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Tender

## **Provision for a Mental Health Support Service**

Torfaen County Borough Council

F02: Contract notice

Notice identifier: 2025/S 000-001025

Procurement identifier (OCID): ocds-h6vhtk-04cf87

Published 13 January 2025, 1:54pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Torfaen County Borough Council

Civic Centre

Pontypool

NP4 6YB

#### **Contact**

Sophie Slade

#### **Email**

[sophie.slade@torfaen.gov.uk](mailto:sophie.slade@torfaen.gov.uk)

#### **Telephone**

+44 1495742983

**Country**

United Kingdom

**NUTS code**

UKL16 - Gwent Valleys

**Internet address(es)**

Main address

<https://www.torfaen.gov.uk>

Buyer's address

[http://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0498](http://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0498)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision for a Mental Health Support Service

Reference number

T.4585

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Housing Support Grant Programme in Torfaen provides sorely needed assistance to the most vulnerable people in our communities. Funded through the Welsh Government's Housing Support Grant and managed by Torfaen County Borough Council the programme funds a range of Housing Related Support services to meet the needs of our communities.

We are seeking to commission the following Housing Related Support Service

Mental Health Support Service

Providers are invited to tender a price through the completion of a detailed proforma.

#### **II.1.5) Estimated total value**

Value excluding VAT: £5,760,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 85312300 - Guidance and counselling services
- 98133100 - Civic betterment and community facility support services
- 85000000 - Health and social work services
- 85311000 - Social work services with accommodation
- 98341100 - Accommodation management services
- 70333000 - Housing services

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Torfaen

### **II.2.4) Description of the procurement**

Torfaen County Borough Council are inviting tenders for the provision of housing related support services, funded through the Housing Support Grant Programme, to meet the needs vulnerable people in Torfaen, in accordance with the tender documents enclosed.

Torfaen County Borough Council are seeking bids from experienced providers of housing related support services to deliver innovative support solutions for the below service

Mental Health Support Service

Providers are invited to tender a price through the completion of a detailed proforma.

The costings will be scrutinised to assess reasonableness. The Local Authority reserves the right to exclude tenders where the costs are deemed excessively high or excessively low. The Local Authority will consider the price tendered within the constraints of the Housing Support Grant budget and also alongside benchmarks of similar projects.

The length of contract will be 5 years with an opportunity to extend for up to 36 months to be agreed at 12 monthly intervals.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2025

End date

30 September 2030

This contract is subject to renewal

Yes

Description of renewals

There is an option to extend the contract for a further period of up to 36 months to be agreed at 12 monthly intervals.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 February 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

12 February 2025

Local time

12:00pm

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: No

#### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3) Additional information**

The tender and all supporting documentation are only available from the Proactis Supplier Portal, which can be directly accessed following registration.

NB: Tender information and any questions and answers relating to the tender will only be available directly from the portal and will not be communicated by any other means.

Tender submissions will only be accepted via the portal and not by any other means unless otherwise agreed in writing by the Council.

E-Tender access information:

— Go to <https://supplierlive.proactisp2p.com/Account/Login>

You can access the opportunity by completing the following steps:

If you have not already signed-up to the Proactis Supplier Portal, click "Signup", complete the required information and then click "Register".

— Registration should only be performed once for each Organisation.

— If you think that someone in your Organisation may have already registered on this Portal then you must not register again.

— Please contact the Primary Contact in order to arrange access to the Portal.

An activation email will be sent to the email address of your primary contact.

Click on the link contained within the email to activate your account.

Sign into the Proactis Supplier Portal by entering your Login Name that you previously provided. Enter the temporary password that was provided in the activation e-mail.

Complete the Self Registration/Organisation Details. Click the arrows to move from page to page; on page 8, create a new password.

Click "Complete Registration"

Click on the Red Box marked "Opportunities", type Torfaen in the box at the top of the page called "Search by customer reference, title or customer name..." and click "Search"

Identify the Opportunity with the title of "T.4585- Provision for a Mental Health Support Service" and click the White Arrow in a Blue Circle on the right-hand side of the line.

Click "Register Interest" Then click the Telescope button on the left-hand side of the page, then enter "Torfaen" in the box at the top of the page called "Search by customer reference, title or customer name..." and click "Search".

You will now see that the "T.4585- Provision for a Mental Health Support Service" Opportunity has now changed to Private. Click the White Arrow in a Blue Circle.

It is recommended that you read the information provided in the documents that can be found if you click the line marked "Request Documents" before attempting to answer any of the questions.

(WA Ref:147275)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The High Court

Royal Courts Of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom