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Contract

## **Printer Paper, Envelopes and Associated Products**

Liverpool City Council

F03: Contract award notice

Notice identifier: 2023/S 000-001006

Procurement identifier (OCID): ocds-h6vhtk-035a5c

Published 12 January 2023, 4:18pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Liverpool City Council

4th Floor, Cunard Building

Liverpool

L3 1DS

#### **Contact**

Mr Steve Haywood

#### **Email**

[steve.haywood@liverpool.gov.uk](mailto:steve.haywood@liverpool.gov.uk)

#### **Telephone**

+44 1513510543

#### **Country**

United Kingdom

**Region code**

UKD72 - Liverpool

**Internet address(es)**

Main address

<http://www.liverpool.gov.uk>

Buyer's address

<http://www.liverpool.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Printer Paper, Envelopes and Associated Products

Reference number

DN623664

**II.1.2) Main CPV code**

- 30199000 - Paper stationery and other items

**II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Contract Number: DN623664

Contract Name: Printer Paper, Envelopes and Associated Products

Liverpool City Council is seeking tender submissions for the supply of printer paper, envelopes and associated products.

This includes, but is not limited to:

- Digital cut sheet paper
- Wide-format materials
- Envelopes
- Packaging materials

Delivery locations will be within the Liverpool area.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Lowest offer: £1 / Highest offer: £600,000 taken into consideration

### **II.2) Description**

#### **II.2.1) Title**

Digital Cut Sheet Paper

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 30199000 - Paper stationery and other items

#### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

#### **II.2.4) Description of the procurement**

The supply of digital cut sheet paper including, but not limited to:

Silk Coated SRA3, 350g, 300g, 250g, 210g, 170g, 150g and 120g

Gloss Coated SRA3 250g

White Boards SRA2 120g and 160g

Uncoated SRA3 280, 300g and 340g

Uncoated Paper A3 90gm

Uncoated Paper A4 90gm

Uncoated Paper SRA2 90gm

White Copier Paper A3 75g

White Copier Paper A4 75g

Tinted Paper A3, A4 80g

Tinted Board SRA2 160g

Xerox Never-Tear SRA3 270 micron and 145 micron or equivalent

NCR CB, CFB and CF A4 65g tinted papers

NCR CB, CFB and CF A3 65g tinted papers

CBS1 A4 95gm

Grey Backing Board SRA2 300gm

Dura Label or equivalent SRA3

Address Labels A4 sheets

A4 & A3 Sheets of Permanent adhesive Labels

Page 6 to 16

A4 & A3 Sheets of Non-Permanent adhesive Labels

NCR Fan-Apart Glue

Adhesive PVA

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 50

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 40

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Wide-Format Materials

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 30199000 - Paper stationery and other items

### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

#### **II.2.4) Description of the procurement**

The supply of wide-format materials including, but not limited to:

Wide format materials for a SOLVENT printer:

300mic 1600mm Clear

300mic 800mm Clear

260mic grey back Banner Material

300mic grey back Banner Material

100mic Vinyl Gloss White Permanent

100mic Vinyl Gloss White Permanent

100mic Vinyl Matt White Permanent

100mic Vinyl Matt White Permanent

140g Satin Poster Stock

200g Satin Poster Stock

Page 8 to 16

225g Satin Poster Stock 'Photo Quality'

200gsm Gloss Poster Stock

550gsm Coated Banner

550gsm Coated Banner

550gsm Coated Banner

170mic (or equivalent) Flooring Adhesive Stock

Lamination materials – MUST be UV ink guaranteed

70mic Gloss Laminate Film

70mic matt Laminate Film

130mic Crystal Laminate Film

Wide Format Materials:

Foam Board 5mm

Correx Board 5mm

Correx Board 5mm

Foamlux 5mm (or equivalent)

Gloss White PVC Sheet 600mic (or equivalent)

Roller Banner Cassettes

Eyelets

Double sided tapes suitable for vinyl exterior banners

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 50

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Envelopes

Lot No

3

**II.2.2) Additional CPV code(s)**

- 30199000 - Paper stationery and other items

**II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

**II.2.4) Description of the procurement**

The supply of envelopes including, but not limited to:

C5 Self Seal Window Envelope (162 x 229mm)

C5 Self Seal Non-Window Envelope (162 x 229mm)

C5 Gummed Window Envelope (162 x 229mm)

C5 Gummed Blank Window Envelope (162 x 229mm)

C5 Gummed Manilla (162 x 229mm)

C5 Gummed Window Envelope (162 x 229mm)

C4 Self Seal Window Envelope (324 x 229mm)

C4 Self Seal Non-Window Envelope (324 x 229mm)

C4 Blank Gummed Envelope (324 x 229mm)

C4 Gummed Window Envelope (324 x 229mm)

C5 Gummed Blank Non-Window Manilla Wallet Envelope 80g (162 x 229mm)

