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Tender

## **ITT –BD81EDU12025-Event Management–TVET Team**

British Council

F02: Contract notice

Notice identifier: 2025/S 000-001043

Procurement identifier (OCID): ocds-h6vhtk-04cf92

Published 13 January 2025, 2:37pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

British Council

British Council , British High Commission, Diplomatic Enclave, Ramna-5, Islamabad, Pakistan

Islamabad

#### **Email**

[moiz.khalid@britishcouncil.org](mailto:moiz.khalid@britishcouncil.org)

#### **Country**

Pakistan

#### **NUTS code**

PK - Pakistan

#### **Internet address(es)**

Main address

<https://www.britishcouncil.pk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/britishcouncil/asp/ProjectManage/3759>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Other type

Public Charity

### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ITT –BD81EDU12025-Event Management–TVET Team

Reference number

BC/03759

#### **II.1.2) Main CPV code**

- 79952000 - Event services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Under an EU funded project titled "TVET Sector Support Program (EU TVET-IV)", British Council intends to outsource Event Management Services including Catering, Printing and Photography/ Videography etc. for its different events like Qualification Development, Accreditation, Train the Trainers, awareness, sensitization, launch ceremonies etc. The services include provision of venue, food services, event related facility arrangements in 3-to-5-star hotels or public or private sector universities, TVET Institutes, digital and high-tech industries, Incubation Centres etc (details requirements are below in Section 7 - Specification). Tentatively 220 events would be to held in Islamabad, Khyber Pakhtunkhwa, Baluchistan, and Gilgit Baltistan mainly, and in several cases in Lahore and Karachi (list of cities are below in Section 7c - List of Cities) and around 2,500 participants would be participating in these locations (frequency of events and tentative no of participants in each activities

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79952000 - Event services

#### **II.2.3) Place of performance**

NUTS codes

- PK - Pakistan

#### **II.2.4) Description of the procurement**

Under an EU funded project titled "TVET Sector Support Program (EU TVET-IV)", British Council intends to outsource Event Management Services including Catering, Printing and Photography/ Videography etc. for its different events like Qualification Development, Accreditation, Train the Trainers, awareness, sensitization, launch ceremonies etc. The services include provision of venue, food services, event related facility arrangements in 3-to-5-star hotels or public or private sector universities, TVET Institutes, digital and high-tech industries, Incubation Centers etc (details requirements are below in Section 7 - Specification). Tentatively 220 events would be to held in Islamabad, Khyber Pakhtunkhwa, Baluchistan, and Gilgit Baltistan mainly, and in several cases in Lahore and Karachi (list of cities are below in Section 7c - List of Cities) and around 2,500 participants would be participating in these locations (frequency of events and tentative no of participants in each activities given below in Clause 7a- Details of event) British Council requires services of a financially sound vendor to provide and manage different events

under EU TVET-IV Project. The detailed scope of work and event details are mentioned below in Clause.7 - Specification. The appointed supplier will be expected to deliver the goods and/or provide services at the location mentioned in the ITT document. The Contract awarded will be for a duration of 12 months with an option for an extension for up to an additional 30 months. However multiple agreement can be signed with the vendor based on the number and quality of responses received.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The Contract awarded will be for a duration of 12 months with an option for an extension for up to an additional 30 months. However multiple agreement can be signed with the vendor based on the number and quality of responses received.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

TVET Sector Support Program (EU TVET-IV)

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Available in tender documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 February 2025

Local time

11:59pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

13 February 2025

Local time

11:00am

Place

Online

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.3) Additional information**

If you are interested in expressing an interest and/or bidding for this project, please go to (<https://in-tendhost.co.uk/britishcouncil>). You may then have to register your company before you can express an interest for this project and get access the documents.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

British High Commission

British Council, British High Commission, Diplomatic Enclave Ramna5

Islamabad

44000

Country

Pakistan