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Planning

NEPO425 - Volume Cut Sized Paper and Production Specialist Paper

THE ASSOCIATION OF NORTH EAST COUNCILS LIMITED

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-001078

Procurement identifier (OCID): ocds-h6vhtk-039737

Published 13 January 2023, 11:47am

Section I: Contracting authority

I.1) Name and addresses

THE ASSOCIATION OF NORTH EAST COUNCILS LIMITED

Northern Design Centre, Abbots Hill, Baltic Business Quarter

Gateshead

NE8 3DF

Email

professional.services@nepo.org

Telephone

+44 1916380040

Country

United Kingdom

Region code

UKC - North East (England)

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.nepo.org/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.open-uk.org/>

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

NEPO425 - Volume Cut Sized Paper and Production Specialist Paper

Reference number

NEPO425

II.1.2) Main CPV code

- 30197630 - Printing paper

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Association of North East Councils Trading as the North East Procurement Organisation (NEPO) seeks to establish a multi-supplier procurement solution for the provision of Volume Cut Sized Paper and Production Specialist Paper.

The purpose of the prior information notice (PIN) is to provide advance notice to the marketplace of the tendering opportunity and intentions of NEPO to hold market consultation activities with suppliers to help shape the future Framework Agreement. NEPO are not advertising this PIN as a mechanism to reduce future procurement timescales.

NEPO intends to publish a soft market testing questionnaire via the Open eTendering system. The questionnaire will be used to assess interest in the tendering opportunity and to gain information and insight from the market to help shape the future Framework Agreement.

The soft market testing questionnaire will be made accessible via the Open eTendering system on Friday 13 January 2023 with a submission deadline of 12 p.m. Friday 20 January 2023.

Suppliers wishing to access and complete the soft market testing questionnaire must first register on the eTendering system using the following link <https://www.open-uk.org>

Following the completion of the Soft Market Testing Questionnaire, Suppliers will be given

the opportunity to register for a market consultation meeting.

Market consultation meetings are limited in number and will take place the week commencing Monday 23rd January 2023. Suppliers wishing to register attendance must do so in writing to Bethany Wake (bethany.wake@nepo.org) no later than 12 p.m. on 20 January 2023. Appointments will be no longer than 1 hour and NEPO intend to conduct these sessions virtually through online meeting platform applications. NEPO anticipates these virtual meeting sessions will take place on Microsoft Teams or other secure meeting platforms. The time and location of each appointment will be confirmed following the registration deadline and places will be secured on a first come first serve basis. Suppliers wishing to attend the virtual market consultation meetings should be capable of meeting the requirements under any of the applicable lots. NEPO reserves the right to seek assurances from interested suppliers prior to allocating a place.

Attendance at market consultation is optional and does not provide suppliers with an advantage in any future related procurement. Attendance also does not constitute as an intention to tender for any future related procurement. Please note the above dates may be subject to change depending on availability and supplier uptake.

II.1.5) Estimated total value

Value excluding VAT: £8,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Maximum number of lots that may be awarded to one tenderer: 2

II.2) Description

II.2.1) Title

Production Specialist Paper (Print Room Requirements)

Lot No

1

II.2.2) Additional CPV code(s)

- 22990000 - Newsprint, handmade paper and other uncoated paper or paperboard for graphic purposes
- 30197610 - Composite paper and paperboard

- 30197620 - Writing paper
- 30197630 - Printing paper
- 30197640 - Self-copy or other copy paper
- 30197642 - Photocopier paper and xerographic paper
- 30197643 - Photocopier paper
- 30197644 - Xerographic paper
- 30199100 - Carbon paper, self-copy paper, paper duplicator stencils and carbonless paper
- 30199110 - Carbon paper
- 30199120 - Self-copy paper
- 30199130 - Carbonless paper
- 30199300 - Embossed or perforated paper
- 30199310 - Embossed or perforated printing paper
- 30199320 - Embossed or perforated writing paper
- 30199400 - Gummed or adhesive paper
- 30199410 - Self-adhesive paper

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Provision of Production Specialist Paper (Print Room Requirements)

II.2) Description

II.2.1) Title

Volume Cut Sized Paper

Lot No

II.2.2) Additional CPV code(s)

