

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/001063-2021>

Tender

## **Historic Environment Scotland Enterprise - Whisky and Liqueur**

Historic Environment Scotland

F02: Contract notice

Notice identifier: 2021/S 000-001063

Procurement identifier (OCID): ocds-h6vhtk-028b7d

Published 19 January 2021, 1:16pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Historic Environment Scotland

Longmore House, Salisbury Place

Edinburgh

EH9 1SH

#### **Contact**

Fiona Fretwell

#### **Email**

[procurement@hes.scot](mailto:procurement@hes.scot)

#### **Telephone**

+44 1316688866

**Fax**

+44 1316688877

**Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://historicenvironment.scot>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00164](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00164)

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Other activity

## Conservation, Built Heritage and Tourism

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Historic Environment Scotland Enterprise - Whisky and Liqueur

Reference number

HES/C/4074

#### **II.1.2) Main CPV code**

- 15910000 - Distilled alcoholic beverages

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Historic Environment Scotland Enterprise (HESE) needs to relet the contract for the purchase and resale of Scotch whisky and Liqueur. This will cover own brand, malt whisky and liqueurs. Blended Whisky miniatures related to specific clans will not be included under this contract.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Historic Scotland Branded Whisky

Lot No

1

## **II.2.2) Additional CPV code(s)**

- 15910000 - Distilled alcoholic beverages

## **II.2.3) Place of performance**

NUTS codes

- UKM - SCOTLAND

## **II.2.4) Description of the procurement**

HESE has 14 outlets across Scotland that have off sales licences. During the life of the contract additional sites may be added or removed. The Retail outlets product range covers a wide variety of items and price points designed to appeal to a broad spectrum of customers including Members, staff and the general public.

## **II.2.5) Award criteria**

Quality criterion - Name: Quality Criterion / Weighting: 60

Price - Weighting: 40

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The contract period is for 24 months with the option to extend for up to a further 24 months.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Malt Scotch Whisky

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 15910000 - Distilled alcoholic beverages

### **II.2.3) Place of performance**

NUTS codes

- UKM - SCOTLAND

### **II.2.4) Description of the procurement**

HESE has 14 outlets across Scotland that have off sales licences. During the life of the contract additional sites may be added or removed. The Retail outlets product range covers a wide variety of items and price points designed to appeal to a broad spectrum of customers including Members, staff and the general public.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality Criterion / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The contract period is for 24 months with the option to extend for up to a further 24 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Liqueur

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 15910000 - Distilled alcoholic beverages

### **II.2.3) Place of performance**

NUTS codes

- UKM - SCOTLAND

#### **II.2.4) Description of the procurement**

HESE has 14 outlets across Scotland that have off sales licences. During the life of the contract additional sites may be added or removed. The Retail outlets product range covers a wide variety of items and price points designed to appeal to a broad spectrum of customers including Members, staff and the general public.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality Criterion / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The contract period is for 24 months with the option to extend for up to a further 24 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No



---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

HES use Scotbis, an independent provider of business credit reports, to assess the financial standing of tenderers. The overall aim of this assessment is to ensure, as far as possible, that any potential Supplier will not have financial difficulties that endanger their ability to perform the Contract. If financial information cannot be gained from that source Historic Environment Scotland will request that you provide full audited accounts for the last full financial year. If Suppliers cannot provide any of the assurances as detailed above, and it is determined by HES that your financial strength is not adequate, then your company may not pass the financial evaluation. If you can provide the assurances as detailed above, HES may explore these options with you before determining whether your company can be taken forward in this procurement exercise. Bank details may also be sought to support the above.

Minimum level(s) of standards possibly required

Employers (compulsory) Liability Insurance - GDP 5 million

- Public Liability Insurance - GDP 1 million

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 February 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

23 February 2021

Local time

12:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Winter 2025

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Please complete the Single Procurement Document along with the Quality and Pricing Schedules which are in the suite of tender documents attached to this notice.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=641530](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=641530).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:641530)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=641530](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=641530)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court and Justice of Peace Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom