

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/001036-2022>

Planning

## **IT System for Regulatory and Housing Services**

Conwy County Borough Council

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-001036

Procurement identifier (OCID): ocids-h6vhtk-030aa4

Published 13 January 2022, 2:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Conwy County Borough Council

Bodlondeb, Bangor Road

Conwy

LL32 8DU

#### **Contact**

Sarah Martin

#### **Email**

[procurement@conwy.gov.uk](mailto:procurement@conwy.gov.uk)

#### **Telephone**

+44 1492574000

**Country**

United Kingdom

**NUTS code**

UKL13 - Conwy and Denbighshire

**Internet address(es)**

Main address

<http://www.conwy.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0389](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0389)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

IT System for Regulatory and Housing Services

#### **II.1.2) Main CPV code**

- 72212482 - Business intelligence software development services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Conwy County Borough Council is looking to procure an integrated IT System for the Regulatory and Housing Service.

We currently have a broad spectrum of systems in use within the department, one of these systems is out of contract at the end of December 2022.

#### **II.1.5) Estimated total value**

Value excluding VAT: £400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72212170 - Compliance software development services
- 72212331 - Project management software development services
- 72212400 - Business transaction and personal business software development services

- 72268000 - Software supply services
- 48218000 - License management software package
- 90714100 - Environmental information systems
- 30196000 - Planning systems

### **II.2.3) Place of performance**

NUTS codes

- UKL13 - Conwy and Denbighshire

Main site or place of performance

Conwy

### **II.2.4) Description of the procurement**

Conwy County Borough Council is looking to procure an integrated IT System for the Regulatory and Housing Service, which comprises of the following service areas:

- Development Management (Planning)
- Building Control
- Public Protection
- Environmental Health – which includes:
  - Food Safety and Standards
  - Health and Safety
  - Animal Welfare Licensing
  - Housing Enforcement
  - Pollution
  - Nuisances
  - Environmental Monitoring and Control

- Trading Standards
- Licensing
- Land Charges
- Housing Improvement
- Homelessness
- Community Safety (Anti-Social Behaviour)

Regulatory and Housing Services provide a service to the public, consumers, traders, businesses, residents and the local authority. The service requires a modern, up-to-date system that allows them to work in a more efficient and flexible way through the use of modern and innovative means, enabling staff to manage and monitor all aspects of their daily tasks all in one place and to support mobile working.

We currently have a broad spectrum of systems in use within the department, one of these systems is out of contract at the end of December 2022 and as such we have a legal requirement to go out to tender for a IT System. This system has been in place for over 10 years and a number of processes have been embedded within service areas to ensure good practices, which we aim to continue and continually improve into the future.

The system must not only support legislative requirements but also allow flexibility to suit the diverse needs of the service and how these might change over time.

It is a requirement to be able to tailor the system to meet the needs of Conwy County Borough Council which will inevitably change over time. We expect to manage and monitor all aspects of workloads easily and be able to report on the information we require in different formats, tailored to our desired audience through a variety of formal reports and dashboards.

It is anticipated that the contract will be 5-7 years but this will be confirmed in future notices.

### **II.3) Estimated date of publication of contract notice**

4 April 2022

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=117029](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=117029).

(WA Ref:117029)