C6 Greetings Card Non-Window Envelope

C5 Greetings Card Non-Window Envelope

Suppliers on this lot must be a Royal Mail approved envelope manufacturer and have



undertaken Royal Mails quality assurance process for producing machinable envelopes for

our Royal Mail Retail and Wholesale sorted letter products. Pre-printed addressed envelopes

must successfully pass the design requirements for Royal Mails optical character recognition

mailpiece and be able to supply proof PDFs showing the envelope design.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 50

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Packaging Materials

Lot No

4

#### **II.2.2) Additional CPV code(s)**

- 30199000 - Paper stationery and other items

#### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

#### **II.2.4) Description of the procurement**

The supply of packaging materials including, but not limited to:

Business Card Boxes plastic

A4 Stationary Tray with Lid

A3 Stationary Tray with Lid

2" polypropylene clear packing tape

Bubble wrap

Flat Packed Packing Boxes

Flat Packed Packing Boxes

Polythene Mailing Envelopes/Bags various sizes

Postal Tubes various sizes

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 50

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-021909](#)

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## **Section V. Award of contract**

### **Contract No**

DN623664

### **Lot No**

1

### **Title**

Printer Paper, Envelopes and Associated Products - Digital Cut Sheet Paper

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 January 2023

### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 6

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Elliott Baxter & Company Limited

Unit 1, Nexus Park, Lysons Avenue, Ash Vale, Aldershot, Hampshire, GU12 5QE

Aldershot

GU12 5QE

Country

United Kingdom

NUTS code

- UKJ3 - Hampshire and Isle of Wight

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £332,000

Lowest offer: £1 / Highest offer: £332,000 taken into consideration

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## **Section V. Award of contract**

### **Contract No**

DN623664

### **Lot No**

1

### **Title**

Printer Paper, Envelopes and Associated Products - Digital Cut Sheet Paper

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 January 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 6

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Premier Paper Group Limited

Midpoint Park, Kingsbury Road, Minworth, Birmingham, West Midlands, B76 1AF

Birmingham

B76 1AF

Country

United Kingdom

NUTS code

- UKG31 - Birmingham

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £332,000

Lowest offer: £1 / Highest offer: £332,000 taken into consideration

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## **Section V. Award of contract**

### **Contract No**

DN623664

### **Lot No**

1

### **Title**

Printer Paper, Envelopes and Associated Products - Digital Cut Sheet Paper

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

9 January 2023

### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 6

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Rosefox Paper Limited

c/o Pm+M New Century House, Greenbank Technology Park, Chall, Blackburn,  
Lancashire, BB1 5QB

Blackburn

BB1 5QB

Country

United Kingdom

NUTS code

- UKD41 - Blackburn with Darwen

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £332,000

Lowest offer: £1 / Highest offer: £332,000 taken into consideration

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## **Section V. Award of contract**

### **Contract No**

DN623664

### **Lot No**

2

### **Title**

Printer Paper, Envelopes and Associated Products - Wide-Format Materials

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 January 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Antalis Limited

100 New Bridge Street, London, EC4V 6JA

London



EC4V 6JA

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £136,000

Lowest offer: £1 / Highest offer: £136,000 taken into consideration

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## **Section V. Award of contract**

### **Contract No**

DN623664

### **Lot No**

2

### **Title**

Printer Paper, Envelopes and Associated Products - Wide-Format Materials

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

9 January 2023

### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Elliot Baxter & Company Limited

Unit 1, Nexus Park, Lysons Avenue, Ash Vale, Aldershot, Hampshire, GU12 5QE

Aldershot

GU12 5QE

Country

United Kingdom

NUTS code

- UKJ3 - Hampshire and Isle of Wight

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £136,000

Lowest offer: £1 / Highest offer: £136,000 taken into consideration

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## **Section V. Award of contract**

### **Contract No**

DN623664

### **Lot No**

2

### **Title**

Printer Paper, Envelopes and Associated Products - Wide-Format Materials

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 January 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Premier Paper Group Limited

Midpoint Park, Kingsbury Road, Minworth, Birmingham, West Midlands, B76 1AF

Birmingham

B76 1AF

Country

United Kingdom

NUTS code

- UKG31 - Birmingham

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £136,000

Lowest offer: £1 / Highest offer: £136,000 taken into consideration

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## **Section V. Award of contract**

### **Contract No**

DN623664

### **Lot No**

3

### **Title**

Printer Paper, Envelopes and Associated Products - Envelopes

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

9 January 2023

### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Mail Solutions UK Limited

Halesfield 2, Telford, Shropshire, TF7 4QH

Telford

TF7 4QH

Country

United Kingdom

NUTS code

- UKG21 - Telford and Wrekin

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £128,000

Lowest offer: £1 / Highest offer: £128,000 taken into consideration

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## **Section V. Award of contract**

### **Contract No**

DN623664

### **Lot No**

4

### **Title**

Printer Paper, Envelopes and Associated Products - Packaging Materials

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 January 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 5

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Priory Business Group PLC

Unit 2C, Aylesford Commercial Park, Aylesford, Kent, ME20 7FE

Aylesford

ME20 7FE

Country

United Kingdom

NUTS code

- UKJ4 - Kent

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £4,000

Lowest offer: £1 / Highest offer: £4,000 taken into consideration

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

London

Country

United Kingdom