

## **Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials**

Aberdeenshire Council  
Aberdeen City Council  
The Highland Council

F02: Contract notice

Notice identifier: 2022/S 000-001115

Procurement identifier (OCID): ocids-h6vhtk-030af3

Published 14 January 2022, 8:55am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Aberdeenshire Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

#### **Email**

[cpssprocurement@aberdeencity.gov.uk](mailto:cpssprocurement@aberdeencity.gov.uk)

#### **Telephone**

+44 1467530600

#### **Country**

United Kingdom

**NUTS code**

UKM50 - Aberdeen City and Aberdeenshire

**Internet address(es)**

Main address

<http://www.aberdeenshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00232](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00232)

**I.1) Name and addresses**

Aberdeen City Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

**Email**

[CPSSprocurement@aberdeencity.gov.uk](mailto:CPSSprocurement@aberdeencity.gov.uk)

**Telephone**

+44 1467539209

**Country**

United Kingdom

**NUTS code**

UKM50 - Aberdeen City and Aberdeenshire

**Internet address(es)**

Main address

<http://www.aberdeencity.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00231](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00231)

## **I.1) Name and addresses**

The Highland Council

Council Headquarters, Glenurquhart Road

Inverness

IV3 5NX

### **Email**

[cpssprocurement@aberdeencity.gov.uk](mailto:cpssprocurement@aberdeencity.gov.uk)

### **Telephone**

+44 1463702670

### **Country**

United Kingdom

### **NUTS code**

UKM6 - Highlands and Islands

### **Internet address(es)**

Main address

<http://www.highland.gov.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00045](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00045)

## **I.2) Information about joint procurement**

The contract involves joint procurement

### **I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials

Reference number

000-HAKR2375

#### **II.1.2) Main CPV code**

- 03121000 - Horticultural products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The purpose of this Invitation to Tender ("ITT") is to invite bids for the provision and supply of Horticultural / Trees, Plants, Seeds & Ground Maintenance Materials in accordance with the requirements detailed in this document.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot 1.1 Bark

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 03121000 - Horticultural products

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds  
and Ground Maintenance Materials.

### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The council reserves the option to extend up to a period of 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The council reserve the right to purchase additional items.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 1.2 Bark Safety Surface

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 03121000 - Horticultural products

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30

Quality criterion - Name: Price / Weighting: 70

Price - Weighting: 70

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

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Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The council reserve the right to purchase additional items.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 1.3 Potting Compost

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 03121000 - Horticultural products

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

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Options: Yes

Description of options

The council reserve the right to purchase additional items.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 1.4 Play Equipment Binder

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 43325000 - Park and playground equipment

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

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### **II.2.11) Information about options**

Options: Yes

Description of options

The council reserve the right to purchase additional items.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 Topsoil

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 14212410 - Topsoil

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

#### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

#### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

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Variants will be accepted: No

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Options: Yes

Description of options

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### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3 Turf

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 77314100 - Grassing services

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

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#### **II.2.11) Information about options**

Options: Yes

Description of options

The council reserve the right to purchase additional items.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 4 Top Dressing, Sand, Fertilisers and White Lining Materials

Lot No

7

#### **II.2.2) Additional CPV code(s)**

- 14211000 - Sand
- 44113810 - Surface dressing
- 24440000 - Miscellaneous fertilisers
- 37451710 - Soccer field marking equipment

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

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Yes

Description of renewals

The council reserves the option to extend up to a period of 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The council reserve the right to purchase additional items.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 5 Grass Seed

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 03111000 - Seeds

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The council reserves the option to extend up to a period of 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The council reserve the right to purchase additional items.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 6.1 CDA Lances, Herbicides, Pesticides and Cleaner

Lot No

9

### **II.2.2) Additional CPV code(s)**

- 42924300 - Spraying equipment
- 24453000 - Herbicides
- 24451000 - Pesticides

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The council reserves the option to extend up to a period of 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The council reserve the right to purchase additional items.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 6.2 Herbicides

Lot No

10

### **II.2.2) Additional CPV code(s)**

- 24453000 - Herbicides

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The council reserves the option to extend up to a period of 12 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The council reserve the right to purchase additional items.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 7 Horticultural Products

Lot No

11

#### **II.2.2) Additional CPV code(s)**

- 03450000 - Tree-nursery products
- 03121000 - Horticultural products

#### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

#### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

#### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The council reserves the option to extend up to a period of 12 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The council reserve the right to purchase additional items.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 8 Roses

Lot No

12

### **II.2.2) Additional CPV code(s)**

- 03451000 - Plants

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

### **II.2.4) Description of the procurement**

Various locations as per tender documents.

### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The council reserves the option to extend up to a period of 12 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The council reserve the right to purchase additional items.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 9.1 Trees

Lot No

13

#### **II.2.2) Additional CPV code(s)**

- 03452000 - Trees

#### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

#### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance

Materials.

#### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The council reserves the option to extend up to a period of 12 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The council reserve the right to purchase additional items.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

## Lot 9.2 Fruit Trees

Lot No

14

### **II.2.2) Additional CPV code(s)**

- 03452000 - Trees

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

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Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The council reserve the right to purchase additional items.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 9.3 Shrubs

Lot No

15

### **II.2.2) Additional CPV code(s)**

- 03451300 - Shrubs

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

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### **II.2.11) Information about options**

Options: Yes

Description of options

The council reserve the right to purchase additional items.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 9.4 Herbaceous Perennials

Lot No

16

**II.2.2) Additional CPV code(s)**

- 03451000 - Plants

**II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

**II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

**II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

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### **II.2.11) Information about options**

Options: Yes

Description of options

The council reserve the right to purchase additional items.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 9.5 Heathers

Lot No

17

### **II.2.2) Additional CPV code(s)**

- 03451000 - Plants

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

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### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 10 Annual Bedding

Lot No

18

### **II.2.2) Additional CPV code(s)**

- 03451100 - Bedding plants

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

### **II.2.5) Award criteria**

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The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 11 Wildflower Plants and Seeds

Lot No

19

### **II.2.2) Additional CPV code(s)**

- 03111900 - Flower seeds
- 03451000 - Plants

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

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The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 12 Flowering Bulbs and Corms

Lot No

20

### **II.2.2) Additional CPV code(s)**

- 03451200 - Flower bulbs

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

#### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

#### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The council reserves the option to extend up to a period of 12 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The council reserve the right to purchase additional items.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 13 Pots, Containers and Seed Trays

Lot No

21

### **II.2.2) Additional CPV code(s)**

- 16130000 - Seeders, planters or transplanters

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Various locations as per tender documents.

### **II.2.4) Description of the procurement**

Supply and Delivery of Horticultural / Trees, Plants and Seeds and Ground Maintenance Materials.

### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The council reserves the option to extend up to a period of 12 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The council reserve the right to purchase additional items.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Question 4A.1 - Bidder is required to provide a certificate from the registrar of companies stating that he is certified as incorporated or registered or, where he is not so certified, a certificate stating that the person concerned has declared on oath that he is engaged in the profession in a specific place under a given business name.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Question 4B.5.1 - It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated.

Question 4B.6 - The Authority will use the independent credit scoring organisation, Creditsafe, to check the financial status of the Bidders and may involve further detailed financial checking/assessment.

Minimum level(s) of standards possibly required

Employers Liability Insurance minimum of GBP5m

Public Liability Insurance minimum of GBP5m

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the services/supplies as described in part II.2.4 of the OJEU Contract Notice or the relevant section of the Site Notice.

Section 4C in SPD

Minimum level(s) of standards possibly required

Bidders should hold a UKAS (or Equivalent) accredited independent third party certificate for compliance in accordance with BS EN ISO 9001 (or equivalent).

Bidders should hold a UKAS (or Equivalent) accredited independent third party certificate for compliance in accordance with BS OHSAS 18001 (or equivalent) or has a regularly reviewed and documented policy for Health and Safety management, endorsed by Senior Management or equivalent. The policy must be relevant to the nature and scale of the work and set out responsibilities for Health & Safety management at all levels within the organisation.

Bidders should hold a UKAS (or Equivalent) accredited independent third party certificate for compliance in accordance with BS EN ISO 14001 (or equivalent) or a valid EMAS (or equivalent) certificate, or, has a regularly reviewed and documented policy for Environmental management, endorsed by Senior Management or equivalent. This policy must include and describe the bidders environmental emergency response procedures including the preparedness and response procedures for potential accidents and emergency response situations that give rise to significant environmental impacts.

The bidder must confirm that they will provide certificates of authenticity where required.

## **III.2) Conditions related to the contract**

### **III.2.2) Contract performance conditions**

Tenderers must be able to provide a Contract Manager, who will be the primary point of contact between the Tenderer and the Council. Contract management and performance review provisions are further detailed below.

The Council will review the performance of the Services from time to time to ensure that they continue to meet the requirements of the Council.

The quality of the Services shall be measured by the extent to which the accord with the standards and timescales included within the Specification and the Response and to accepted professional standards.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 February 2022

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

17 February 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=677151](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=677151).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:677151)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheriff and Justice of the Peace Court Building

Aberdeen

Country

United Kingdom