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Tender

## **Advice Services Commissioning**

Rochford District Council

F02: Contract notice

Notice identifier: 2022/S 000-001066

Procurement identifier (OCID): ocds-h6vhtk-030ac2

Published 13 January 2022, 4:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Rochford District Council

[www.rochford.gov.uk](http://www.rochford.gov.uk), South Street

Rochford

SS4 1BW

#### **Contact**

Lauren Quigley

#### **Email**

[lauren.quigley@rochford.gov.uk](mailto:lauren.quigley@rochford.gov.uk)

#### **Telephone**

+44 1702546366

#### **Country**

United Kingdom

**NUTS code**

UKH3 - Essex

**National registration number**

United Kingdom

**Internet address(es)**

Main address

[www.rochford.gov.uk](http://www.rochford.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Rochford:-Benefit-services./F7UKM2ZWVN>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/F7UKM2ZWVN>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Advice Services Commissioning

#### **II.1.2) Main CPV code**

- 75310000 - Benefit services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This document describes the services Rochford District Council (RDC) is commissioning from the Advice Sector in order to support customers seeking independent advice on the problems they face. The services being commissioned support the delivery of RDC's overarching Business Plan 2020-2023

#### **II.1.5) Estimated total value**

Value excluding VAT: £252,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services
- 79100000 - Legal services
- 98000000 - Other community, social and personal services

#### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

#### **II.2.4) Description of the procurement**

This document describes the services Rochford District Council (RDC) is commissioning from the Advice Sector in order to support customers seeking independent advice on the problems they face. The services being commissioned support the delivery of RDC's overarching Business Plan 2020-2023

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £252,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

There is an optional 12 month extension period.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

#### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/F7UKM2ZWVN>

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 February 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

15 February 2022

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Rochford:-Benefit-services./F7UKM2ZWVN>

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GO Reference: GO-2022113-PRO-19494360

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Rochford District Council

www.rochford.gov.uk, South Street

Rochford

SS4 1BW

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