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Tender

Residential Leasehold Buildings Insurance

Harlow District Council

F02: Contract notice

Notice identifier: 2022/S 000-001077

Procurement identifier (OCID): ocds-h6vhtk-030acd

Published 13 January 2022, 4:54pm

Section I: Contracting authority

I.1) Name and addresses

Harlow District Council

Civic Centre, Water Gardens

Harlow Essex

CM20 1WG

Contact

Tina McDermott

Email

tina.mcdermott@harlow.gov.uk

Telephone

+44 1279446655

Country

United Kingdom

NUTS code

UKH3 - Essex

Internet address(es)

Main address

<http://www.harlow.gov.uk/>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA0086

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.MyTenders.org

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.MyTenders.org

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Other activity

Residential Leasehold Buildings Insurance

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Residential Leasehold Buildings Insurance

Reference number

21/072

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of residential leaseholder buildings insurance

II.1.5) Estimated total value

Value excluding VAT: £2,250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

Main site or place of performance

Harlow Essex

II.2.4) Description of the procurement

Provision of residential leasehold buildings insurance

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Residential Leasehold Buildings Insurance

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As stated in the invitation to tender.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As stated in the tender documents.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 February 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 March 2022

IV.2.7) Conditions for opening of tenders

Date

14 February 2022

Local time

12:00pm

Information about authorised persons and opening procedure

Member of the Corporate Procurement Team. Tenders opened electronically via the Portal.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 30 months at the soonest.

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please

visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=225073.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:225073)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>