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Not applicable

# **Project Management and Contract Administrator**

**Britten Pears Arts** 

F14: Notice for changes or additional information

Notice identifier: 2024/S 000-001029

Procurement identifier (OCID): ocds-h6vhtk-0429a2

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# **Section I: Contracting authority/entity**

### I.1) Name and addresses

**Britten Pears Arts** 

Snape Maltings Concert Hall

Saxmundham

**IP171SP** 

#### Contact

Ken Baines

#### **Email**

kbaines@brittenpearsarts.org

#### **Telephone**

+44 7970161832

#### Country

**United Kingdom** 

#### Region code

UKH14 - Suffolk

#### **Companies House**

00980281

#### Internet address(es)

Main address

www.brittenpearsarts.org

# **Section II: Object**

### II.1) Scope of the procurement

#### II.1.1) Title

Project Management and Contract Administrator

### II.1.2) Main CPV code

• 71541000 - Construction project management services

### II.1.3) Type of contract

Services

## II.1.4) Short description

Project Management and Contract Administrator Services for multiple workstreams as described in the Invitation to Tender

# Section VI. Complementary information

### VI.6) Original notice reference

Notice number: 2023/S 000-037868

# **Section VII. Changes**

### VII.1) Information to be changed or added

### VII.2) Other additional information

Tender Clarification Number 3.

- Q1. Can we have a copy of the anticipated programme for all workstreams?
- A1. Appendix H shows an indicative time line for the headline works (Concert Hall / Britten Pears Building etc) across each RIBA stage but as the workstreams are subject to planning permission, listed building consent and funding being gained then the programme will need to be firmed up as the design progresses.
- Q2. Has the phasing plan been identified or will this be created once the team is brought onboard?
- A2. Phasing will be subject to planning permission, listed building consent, funding and also availability of areas (music programme etc). All works are to progress to planning stage with funding currently in place to progress the works to the Britten Pears Building to construction stage.
- Q3. Are there any current main contractor procurement assumptions that we should be aware of? Number of phases/packages/contracts?
- A3. We are anticipating a number of JCT standard form single stage traditional contracts. Where planning, listed building consent and funding align then as a team we will look at which workstreams could combine for tendering.
- Q4. Please advise what baseline surveys have been completed so far to inform the current design proposals (structural/MEP/Condition Survey etc)
- A4. We have a number of condition surveys, MEP and Acoustic reports however the majority are not up to date and therefore not being made available until post appointment when they

will be issued for background only with the whole programme being progressed from Stage 0 so starting from the beginning,

Q5. Are there any particular Sustainability Criteria targeted in delivery of the project? (For example as a condition of funding or local authority/planning requirements?)

A5. No particular funding conditions exist as regards sustainability but the Clients objectives of being more carbon neutral, reducing energy costs and generally improving the impact that the Clients activities have on the environment have been described in the proposed scope of capital programme. As we do not have any planning or building approvals currently then it follows that we do not have any obligations to discharge.

Q6. Can we have a copy of the current cost plan/budget that identifies the costing against each of the workstreams of the project to date

A6. The intention is for cost plans to be developed from Stage 0 as part of the capital programme Quantity Surveyor appointment. The anticipated budget construction costs excl VAT for each of the PM / CA workstreams is:

CH1 £1,597,000

CH2 £1,005,364

BP1 £2,062,000

HR1 £497,532

AC1 £720,000

Q7. Please can you provide an editable version of the selection questionnaire?

A7. We are not making any documents available in alternative format.