This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/001042-2024">https://www.find-tender.service.gov.uk/Notice/001042-2024</a>

Tender

# HR Service and Payroll bureau - Sotware

**Delt Shared Services Limited** 

F02: Contract notice

Notice identifier: 2024/S 000-001042

Procurement identifier (OCID): ocds-h6vhtk-042c90

Published 12 January 2024, 9:08am

# **Section I: Contracting authority**

# I.1) Name and addresses

**Delt Shared Services Limited** 

Building 2, Derriford Business Park

**Plymouth** 

PL6 5QZ

#### Contact

Mr Andrew Blackmoor

#### **Email**

Andrew.Blackmoor@deltservices.co.uk

#### **Telephone**

+44 1752581864

## **Country**

**United Kingdom** 

## Region code

UKK - South West (England)

#### Internet address(es)

Main address

https://deltservices.com/

Buyer's address

https://deltservices.com/

# I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://procontract.due-north.com/Advert/Index?advertId=629ca275-26b1-ee11-8127-005056b64545

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://procontract.duenorth.com/Advert/Index?advertId=629ca275-26b1-ee11-8127-005056b64545

# I.4) Type of the contracting authority

Regional or local authority

# I.5) Main activity

Other activity

Share Service, delivering to the Public Sector

# **Section II: Object**

### II.1) Scope of the procurement

#### II.1.1) Title

HR Service and Payroll bureau - Sotware

Reference number

DN703082

#### II.1.2) Main CPV code

• 72000000 - IT services: consulting, software development, Internet and support

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Delt Shared Services Limited currently operates a HR Service and Payroll bureau to a range of public sector and third sector customers, servicing in the region of approximately 7500 payslips per month.

In addition, the solution is also the Human Capital Management solution for Delt and Plymouth City Council (PCC), delivering Employee lifecycle Management, case management, annual leave, performance management and absence management. Delt aspires to grow the Human Capital Management offering to its wider Payroll bureau customers, as well as increasing the number of Payroll users over time, particularly in the Local Government and Education markets, where it has a fantastic reputation for providing professional payroll advice and services.

Delt's goal is to expand their Human Capital Management services to a larger pool of customers who use their Payroll bureau, while also gradually increasing the number of Payroll users. This focus is particularly geared towards the Local Government and Education sectors, as Delt has established itself as a trusted provider for outstanding payroll guidance and solutions.

The tender is to provide the system that the service will use.

#### II.1.5) Estimated total value

Value excluding VAT: £1,000,000

#### II.1.6) Information about lots

This contract is divided into lots: No

# II.2) Description

#### II.2.2) Additional CPV code(s)

- 72200000 Software programming and consultancy services
- 79211110 Payroll management services

#### II.2.3) Place of performance

**NUTS** codes

• UKK - South West (England)

#### II.2.4) Description of the procurement

• Delivers a comprehensive web-based HR/Payroll solution utilising self-service and incorporating integration across a range of HR and Payroll activities to manage the entire employee lifecycle including:

o HR

- o Payroll
- o Pensions
- o Expenses
- o Workforce management
- o Talent management
- o Recruitment
- o On and Off Boarding
- o Workforce data analytics
- o Statutory compliance and reporting

- Provide a highly accurate payroll and pension covering full cycle payroll processing.
- Undertake all elements of payroll and pension service management for Delt and its customers.
- Can respond guickly to customer demands for professional gualified advice/guidance/implementation of change and bespoke data reporting and analytics.
- Embrace automation and best practice to deliver operating efficiencies, creating capacity for growth, and value adding activities.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

72

This contract is subject to renewal

No

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

# IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 February 2024

Local time

5:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

#### IV.2.7) Conditions for opening of tenders

Date

12 February 2024

Local time

9:00am

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: No

# VI.4) Procedures for review

VI.4.1) Review body

**Delt Shared Services Ltd** 

Plymouth

Country

**United Kingdom**