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Tender

ITT –BD81EDU12025-Event Management–TVET Team

British Council

F02: Contract notice

Notice identifier: 2025/S 000-001043

Procurement identifier (OCID): ocds-h6vhtk-04cf92

Published 13 January 2025, 2:37pm

Section I: Contracting authority

I.1) Name and addresses

British Council

British Council , British High Commission, Diplomatic Enclave, Ramna-5, Islamabad, Pakistan

Islamabad

Email

moiz.khalid@britishcouncil.org

Country

Pakistan

NUTS code

PK - Pakistan

Internet address(es)

Main address

<https://www.britishcouncil.pk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/britishcouncil/asp/ProjectManage/3759>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Public Charity

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ITT –BD81EDU12025-Event Management–TVET Team

Reference number

BC/03759

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

Under an EU funded project titled "TVET Sector Support Program (EU TVET-IV)", British Council intends to outsource Event Management Services including Catering, Printing and Photography/ Videography etc. for its different events like Qualification Development, Accreditation, Train the Trainers, awareness, sensitization, launch ceremonies etc. The services include provision of venue, food services, event related facility arrangements in 3-to-5-star hotels or public or private sector universities, TVET Institutes, digital and high-tech industries, Incubation Centres etc (details requirements are below in Section 7 - Specification). Tentatively 220 events would be to held in Islamabad, Khyber Pakhtunkhwa, Baluchistan, and Gilgit Baltistan mainly, and in several cases in Lahore and Karachi (list of cities are below in Section 7c - List of Cities) and around 2,500 participants would be participating in these locations (frequency of events and tentative no of participants in each activities

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- PK - Pakistan

II.2.4) Description of the procurement

Under an EU funded project titled "TVET Sector Support Program (EU TVET-IV)", British Council intends to outsource Event Management Services including Catering, Printing and Photography/ Videography etc. for its different events like Qualification Development, Accreditation, Train the Trainers, awareness, sensitization, launch ceremonies etc. The services include provision of venue, food services, event related facility arrangements in 3-to-5-star hotels or public or private sector universities, TVET Institutes, digital and high-tech industries, Incubation Centers etc (details requirements are below in Section 7 - Specification). Tentatively 220 events would be to held in Islamabad, Khyber Pakhtunkhwa, Baluchistan, and Gilgit Baltistan mainly, and in several cases in Lahore and Karachi (list of cities are below in Section 7c - List of Cities) and around 2,500 participants would be participating in these locations (frequency of events and tentative no of participants in each activities given below in Clause 7a- Details of event) British Council requires services of a financially sound vendor to provide and manage different events

under EU TVET-IV Project. The detailed scope of work and event details are mentioned below in Clause.7 - Specification. The appointed supplier will be expected to deliver the goods and/or provide services at the location mentioned in the ITT document. The Contract awarded will be for a duration of 12 months with an option for an extension for up to an additional 30 months. However multiple agreement can be signed with the vendor based on the number and quality of responses received.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The Contract awarded will be for a duration of 12 months with an option for an extension for up to an additional 30 months. However multiple agreement can be signed with the vendor based on the number and quality of responses received.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

TVET Sector Support Program (EU TVET-IV)

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Available in tender documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 February 2025

Local time

11:59pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

13 February 2025

Local time

11:00am

Place

Online

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.3) Additional information

If you are interested in expressing an interest and/or bidding for this project, please go to (<https://in-tendhost.co.uk/britishcouncil>). You may then have to register your company before you can express an interest for this project and get access the documents.

VI.4) Procedures for review

VI.4.1) Review body

British High Commission

British Council, British High Commission, Diplomatic Enclave Ramna5

Islamabad

44000

Country

Pakistan