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Contract

HPE Mentor

Cardiff University

F03: Contract award notice

Notice identifier: 2021/S 000-001038

Procurement identifier (OCID): ocids-h6vhtk-028b64

Published 19 January 2021, 10:16am

Section I: Contracting authority

I.1) Name and addresses

Cardiff University

Procurement Services, McKenzie House, 30-36 Newport Road

Cardiff

CF24 0DE

Contact

Darren Evans

Email

buyline@cardiff.ac.uk

Telephone

+44 2920879648

Country

United Kingdom

NUTS code

UKL - WALES

Internet address(es)

Main address

www.cardiff.ac.uk/purch/

Buyer's address

http://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0258

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HPE Mentor

II.1.2) Main CPV code

- 72212190 - Educational software development services

II.1.3) Type of contract

Services

II.1.4) Short description

Office 365 Desktop mentor/self-help product

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

II.2.4) Description of the procurement

Cardiff University requires a product to assist its staff and students to leverage the capabilities of the Microsoft Office 365 suite and associated products. As a minimum, this must include Office 2016 (Outlook, Word, Excel, Powerpoint), Skype for Business, One Drive, Mail, Calendar and Contacts. The product must already be in existence and already in use in a meaningful way in at least one other organisation of at least a similar size & scale (40,000). The Office 365 content must be regularly updated to keep reasonable pace with Microsofts development of Office 365 and associated products. The product must be available for deployment for the next academic year.

II.2.5) Award criteria

Quality criterion - Name: as per procurement docs / Weighting: 100

Price - Weighting: 0

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

Cardiff University has researched the market place and the product identified is believed to be the only product of its kind that covers the desired Microsoft Office 365 modules and is already in use by other organisations that are of a similar or larger scale than Cardiff University. Award Criteria This is the most economically advantageous in terms of the ability to comprehensively meet the specification.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2017/S 126-257484](#)

Section V. Award of contract

Contract No

N/a

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

Section VI. Complementary information

VI.3) Additional information

(WA Ref:107444)

VI.4) Procedures for review

VI.4.1) Review body

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