- 30197620 - Writing paper
- 30197630 - Printing paper
- 30197640 - Self-copy or other copy paper
- 30197642 - Photocopier paper and xerographic paper
- 30197643 - Photocopier paper
- 30197644 - Xerographic paper

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Volume Cut Sized Paper

II.3) Estimated date of publication of contract notice

24 August 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

NEPO is a Central Purchasing Body as defined in the Public Contract Regulations 2015 (PCR15). The agreement will be available for use by all NEPO Members. A list of member organisations is available in the About section of the NEPO website at: www.nepo.org

This agreement will also be made available to all current and future NEPO Associate Members. Current Associate Members are listed in the Associate Member section of the NEPO website at: www.nepo.org/associate-membership/list

NEPO intends to make the resulting agreement available for use by all Contracting Authorities throughout all administrative regions of the UK (as defined by the Public Contracts Regulations 2015) including but not limited to Government Departments and their Agencies, Non-Departmental Public Bodies, Central Government, NHS Bodies, Local Authorities, Emergency Services, Coastguard Emergency Services, Educational Establishments, Registered Social Landlords and Registered Charities who have a need to purchase the above services.

Please see the following websites for further details:

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

<https://www.gov.uk/government/organisations/department-for-education>

<https://www.gov.uk/check-a-university-is-officially-recognised/recognised-bodies>

<http://www.schoolswebdirectory.co.uk/localauthorities.php>

<http://www.ukschoolsdirectory.net>

<https://www.gov.uk/find-school-in-england>

<https://education.gov.scot/ParentZone>

<http://hwb.wales.gov.uk/>

<https://www.education-ni.gov.uk/>

<https://www.gov.uk/government/publications/open-academies-and-academy-projects-in-development>

<http://unistats.direct.gov.uk/institutions/>

<http://www.hefce.ac.uk/workprovide/unicoll/heis/>

<http://www.hefce.ac.uk/workprovide/unicoll/fecs/>

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.wales.nhs.uk/nhswalesaboutus/structure>

<http://www.scottishambulance.com/TheService/organised.aspx>

<http://www.hscni.net/index.php?link=trusts>

<http://www.scottishambulance.com/AboutUs/HowWeOrganised.aspx>

<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

<https://www.gov.uk/government/organisations>

<http://www.northernireland.gov.uk/gov.htm>

<http://www.nidirect.gov.uk/local-councils-in-northern-ireland>

<http://www.scotland.gov.uk/Publications/2012/02/2421/1>

<https://www.communities-ni.gov.uk/contact>

<https://www.finance-ni.gov.uk/articles/list-public-bodies-which-ni-public-procurement-policy-applies>

<https://www.ons.gov.uk/>

<https://www.police.uk/forces/>

<http://www.police-information.co.uk/index.html>

<http://www.psnipolice.uk/index.htm>

<http://www.scotland.police.uk/>

<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency>

<http://www.fireservice.co.uk/information/ukfrs>

<http://www.gov.scot/Topics/archive/law-order/Police/PoliceServiceofScotland>

<http://www.fire.org.uk/fire-brigades.html>

<http://www.nifrs.org/areas-districts/>

<http://www.firescotland.gov.uk/your-area.aspx>

<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>

<http://directory.scottishhousingregulator.gov.uk/pages/default.aspx>

<https://gov.wales/topics/housing-and-regeneration/publications/registered-social-landlords-in-wales/?lang=en>

<https://www.nidirect.gov.uk/contacts/housing-associations>

http://www.charity-commission.gov.uk/About_us/Regulation/Registering_charities_index.aspx

<http://www.oscr.org.uk/>

<https://idea.org.uk/>

<http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/registerhomepage.aspx>

http://www.sell2wales.gov.uk/Search/search_Auth.aspx

<http://www.communities.gov.uk/newsroom/factsandfigures/housingplanning1/facts/socialhousing/?id=1822644>

A complete list of permissible users is shown on the NEPO website below:

<https://www.nepo.org/associate-membership/permissible-users>

Organisations wishing to access the NEPO agreement will be required to register as a NEPO Associate Member in the first instance.

Further information can be found at: www.nepo.org