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Tender

HR Service and Payroll bureau - Sotware

Delt Shared Services Limited

F02: Contract notice

Notice identifier: 2024/S 000-001042

Procurement identifier (OCID): ocds-h6vhtk-042c90

Published 12 January 2024, 9:08am

Section I: Contracting authority

I.1) Name and addresses

Delt Shared Services Limited

Building 2, Derriford Business Park

Plymouth

PL6 5QZ

Contact

Mr Andrew Blackmoor

Email

Andrew.Blackmoor@deltservices.co.uk

Telephone

+44 1752581864

Country

United Kingdom

Region code

UKK - South West (England)

Internet address(es)

Main address

<https://deltaservices.com/>

Buyer's address

<https://deltaservices.com/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.duenorth.com/Advert/Index?advertId=629ca275-26b1-ee11-8127-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.duenorth.com/Advert/Index?advertId=629ca275-26b1-ee11-8127-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Other activity

Share Service, delivering to the Public Sector

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HR Service and Payroll bureau - Software

Reference number

DN703082

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

Delt Shared Services Limited currently operates a HR Service and Payroll bureau to a range of public sector and third sector customers, servicing in the region of approximately 7500 payslips per month.

In addition, the solution is also the Human Capital Management solution for Delt and Plymouth City Council (PCC), delivering Employee lifecycle Management, case management, annual leave, performance management and absence management. Delt aspires to grow the Human Capital Management offering to its wider Payroll bureau customers, as well as increasing the number of Payroll users over time, particularly in the Local Government and Education markets, where it has a fantastic reputation for providing professional payroll advice and services.

Delt's goal is to expand their Human Capital Management services to a larger pool of customers who use their Payroll bureau, while also gradually increasing the number of Payroll users. This focus is particularly geared towards the Local Government and Education sectors, as Delt has established itself as a trusted provider for outstanding payroll guidance and solutions.

The tender is to provide the system that the service will use.

II.1.5) Estimated total value

Value excluding VAT: £1,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72200000 - Software programming and consultancy services
- 79211110 - Payroll management services

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

II.2.4) Description of the procurement

- Delivers a comprehensive web-based HR/Payroll solution utilising self-service and incorporating integration across a range of HR and Payroll activities to manage the entire employee lifecycle including:

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- o HR

- o Payroll

- o Pensions

- o Expenses

- o Workforce management

- o Talent management

- o Recruitment

- o On and Off Boarding

- o Workforce data analytics

- o Statutory compliance and reporting

- Provide a highly accurate payroll and pension covering full cycle payroll processing.
- Undertake all elements of payroll and pension service management for Delt and its customers.
- Can respond quickly to customer demands for professional qualified advice/guidance/implementation of change and bespoke data reporting and analytics.
- Embrace automation and best practice to deliver operating efficiencies, creating capacity for growth, and value adding activities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

72

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 February 2024

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

12 February 2024

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Delt Shared Services Ltd

Plymouth

Country

United Kingdom