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Tender

## **The Four Stones MAT Catering Tender**

The Four Stones Multi Academy Trust

F02: Contract notice

Notice identifier: 2024/S 000-001097

Procurement identifier (OCID): ocds-h6vhtk-042cb2

Published 12 January 2024, 1:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Four Stones Multi Academy Trust

Brake Lane

Hagley

DY8 2XS

#### **Contact**

Lisa Barrett

#### **Email**

[lbarrett@the4stones.co.uk](mailto:lbarrett@the4stones.co.uk)

#### **Telephone**

+44 156886213

#### **Country**

United Kingdom

**NUTS code**

UKG12 - Worcestershire

**Internet address(es)**

Main address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA9341](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Four Stones MAT Catering Tender

Reference number

RM&C/2024/T4S/422

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The MAT is putting the catering contracts out to tender for their 3 secondary schools, based in Hagley, Kidderminster and Evesham, with a contract start date of 1st August 2024.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKG12 - Worcestershire

Main site or place of performance

Haybridge High School & Sixth Form, Brake Lane, Hagley, Worcestershire, DY8 2XS

#### **II.2.4) Description of the procurement**

Haybridge High School & Sixth Form

Pupil Numbers: - by year group in Sept 2024

Year 7 200

Year 8 210

Year 9 206

Year 10 189

Year 11 186

Sixth Form 230

Total 1221

Of which eligible for FSM (from Autumn 23 Census) 98

Sales over 12 months

FSM Sales Average 70 per day and use 53% of allowance.

Annual Sales 21,313 GBP

FSM Allowance 2.40 GBP

Pupil Paid Meal Sales 227,636 GBP Annually

Staff Duty Meal Sales 2,798 GBP

Staff Cash Sales 0.00 GBP

Hospitality Sales Not included in tender price

Service Times

Breakfast: 08:00 – 09:00

Break: 11:20 – 11:45

Lunch: 12:40 – 13:10 and 13:40 – 14:10

Sixth Form: Monday 09:00 – 14:30 / Tuesday to Friday 08:00 – 14:30

Locked in Policy: Yes for Years 7 - 11

Current Contractor: abm

Other Information: 187 Trading Days / 7 Inset Days, served staff at 4 Inset Days

As far as we are aware there no catering personnel in a LGPS

King Charles I School – Upper and Lower Sites

Pupil Numbers: - by year group in Sept 2024

Year 7 224

Year 8 200

Year 9 189

Year 10 220

Year 11 193

Sixth Form 120

Total 1146

Of which eligible for FSM (from Autumn 23 Census) 305

Sales over 12 months

FSM Sales 33,340 GBP – Lunch Upper Site

40,307 GBP – Lunch – Lower Site

Pupil Paid Meal Sales 96,903 GBP – Lunch – Upper Site

95,767 – Lunch – Lower Site

Staff Duty Meal Sales 5,523 GBP – Upper Site

9,615 – Lower Site

Staff Cash Sales 626 GBP – Upper Site

800 GBP – Lower Site

Hospitality Sales Not Included in the tender price

Service Times

Mid-morning break is 11-11:15

Lunch is 12:20-12:55 but we stop serving food at 12:45.

Locked in Policy: Yes Years 7-11

Current Contractor: Shire Services

Other Information: 187 Trading Days / 7 Inset Days

The De Montfort School

Pupil Numbers: - by year group in Sept 2024

Year 6 90

Year 7 91

Year 8 112

Year 9 150

Year 10 165

Year 11 130

Sixth Form 102

Total 840

Of which eligible for FSM (from Autumn 23 Census) 215

Sales over 12 months

FSM Sales 4,994 GBP - Lunch

Pupil Paid Meal Sales 25,004 GBP – Break

81,404 GBP - Lunch

Staff Duty Meal Sales 9,964 GBP

Staff Cash Sales Included in Paid Meals

Hospitality Sales

Service Times

Break: Yr 6 10:50 / Yrs 7 – 13 11:30

Lunch: Yr 6 12:35 / Yrs 7-11 12:45 / Yrs 12-13 12:30

Locked in Policy: Yes for Years 7-11

Current Contractor: Class Catering

Other Information: 188 Trading Days / 7 Inset Days

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 February 2024

Local time

1:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

15 March 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=231109](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=231109).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:231109)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

**VI.4.2) Body responsible for mediation procedures**

RM&C Consultants Ltd

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

Email

[David.allen@rmandcconsultants.co.uk](mailto:David.allen@rmandcconsultants.co.uk)

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+44 7786312805

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United Kingdom

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[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)